

## **Frequently Asked Questions**

Consolidated Funding Application

Application Deadline: March 17, 2023

*MOHS will maintain a running list of questions and answers here.*

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What is the minimum or maximum our organization can apply for?

*Although there is no minimum or maximum requirement, we encourage new agencies applying to request project funds between \$50,000 - \$150,000.*

Does MOHS affirm “chosen families” in alignment with the LGBT community?

*Yes. Any shelter that accepts children is considered a “family” shelter, and therefore must accept all family compositions regardless of the sex, sexual orientation, gender identity, or age of any members of the family. In accordance to COMAR, Title 05, Subtitle 21, shelters are prohibited from involuntarily separating families. For example, in terms of rapid rehousing projects, the individual is able to indicate who their family members are.*

Is a budget narrative required this cycle?

*The budget narrative refers to the “description of expense” column in the budget workbook. You do not need to prepare a separate document outside of the workbook, but we are looking for a high level of detail within the “description of expense” column. This column should explain/justify all costs that are projected to be paid with the program grant funds, as well as any other costs necessary to run the project effectively that will be supported by other funding sources. Be sure to provide a basis of cost allocations and explanations for all categories of cost. When preparing this section for each category, describe how the projected costs apply to the grant and how the costs were calculated. You can find more information about the budget workbook on page 12 of the application.*

Are you able to provide us with guidance around the funding availability this year – is it appropriate to request additional funding this cycle?

*We don’t anticipate funding to increase. Increased requests of funding could be requested if you are proposing additional programming or capacity, however we cannot guarantee an increase.*

Is there a date requirement for the Good Standing Certification?

*The agency should be in good standing within 30 days prior to the submission of the application.*

The application asks for our DUNS number. Should we put our UEI Number instead?

*Yes, the UEI number is suitable.*

Can you please clarify if these two attachments are required for a **Housing Stabilization & Homelessness Prevention** application? We do not intend to apply for any other project types at this time and we do not house clients on-site.

- Copy of Zoning Document for Program Facility Site
- Proof of Ownership or Lease Agreement

*You would only need to provide the leasing and zoning documents if you are housing clients for a site-based project.*