

General Information

New Students

For those 7 – 12 students who are new to the Battle Lake School District, please call 218-864-5215 to schedule an appointment when we can review your transcripts and insure your placement in the proper classes. We would also like to meet you and welcome you to our school. We are here to help make your transition to Battle Lake High School a pleasant experience.

Forms

Several Permission forms will be accessible through your Infinite Campus Parent Portal for parents to read and sign, electronically. The information you provide us is essential for good communication and enables us to serve you better. These forms will be available not later than August 16th. Please take a few minutes to complete the forms and submit them before Tuesday, September 3rd. Your assistance and prompt response is greatly appreciated!

School Policies

Our [school handbook](#) will be located on our school website again this year. Students will not be given a hard copy unless they request one. It is recommended that both students and parents read it to become familiar with the school's policies. In particular, please review the policies on acceptable student clothing and the policy on student attendance.

Attendance

Regular school attendance is probably the single most important factor in predicting academic success. We need your help and support in promoting your child's daily attendance in school. Please be familiar with the [school's attendance policy](#). If your child is unable to attend classes, you are asked to record the absence in your Parent Portal or call the school at (218) 864-5215 before 8:30 a.m. to inform us of the absence. Students entering or leaving the building during the school day must sign in/out in the office. The School Handbook will explain, further, the limits on absence reasons.

Calendars & Menus

Find the [breakfast and lunch menus](#) as well as [School Activity](#) information on the school web page at www.battlelake.k12.mn.us. Or you can access our school webpage directly from your phone using the BL Schools App.

Report Cards

Report cards will be mailed home at the end of the year, only. All grades, throughout the year, are available online through the Infinite Campus Parent Portal. If you are interested in a hard copy of your child's report card, please notify the school office.

High School Student Lockers

Your locker is the property of the school and is provided for your use by the school. Lockers will be used for any textbooks, coats, and outdoor garments. Padlocks are available for purchase for \$5.00 for 7-12 graders. All students are encouraged to use a lock on their locker. No other locks are to be placed on a locker. **Each student will be held responsible for his or her locker and for what is in it.**

Towels

Towels will not be available for locker room use. Students will need to provide their own towel for physical education, practices, and games.

Telephone Calls

Each teacher, and department, has their own direct line. They are published on the school webpage. Please limit calls to individual teachers to before or after the school day. Please call the school with messages regarding your student. **A text, to your student, will still require a call to the office if it involves dismissals or absences.**

Before & After School Enrichment Program

The After School Enrichment Program is available on school days from 3:15 PM to 6:00 PM. Children in kindergarten through 6th grade are invited to attend. There will be services for Preschool if space allows. The cost is \$6, per day. Students must be registered in advance. Students receive help with their homework and enjoy other activities, such as games, visits to the computer lab, art projects, cooking, and simple science experiments. ASE is supervised by Jennie Mills. To register, please contact the Battle Lake Community Education Office at 218-862-4603 or communityed@isd542.org

Volunteers!

Volunteers are an essential part of Battle Lake School.

Volunteers are needed for:

Assisting with vision and hearing screening.

Help with the fall carnival in October.

Help with the book fair in February.

To volunteer, please contact the school office at 218-864-5215 Thank you!

Personal Information Opt Out Form

Battle Lake Public School considers the following directory information regarding students to be public information and may be released: name, photo, grade, school, birth date, awards, and extra-curricular information. If you would like to restrict the release of this information please access the School Board Policy Documents and Information page on the website to download the Opt-Out Form. Otherwise, you can request a hard copy from the Elementary or High School Office.