Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an ICMR Extramural Research Project (Intermediate Grant) at Sri Balaji Vidyapeeth, Puducherry, as per the details below.

Name of post (number)	Project Technical Support - III (01) – Puducherry
Likely duration	2 years (extendable up to 4 years based on satisfactory performance)
Consolidated remuneration	Rs. 30,800/- per month (Rs. 28,000/- + Rs. 2,800/- [10% HRA])
Project title	**CORDIAL Study: "Comparative Effectiveness of Different Recall Visit Intervals During Leveling and Aligning Phase in Fixed Orthodontic Treatment – A Multi-Centre RCT"**
Funding Agency	Indian Council of Medical Research (ICMR), New Delhi
Research centre	Indira Gandhi Institute of Dental Sciences, Puducherry
Project investigator (PI)	Dr. Pavithranand A
PI's department	Department of Orthodontics and Dentofacial Orthopedics, IGIDS, SBV

Eligibility criteria (Qualifications and experience)

A. Essential:

1. Three Years Graduate degree in relevant subject / field + three Years post qualification experience or PG in relevant subject / field.
   (or)
2. For Engineering / IT / CS - Four Years Graduate Degree

B. Desirable experience and skills:

1. Previous experience in health research projects, project coordination, implementation, monitoring, and documentation.
2. Knowledge of data collection, data management, analysis, and report preparation.
3. Proficiency in MS Office and relevant computer applications.
4. Good communication, interpersonal, and organizational skills.
5. Ability to work independently and as part of a multidisciplinary team.
6. Experience in handling project-related administrative and technical activities.
7. Ability to prepare presentations, technical reports, and project documentation.

C. **Maximum Age Limit: 35 years**

Eligible and interested candidates may send their CV and supporting documents to the **Email ID:** pavithranandammayappan@igids.ac.in

Notes:

1. **Applications not fulfilling the essential eligibility criteria will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: "Candidate name_Post-name_year_application". e.g. "Ramesh_PTS-III_2026_application".
4. The last date for sending CV by email is 10th November 2026.

5. Candidates applying for more than one post, if applicable, should submit a separate application for each post.

Applicants will be shortlisted based on the details furnished in the CV and the documentary proof provided. The final selection will be based on CV, application and interview.

EVALUATION CRITERIA:

After the evaluation of the application, the recruitment process will be as follows:

a. Interview (areas which will be covered)

Interview will be conducted by a panel of experts covering the knowledge of the applicant in the field of clinical research, GCP, communication skills and aptitude.

TERMS AND CONDITIONS:

1. This position is purely on contract basis for an externally funded project, and the person engaged will have no claim to any regular post in Sri Balaji Vidyapeeth at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at the discretion of the Project Investigator, subject to project requirements, satisfactory performance and availability of funds.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained after acquiring the essential qualification.
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary will be as specified above and as per the norms fixed by the funding agency. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications not fulfilling the essential criteria above are likely to be summarily rejected. Candidates should submit their CV along with relevant supporting certificates and documents.

Interviews for the post may be conducted in person or via videoconferencing, at the discretion of the Principal Investigator. In the latter case, it will be the individual candidate's responsibility to ensure access to a suitable device (computer / laptop / mobile) with audio and camera facilities, and an adequate internet connection.

Date and time of interview: 15th November 2026. The time and any further instructions will be notified to shortlisted candidates.

Location / mode: The interview venue or online meeting details will be communicated to shortlisted candidates.

Selected candidate is expected to join as per the date communicated by the Project Investigator, subject to completion of selection and joining formalities.