Name: _____

Date: _____

ORAL PRESENTATION RUBRIC

Presentation Criteria	1	2	3	4
Clarity and Volume x 1.5 ➢ Speaks clearly ➢ Mispronounces no words ➢ No “um”s and “like”s ➢ Delivery is not too fast and not too slow ➢ Pauses used to great effect ➢ **Transitions** seamlessly from one topic to the next ➢ Voice is projected well ➢ Volume does not decrease at the ends of sentences ➢ Volume is loud enough to be heard by all audience members throughout the presentation				
Preparedness ➢ Is completely prepared and has obviously practiced ➢ Speaks about the topic with confidence ➢ Clearly shows understanding of the topic ➢ Incorporates correct terminology ➢ Never loses his or her place ➢ No reading of notes or projector screen ➢ Looks presentable				
Enthusiasm and Tone ➢ Facial expression shows interest in the topic – never looks bored ➢ Erect posture – no sitting ➢ No nervous tics – feet shuffling, playing with hair, rocking back and forth ➢ Regular eye contact with all audience members ➢ Appropriate use of **voice inflection** – never sounds bored or robotic ➢ Uses appropriate gestures – not too wild and not too rigid				
Use of Visuals ➢ Visuals add clarity to the presentation and enhance the audience’s understanding ➢ Visuals are incorporated seamlessly into the presentation ➢ Electronic visuals are prepared and cued up well ahead of time				

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