MiDataHub - Mode Of Instruction Verification in MiDataHub Cockpit
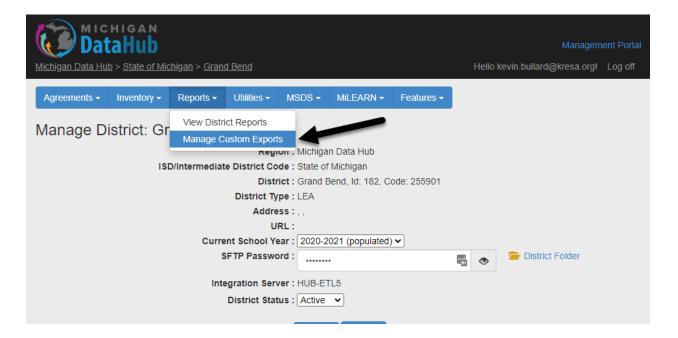
Description: This guide will walk users through the process of using query tags in the MiDataHub cockpit to generate reports to verify the Mode of Instruction data that has been published from your Student Information System (SIS).
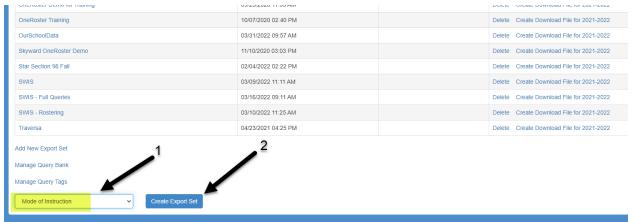
Step 1: Login to the Michigan Data Hub Cockpit and select the Manage Custom Exports option found under the Reports Pull down menu:

Step 2: Scroll the list presented to you on this screen and locate the Mode of Instruction Export set. If you see that listed click the link and skip to step 3. If you don't see the Mode of Instruction export set continue in step 2. Scroll to the bottom of the screen and from the pull down menu select the query tags option of Mode of Instruction, when selected click Create Export Set.

- This will create a set of reports available for you to download and confirm the mode of instruction cohort data has been published correctly from your SIS to MiDataHub.

OneRoster Demo for Training	03/25/2020 11:55 AM		Delete	Create Download File for 2021-2022
OneRoster Training	10/07/2020 02:40 PM		Delete	Create Download File for 2021-2022
OurSchoolData	03/31/2022 09:57 AM		Delete	Create Download File for 2021-2022
Skyward OneRoster Demo	11/10/2020 03:03 PM		Delete	Create Download File for 2021-2022
Star Section 98 Fall	02/04/2022 02:22 PM		Delete	Create Download File for 2021-2022
SWIS	03/09/2022 11:11 AM		Delete	Create Download File for 2021-2022
SWIS - Full Queries	03/16/2022 09:11 AM		Delete	Create Download File for 2021-2022
SWIS - Rostering	03/10/2022 11:25 AM		Delete	Create Download File for 2021-2022
Traversa	04/23/2021 04:25 PM		Delete	Create Download File for 2021-2022

Add New Export Set

Manage Query Bank

Manage Query Tags

[Mode of Instruction ⌄]   [Create Export Set]

Step 3: After clicking theCreate Export Set option in step 2 you will be presented with the reports generated as part of the Query tags option. On this screen reports are available to download.

You are presented with a few options on this screen to verify:

The first is selecting the appropriate year from the Select ODS Year pull down menu. This will default to the current year selected in the MiDataHub cockpit. If you need to select a previous year simply select the year from the pull down menu.
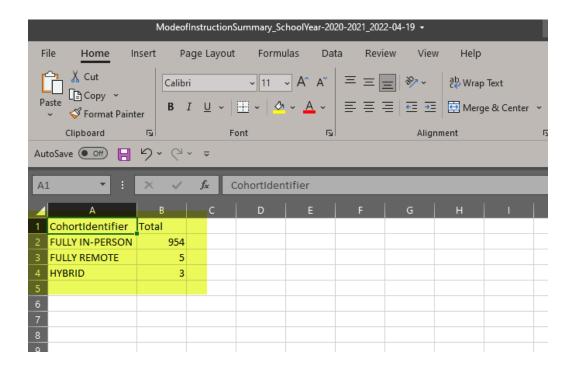
The second option is to download the file to your local computer. To download the file click the Create Download File for 2021-2022 link, after a few seconds the link will convert to Download File for 2021-22. Click the link again and the file will download to your computer.

Export

Export Set Name:

Mode of Instruction

Click to propose this export set to be shared with all districts

Queries included in export set:

Select ODS Year:

[2021-2022 ⌄]

Show 10 ⌄ entries

Search:

Query Name		Query Description		Actions	
Mode of Instruction Summary		Compute totals by Mode of Instruction category		Delete Create Download File for 2021-2022 Preview Results	
Mode of Instruction Verification Query		Provides a list of students and their Mode of Instruction cohort data		Delete Create Download File for 2021-2022 Preview Results	

Showing 1 to 2 of 2 entries

Create Another Query

Previous [1] Next

Format Options

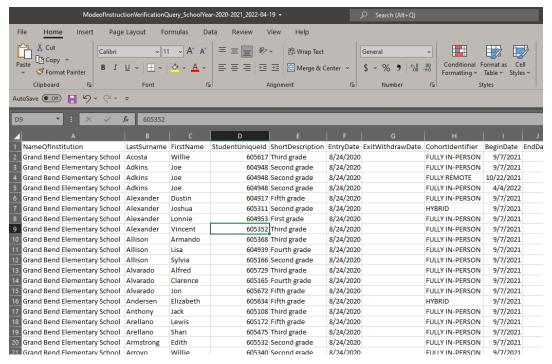<u>The available reports to download results are:</u>

Mode of Instruction Summary - Provides computed totals by Mode of Instruction Category (Fully In-Person, Fully Remote, and Hybrid). The results will be similar to the screenshot directly below:

Mode of Instruction Verification Summary - Provides a list of students and their Mode of Instruction cohort data. The results will be similar to the screenshot directly below:

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To access these reports in the future follow step 1 from above and click on the Mode of Instruction link:

If you need any assistance with this process please email support@midatahub.org