Avoiding Plagiarism:

- What is **plagiarism**?

- What is an **in-text citation**?

- What is a **reference list or works cited**?

- What does **paraphrasing** mean**?**

Getting Started…

- What is **Plagiarism**?

Plagiarism means using another's work without giving them credit and saying that it is your own

Examples of Plagiarism…

- Copying and pasting text from online encyclopedias

- Copying and pasting text from any web site

- Using photographs, video or audio without permission or acknowledgement

- Using another student's or your parents' work and claiming it as your own *even with permission*

- Using your own work without properly citing it!

More Examples of Plagiarism…

- Quoting a source without using quotation marks-even if you do cite it

- Citing sources you didn't use

- Getting a research paper, story, poem, or article off the Internet

- Turning in the same paper for more than one class without the permission of both teachers (this is called self-plagiarism)

- **Can you think of more?**

How to Avoid Plagiarism…

- Use your own words and ideas

- *Always* give credit to the source where you have received your information

- If you use someone's exact words - put them in quotes and give credit using **in-text citations**. Include the source in your references

How to Avoid Plagiarism…

- If you have paraphrased someone's work, (summarizing a passage or rearranging the order of a sentence and changing some of the words)-**always give credit**

- **Take very good notes**--write down the source as you are taking notes. Do not wait until later to try and retrieve the original source

- Avoid using someone else's work with minor "**cosmetic**" changes

1. CIRCLE or BRACKET the words or phrases that you CANNOT or don't want to change. These words/phrases are crucial to the meaning of the passage and should not be changed because doing so would change that meaning. These might include:

- Proper nouns (unless they can be replaced by something that does not change their meaning, e.g. "Obama"→ "the President")
- Statistics/specific information
- Words that are unique or difficult to find a synonym for

NOTE: Here's how to remember this approach: When we want to protect something, we wrap it in bubble wrap. So, we CIRCLE/WRAP the words we want to keep.

2. UNDERLINE the words or phrases that you know you CAN change.

ORIGINAL--→ PARAPHRASED

People [in Chicago] work [in] many places.	Citizens in Chicago are employed in numerous locations.
[Chicago] has [large] department [stores], [banks], and [office] buildings.	There are many different structures in Chicago including offices, large retail stores, and banks.
The [Sears Tower], which is the [tallest] office [building] in [the United States], is in [Chicago].	Chicago is home to the Sears Tower, our country's tallest building.
With so [many people] trying to get to work, they need ways to get around.	Chicago has many people and therefore there are many modes of transportation for people who work in Chicago.
Different forms of [transportation] move people from place to place.	Many types of transportation help people get around.

Helpful hints to reword passages

- It is not enough to change the words but keep the same sentence structure and order of ideas.
- Do not repeat more than three words in a row.
- **Change the order** of major **ideas** in a way that still makes sense.
- **Combine** sentences.
- <u>**Divide sentences**</u> into two or more.
- Use care when selecting synonyms from the thesaurus. Do not "borrow" sentences, clauses or phrases with only minor changes.
- Be sure to cite both quotes and paraphrases.

Rewrite the sentence below.

You have to be[responsible] in order to succeed at your [job].

You have to be [responsible] in order to [succeed] at your [job].

Here are some options

- Being responsible will help you succeed at your job.
- Succeeding at your job requires you to be responsible.
- In order to succeed at your job, you must be responsible.
- There are many traits that ensure success in the workplace. Responsibility is an important trait that will help ensure success.