

# EvenStart for Children Foundation

## DONOR EXPENDITURES FORM – FOR CHRISTMAS HAMPER TAX RECEIPTING

Donor First Name	
Donor Last Name	
Donor Address	
Donor City	
Donor Province	
Donor Postal Code	
Donor Tel #	
Email:	

**\*\*Please ensure to include your email to receive your tax receipt**

Assigned Family #		Assigned Family Name	
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Gift Cards/Cash Donation	Amount
Item Name	\$
Item Name	\$
Item Name	\$
Item Name	\$
Item Name	\$

Items/Gifts	Amount (Less GST*)
Item Name	\$
Item Name	\$
Item Name	\$
Item Name	\$
Item Name	\$
Item Name	\$
Item Name	\$
Item Name	\$
Item Name	\$

**GRAND TOTAL** (less GST) = \$ \_\_\_\_\_

*(This is the amount of the Tax Receipt to be issued)*

*\*GST Amounts Are Not Tax Receiptable Per Revenue Canada Regs.*

*(Attach & Number additional sheets)*

### Instructions:

- Complete a form for each person claiming expenditures for Hamper items purchased.
- Enclose the store retail receipts matched to the Hamper item, along with this form, and **hand to the hamper pick up volunteer**. Label the envelope as follows:

**EvenStart For Children Foundation Christmas Hamper  
Donations Tax Receipts  
P.O. Box 73153 Woodbine RPO Calgary AB T2W 6E4**

**Contact Brianna Parkhill with any questions at: (403) 541-0277 / (403) 815-9719**