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Erasmus+ Programme
of the European Union



Agenda and Minutes

of the 1st Short-term Joint Staff Training Event in Greece

Subject of the meeting: "Setting the scene of working together on peer-to-peer school mediation"

Date: November 19, 2019

Place: 4th General Lykeion of Alimos

Time: 09:00-18:00

Attendees: (18 participants)

Chairman: Hara Panopoulou, Alimos

Minute taker: Joanna Sawicka, Bialystok

3 participants from each project country :

Malta: Rosanne Galea- the Principal, Nadine Bonnici, Anthea Abdila

Poland: Joanna Sawicka, Jolanta Desperat, Agnieszka Śledź-Dźwigaj

Portugal: Joao Rebelo, Salvador Costa Ferreira- the Principal, Martha Fernandes.

Crema- Italy: Mariella Brunazzi, Maria Angela Cerri, Paola Boschiero

Bari- Italy: Stefania Cammarota, Marcello Lanza, Teresa Sciarra

Greece:Hara Panopoulou- the Principal, Aliko Giatra, Vasiliki Karagiorga

09:30- Hara Panopoulou- International project coordinator and School Principal started **kick off meeting** introducing Dr Eugenia Vathakou – the project manager.

The following agenda points were discussed:

1. Aims of the Project/Objectives according to the AF¹

¹ Application Form

The aim of the proposed project is to enhance creative conflict resolution and peer-to-peer school mediation skills and techniques in the 6 target school communities through collaborative/cooperative action research methodology...

Overall objective: to contribute to the development of responsible and active students-citizens who will build a peaceful and tolerant society where all people grow and thrive. Specific objective: The specific objective of the proposed project is to enhance analytical and creative conflict resolution skills and techniques in our partner school communities and beyond. Particular attention will be given to school mediation as the basic method of peaceful and creative conflict resolution...

2. Mobility Tool

Each partner school in a while after each meeting will describe in details on the mobility tool all meeting's actions.

3. Formalities on mobilities

- 5 days for each International meeting. 3 days of work, 2 days of sightseeing.
In SJM this could be by half (2 days workshops-2 days sightseeing).
- Invitations(signed and stamped by each school's Principal) and program must be sent 2 months ahead, as some countries/schools require this.
- Each country must receive documentation for participation **at the end of each meeting.**
On it must be all names of teachers and students attending.
- Agenda must be sent out 1 month ahead of the meeting before and must be signed by schools Principals.
- All countries pay for themselves.
- Erasmus+ corner????**

4. Dates for the next two mobilities:

a. Malta/Sliema:

Period: 17th February-21th February 2020

Arrival: 16th February; Departure: 22th February 2020

Duration: 7 days

Participants: 2 teachers, 5 students

Accommodation: paid host families for students (two students per family; bus pass, breakfast and dinner), lunch at school (finger food), cost per student per day 15 euros; hotel with breakfast for teachers

b. **Portugal/Godim area; town: Peso de Regua:** April 2020 / cancelled /pending

[Period: 27th April-1st May 2020

Arrival: 26th April; Departure: 2nd May

Duration: 7 days

Accommodation: host families for students; hotel for teachers

Further mobility details will be discussed in Malta on February.]

5. Mobility to Malta

Topic: School Mediation and Inclusion-Equity skills

Preparations:

Logo contest: Deadline 20th January (each school prepares one logo to be chosen during the mobility in Malta)

Erasmus Corner: to be organized in each partner school by the end of December

Prepare presentations/materials: each school prepares material for the mobility to Malta:

Poland- 3-5 short films on conflicts/inclusion with 2-3 different endings to be discussed in groups;

Bari (Italy)- simulation of a conflict/role plays;

Portugal- short films on school mediation, inclusion, equity;

Crema (Italy)- brainstorming, paper posters with 10 rules on mediation, survey -video with an interview by peers;

Malta and Greece- cooperation with a partner school on inclusion/equity issues among students and then according to the results and presentation making a role play in common from both schools' students.

