



Church of the Madalene Mother's Day Out Program 2025-2026

Thank you for your interest in the Church of the Madalene Mother's Day Out Program (MDO), a nurturing, faith-based childcare service for children ages 15 months to 4 years. (Children who will turn 4 years old on or after September 1st are eligible for enrollment. However, children who will turn 4 before September 1st are not eligible for enrollment in this program.) We provide a safe and loving environment where your child will grow spiritually, emotionally, and socially. We are committed to offering a Catholic-centered approach to our program that will help form the faith of your little ones while keeping their hearts and minds engaged through age-appropriate activities.

Due to our limited facility, only 15 children are accepted as a part of our program. Our program not only operates as a ministry to our parishioners, but to families of the community as well. Our class will be selected on a first-come, first-served basis. Once all 15 spots are filled, a waiting list will be established.

Our program operates Tuesday and Thursday from 9:00a.m. - 2:00 p.m. beginning the first Tuesday after Labor Day.

Submitting Applications:

Filled-out applications can be submitted to the Church office or directly to a Mother's Day Out staff member. We encourage you to submit your application as soon as possible to secure your child's spot in the program.

Tuitions and Fees:

Tuition payments for the 2025-2026 school year begin September 2, 2025. Monthly tuition for Church of the Madalene Mother's Day Out Program is calculated based on the number of days we are open divided by nine monthly payments. This means that nine monthly payments are all equal payments. There is no month to month enrollment, therefore we require parents to commit to sending their child or children a semester at a time.

Monthly tuition is due on the first day of MDO of each month. Please see the Tuition Rates below.

Tuition Rates:

For Church of the Madalene Parishioners:

1 child two days a week (Tuesday and Thursday) - \$170

Additional Children - \$170 per child

1 child one day a week - \$87

Additional Children - \$87 per child

For Non-Parishioners:

1 child two days a week (Tuesday and Thursday) - \$185

Additional Children - \$170 per child

1 child one day a week - \$94

Additional Children - \$87 per child

An application fee of \$25 per family is due at the time of registration to hold your spot for the 2025-2026 school year. This will be put towards your first monthly payment.

A **one time** \$40 snack and supply fee per family is due at the beginning of the year along with the first month's tuition.

Drop In:

Drop-ins are available to children who are currently enrolled in Madalene Mother's Day Out Program. Drop-in's are subject to space availability and require a 24 hour notice. The drop in rate is \$35.

2025-2026 Calendar:

First Day of Fall Session	September 2, 2025
Fall Break	October 14-16, 2025
Thanksgiving Break	November 25 -27, 2025
Last Day of Fall Session	December 18, 2025
Christmas Break	December 22 - January 5, 2026
First Day of Spring Session	January 6, 2026
Spring Break	March 16 - 20, 2026
Holy Thursday	April 2, 2026
Last Day of Spring Session	May 14, 2026

Policies & Procedures:

Drop off and Pick up:

Parents will drop off their children from their vehicle in the north parking lot where a Madalene Mother's Day Out staff member will be to help your child out of the car and into the building.

Parents will pick up their children in the same manner pulling up in front of the breezeway in the north parking lot. Our staff will bring the children and their belongings to your vehicle.

Parents are responsible for securing their children in their car seats.

***Drop off begins at 9:00 am and pick up is at 2:00 pm. Please be sure to observe these times. If you plan to drop off later or pick up early, please let one of our staff members know ahead of time. Doors will be locked after 9:15 am. Please ring the doorbell and let the office know you are dropping off/picking up for MDO, and they will buzz you into the building.

Illness:

In order to provide a safe and healthy environment for all our participants, please do not bring your child/children if the following applies;

- Excessive cough or runny nose
- Vomiting within the past 24 hours
- Fever within the past 24 hours. (We ask they are fever free without fever reducing medication for 24 hours prior to returning to Mother's Day Out.)
- Testing positive for flu, strep, RSV, Covid or any other potentially contagious illness.

Basic Daily Schedule:

9:00-9:30	Drop off and Free Play
9:30-9:45	Snack Time
9:45-10:00	Bathroom Break
10:00- 11:00	Outdoor/ Indoor Play
11:00- 11:15	Bathroom and Handwashing break
11:15-11:45	Lunch
11:45-12:00	Story Time
12:00-1:30	Nap/Rest Time
1:30-2:00	Free play/clean up/getting ready for the end of the day.

Items to Send With Your Child:

1. A Complete Change of Clothes
Please send a full set of clothes, including underwear and socks, in case of accidents or spills.
2. Appropriate Clothing for Girls
If your child is wearing a dress, we kindly ask that shorts or leggings be worn underneath for comfort and modesty.
3. Jacket or Outerwear
Please send a jacket or sweater on cooler days, as we will still make every effort to go outside and play, weather permitting.
4. Water Bottle/Sippy Cup
Please send a labeled water bottle or sippy cup with your child's name clearly marked. Only water should be sent in the bottle.
5. Lunch
Pack your child's lunch with any necessary food prep (e.g., cutting food into smaller pieces, unwrapping packaged foods).
6. Diapers or Pull-Ups
If your child is still in diapers or pull-ups, please provide an adequate supply for the day. Our program provides wipes for diaper changes.
7. Comfort Item for Nap/Rest Time
Please send a comfort item (e.g., blanket, stuffed animal) to help your child rest or nap comfortably. Please limit it to one item.

*** We are happy to help your child in the goal of potty training. Please let us know if your child is in the process of training to use the bathroom and we will assist any way we can. Please note that if your child has repeated accidents while at Mother's Day Out, we will require them to wear pull ups.

Contacting Us:

If you are needing to contact Church of the Madalene Mother's Day Out Program please use the following formats;

Madalene Mother's Day Out coordinator: Michelle Buckley - (918) 219-4820

Email: Madalenemdo@gmail.com

Church of the Madalene Office : 918-744-0023

If you are interested in the Madalene Mother's Day Out Program, we are more than happy to give you and your family a tour of our facility.