

SUB FOR SANTA 2016

Committee:	Assignments :	DUE:	Status:
CAROLING <u>Chairs:</u> Matthew, Holly, Caleb, Ally <u>Committee:</u> Kathryn, Anna, Grace M, Michael, Leigh, Luz	• Check last year's Caroling items • Choose dates + times to carol (make a caroling calendar) • How many caroling dates should we do? • Who can we invite to help carol (clubs? teams?) • Map out locations of where to carol + create maps • Make a video commercial of how to come caroling • Social Media Posts reminders to come caroling (one for each day) • Posters advertising • Make buckets or present boxes to collect money while caroling • Print off small sheets of caroling music • Make a chart with the dates so we can sign up for days • Make door hangers to put on doors (see last year)		
BUSINESSES, LETTERS <u>Chairs:</u> Jared, Drew <u>Committee</u> Arden, Grace L, Sophie, Nicole, Canyon	• Update last year's letter • Print copies (200 business letters) • What businesses should we go to? • What businesses would be better to call or approach in person? • Video commercial of how businesses can participate • Have Baker sign each one of the business letters • Present a training in class about how to approach a business • Assign everyone in the group a partner to deliver business letters with • Make a google chart of all the business assignments • Create Instagram post •		
UGLY SWEATER STAG + CHRISTMAS TREE + REWARDS <u>Chairs:</u> Kennedy, Peter <u>Committee</u> Lindsey, Rachel B, Jackson, Kira, Wyatt, Zoi	• Look at school calendar and find date for dance • Reserve commons for dance • Make posters (with date, time, price, what to wear) and instagram post for dance and send to Baker • Make a video commercial • Reserve DJ • Decorations • How much are we going to charge? • Let everyone know if we need to set up decorations • Set up Christmas Tree in commons • Thermometer • Think about rewards for certain levels of \$ raised		
TEACHER VS STUDENT BBALL GAME <u>Chairs:</u> Sam, Grant, Trevor <u>Committee:</u> Abby, Rachel J, Cougar, Thomas	• Find date on calendar + time of game • Reserve Thunderdome • Make posters and instagram post for dance and send to Baker • Who will play in the game? • Make a commercial of the teacher vs student bball team (give to Shelby) • Do we want to sell things there? • Do we want to invite vendors/food trucks to come? • What games or activities can we do throughout the game that can earn money?		

CLASS COLLECTIONS <u>Chairs:</u> Lakshan, Brittney, Mairen <u>Committee</u> Montana, Grace H, Annie, Emma,JoAnna	• Divide everyone up into partners and decide who will visit what teachers (consider how far away classrooms are from each other) • Print off collections worksheet • Find envelopes for each teacher • Organize teacher files for sub for santa		
ADOPTIONS & DELIVERY <u>Chairs:</u> Nicole, Kate, Baker <u>Committee</u> Everyone	• Create a Sub for Santa calendar with every event • Kate- finances, totaling all class totals • Baker- sending out nomination google form, organizing families that are nominated, collecting all donations		