Prepare debate over the gathered/presented materials

At the meeting: Logo contest

Presentations

Debate

Tasks and responsibilities (AF)

Tasks and responsibilities among partner-schools:

- 1. Greece, Alimos**, International Coordinator, 1st meeting, joint staff training events in Athens, the Project's opening. Special topic: **«Setting the scene of working together on peer-to-peer school mediation»**. Teachers will attend a **4-day training including input by experts and the use of different methods (which will be 2 days training and 2 days sightseeing and the dissemination event)**. Greece will be in charge of **General Control and Supervision of Project's Management and Implementation**. It will develop a clear **action plan and timetable** which will be agreed in this meeting and will be evaluated and updated when needed. Moreover, Greece will be in charge of **surveys, research documentation and statistics** as well as **newsletters** (gathering, uploading).
- 2. Malta, Sliema**, 2nd meeting, International meeting titled **"School Mediation and inclusion-equity skills"**. Malta **establishes Erasmus+ website and will also be in charge of blog** (for the open discussion for students) and **vlog** included on the project's website **in cooperation with Crema**.
- 3. Portugal, Godim**, 3rd meeting, International meeting. Special topic: **"School Mediation and conflict resolution in the perspective of civic engagement and European Citizenship Skills»**. Portugal will oversee **Social Media Dissemination, Facebook, Instagram, e-newsletter**.
- 4. Italy-Bari**, 4th meeting, joint staff training events in Bari titled **"School Mediation and Social Dialogue in school"**. Italy-Bari will be responsible for organizing the meeting with experts and stakeholders on demand of how school mediation can improve social dialogue and vice versa. Bari will also be in charge of **communication toolkits, the Google suite, drive, documents, hangouts, blogger, a digital story on students-teachers relationship, vlog, a good practices guide**.

5. **Italy-Crema**, 5th meeting, International meeting. Special topic: **«School Mediation in practice!»**. Crema, will be responsible for **project's website in cooperation with Malta, a project's YouTube Channel and for an eBook on case studies.**

6. **Poland, Bialystok**, 6th meeting, International meeting titled **"Active listening and more!»**. The Polish school will be in charge of the **dissemination of the project results through in particular EU dissemination platforms such as eTwinning, School Education Gateway and Erasmus+ Results in cooperation with Greece.**

7. **Greece, Alimos**, 7th meeting, joint staff training events titled **"Cycle closed: Redeeming the results"**. In this meeting project's **results will be announced, edited and analyzed by experts and teachers/coordinators towards project's final report, dissemination and sustainability.**

All partners will oversee:

a) **mentoring cooperation between students through EU platforms.**

b) **supervising students for the Logo Contest, the Erasmus+ corners at all schools, for posting materials to dissemination website, links of the project website on each school website, a vlog, public events for project's dissemination, Surveys/questionnaires, students' debates in each meeting, workshops. Results will be uploaded on the website: experts' interviews, written material as press releases, brochures, public events, an e-book (results), a good practices guide, mobility calendars on each school's websites. Each school prepares/organizes a dissemination event for stakeholders/local community**

14.30 – 18.00 seminar on ***Introduction – Conflict Resolution*** by

Dr E. Vathakou -Law and Political Science, International Relations & Conflict Resolution.

- Introducing each partner school to Greek Erasmus+ team

- Presenting Power Point presentation on conflicts

- Interactive workshops (two activities dealing with expressing opinions on conflicts, mediation, prevention)

- Discussing statistic data of the survey

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Chairman: Hara Panopoulou, Alimos

Minute taker: Joanna Sawicka, Bialystok

Attendees:

Greek Erasmus+ team members and 15 participants from partner schools (28 altogether)

1.Seminar 09:30-12:30: *School Mediation.*

M. Andriakopoulou, Law Studies, Advisory, Certified Mediator, talked on mediation, explained the whole mediation process and presented resolving methods.

E. Saridou, LLM Business and Labour Law, International Trade & Commercial Law, Certified Mediator supported M. Andriakopoulou and discussed the types of conflicts and the responsibilities of student mediators.

An. Giannatou, Greek Literature Teacher, Principal.

-discussed a certain bullying case to set a scene of a conflict

-described the role of a coordinator and the need of training students mediators

- stated how to select students for mediators

- what to do to have a successful mediation
- expectation of a group (written on poster as a suggestion)
- benefits of being a student mediator
- benefits for the Mediation Programme Coordinators

2.Workshops 14:30-18:00: *Practice – Interactive Activities.*

E. Saridou, LLM Business and Labour Law, International Trade & Commercial Law, Certified Mediator.

M. Andriakopoulou, Law Studies, Advisory, Certified Mediator.

Participants divided into two groups: Greek Erasmus+ team and participants of partner schools

- Activity 1- 10 steps of mediation to be put in correct order
- Activity 2- simulated role play on a certain conflict being resolved
by means of two mediators:
Marcello and Stefania, conflict parties: Jolanta and Nadine.

Each participant completed a Meeting's Evaluation Paper distributed by the Principal

H. Panopoulou.

Minutes submitted by: Joanna Sawicka

Minutes approved by: Hara Panopoulou