NASSCED Board Meeting
Zoom
Monday, March 20, 2023

<u>NOTE</u>: *Items are presented in the order they appeared on the meeting agenda, which is not necessarily the order in which they were discussed.*

1. **Welcome**
   Flora Sapsin called the meeting to order at 7:20pm.

2. **Minutes**
   Secretary Laura Droms recorded the attendance for this Board meeting, which is presented at the beginning of these minutes.

   Present:
   - Region 1 – Flora Sapsin, NH (Vice President)
   - Region 2 – Roberta Bittel, NY (Past President)
   - Region 3 – Roger Mize, SC
   - Region 4- Ben Schanck, WY
   - Region 6 – Mary Hahn, NM
   - Region 7 – Sandi Kurland, CA
   - Region 8 – Laura Droms, GA

   Absent:
   - Region 5 – Gary Clark, IL (President)
   - Les Anderson, Treasurer

3. **Old Business**
   a. **NASSCED Treasurer's Application**
   The application is approved. We are ready to send it once Les has been notified and a farewell meeting has been listed.

   b. **NASSCED-NA4SA Site Selection**
   Through discussions, we came to the following suggestion for site selection.

   Step 1- NASSCED identifies the next region in rotation per policy document.
   Step 2- NASSCED contacts executive directors from that region to see who might be interested in serving as a liaison for the future conference.
   Step 3- NASSCED sends state names from all interested executive directors to Helms Briscoe for quotes.
   Step 4- NASSCED & NA4SA both submit RFPs to Helms Briscoe with their own organizations' needs clearly outlined.
   Step 5- Helms Briscoe sends results to both boards and each board selects their top 2 sites.

Step 5- NASSCED Board will choose the final site from common recommendations. If there are no hotels in common, the NASSCED membership will vote.

We will submit this plan to our membership for approval in June or via email.

c. **Expectations for Executive Directors concerning events**
The board reiterates that there should be <u>no expectation</u> for NASSCED Executive Directors to carry the burden of planning the NASSCED Winter Meeting or the NA4SA Conference. Both organizations should form their own committees to plan, finance and run their own events.

4. **Announcements and Review**
We need Gary to weigh in on a decision to vote on the new selection policy in June or to do an email vote. If we are doing this in June, we need a reminder sent to members. Could we also set up a zoom meeting in June to let those who can't attend log into zoom? We could have a hybrid meeting.

Sandi will start an email in the google drive that will remind people about the June Meeting (whether we vote or not). We will all send that email to our region members on Monday, March 27th.

5. **Adjournment**
Roger moved to adjourn the meeting. Mary seconded. Vice President Flora Sapsin adjourned the meeting at 8:31pm. (Eastern).