



EDMONDS COLLEGE

ASSOCIATED STUDENTS

Executive Board 2024-2025

Regular Meeting

September 24th, 2025

3:00 p.m.-5:00 p.m.

Triton Student Center 244

Agenda

I. Call to Order (3:20 p.m.)

Tiffany Mphepo

Executive Officer for Administration

II. Land Acknowledgement (3:21 p.m.)

III. Roll Call (3:21 p.m.)

Kirk Heynen

Director, Center for Student Engagement and Leadership

Tobias "Tobi" Susanto

Executive Officer for Academics

Afnan Ali

Executive Officer for Budget and Finance

Unathi Msipa

Executive Officer for Community Relations

Bun Bee Lim

Executive Officer for Student Relations

Thu "Hope" Nguyen

Executive Officer for Student Organizations

Susank Adhikari

Executive Officer for Technology

Sothy Sok

Communications Coordinator

IV. Approval of Agenda (3:23 p.m.)

- Approval of Agenda for September 24th meeting
- Tobi moved to approve the 24/09/2025 Meeting Agenda

Susank seconded the motion

6-0-0

V. Approval of Minutes from Previous Meeting (3:23 p.m.)

VI. Special Guests & Funding Requests (3:24 p.m.)

- Funding request by Kirk Heynen for Teams & Leaders training for CSEL staff and student leaders

Kirk is the director for the center of student engagement and leadership. Kirk presents his proposal for Teams & Leaders training for CSEL staff and student leaders, totalling \$4100. His

funding request details can be seen in the funding request form attached here: [Concert Band](#)

[Services And Activities Budget Request Form](#)

- Unathi asked whether the \$3,000 training cost would be worth the value.

Kirk explained the cost is reasonable compared to other professional training providers.

- Tobi and Afnan referenced a \$1,500 request from last year for similar training.
- Afnan moved to approve \$4,100 for the Teams & Leaders training.

Tobi seconded the motion

Roll Call **[6-0-0]**

Tobi - Yes

Afnan - Yes

Unathi - Yes

Bun Bee - Yes

Hope - Yes

Susank - Yes

Motion approved by roll call.

VII. Public Forum (3:59 p.m.)

VIII. Officer Reports (3:59 p.m.)

- Hope is working on the change in student club handbook; changed criteria from having 2 students to be eligible for turning a club, to requiring 3 students to charter a club, and no place holder. She confirmed with Thaknin and he sent the welcome message along with upcoming activities in the purpose of kicking off the quarter sent to all leaders. Thaknin updated the student guidebook on how to charter clubs and all the procedures. The website for student organizations was opened.
- Tobi reported he met with Dr. Kim Chapman on September 16th and 18th regarding the tenure committee. He has been emailing instructors and will create a Google calendar for coordination.
- Tiffany reported that she attended the Board of Trustees meeting on September 18th to represent student government. She and Tobi also met with Dr. Kim Chapman on September 16th. She reported the student government introduced themselves to student services staff of Edmonds College on September 17th.
- Bun Bee reported on participation in the STEM Kickoff and encouraged tabling support.

IX. Advisor Reports (4:07 p.m.)

- Kirk encouraged members to attend the STEM Kickoff tabling event on September 26th from 12:00 p.m. to 3:00 p.m. He announced that all members are now officially onboarded and reminded everyone to use their student government email.
- Kirk mentioned that there are 4 applications received so far for Executive Officer for Diversity (deadline Oct 5).
- Kirk announced that there are 10 new computers purchased with TIMC funds. Old computers are not compatible with Windows 11, so updates to a new Google system (\$40 per computer) are needed.
- Kirk announced that the new CSEL swag will be arriving soon.

- Kirk mentioned that the shared goals will be posted in a Google Doc by Friday.

XI. Committee Reports (4:15 p.m.)

- Tiffany has been working on nominations for the Executive Board Selection Committee

XII. Unfinished Business (4:16 p.m.)

XIII. New Business (4:16 p.m.)

- Executive Board Selection Committee Nominations:

Student representatives: Sothy, Sala Li

Student government representatives: Tiffany, Unathi

Advisors: Kirk, Dean Lisa Neumann

Faculty: Dr. Leslie Rossman

Tobi moved to approve.

Afnan seconded the motion.

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- Approval of Student Representatives in Tenure Committees

Nursing Committee: Penny Wahrchich (student representative)

Committee for Dr. Kunimoto: Tiffany (student representative)

Hope moved to approve the student representatives for the tenure committees.

Susank seconded the motion.

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XV. Board Discussion (4:22 p.m.)

- ASEC Jackets:

Tiffany opened a Jacket Committee.

Volunteers: Tiffany, Susank, Bun Bee, Afnan.

- Chair Rotation:

Rotation order: Afnan, Hope, Tobi, Tiffany, Unathi, Susank, Bun Bee, Diversity Officer (TBD).

- Constitution and Financial Code Revision:

Committee members: Tiffany, Afnan, Unathi. Will appear as new business next week.

- Lynnwood Regional Job Fair: Tiffany raised concerns about the U.S. Customs & Border Protection attending.

Kirk suggested inviting Anne Penny to next week's meeting for further discussion.

- Student Feedback Form:

Bun Bee is continuing a project started by Sala to create a Google Form for student feedback (anonymous or named). He plans to share results with the student government and include it in the newsletter.

Hope raised concerns about inviting students directly to board meetings.

Tobi suggested Instagram promotion.

Unathi suggested creating weekly reels for outreach.

XVI. Announcements (4:58 p.m.)

- CSEL Training will take place Friday, October 10, 2025.
- Next week's meeting will have more requests on the agenda.

XVII. Adjournment (4:59 p.m.)

Afnan moved to adjourn the meeting.

Tobi seconded the motion.

[6-0-0]

This document was signed on the _____ day of _____ in the year _____.

Presiding Chair Signature: _____

Advisor Signature: _____