

**POTLATCH SCHOOL DISTRICT NO. 285
BOARD OF TRUSTEES MEETING
November 16, 2022**

The Board of Trustees of Potlatch School District No. 285 met in regular session on Wednesday, November 16, 2022 at 6:00 p.m. at the Potlatch High School Library. (A Zoom link was also provided for online viewing). The board met to review policy then complete regular business. Members present: Michael Montgomery, Zone 1, Emily Hunt, Zone 2, Mike Gilmore, Zone 3, Ryan Beckner, Zone 4 and Ty Winther, Zone 5. Others present: Superintendent Janet Avery and Clerk Gwen Burkgart.

Ryan Beckner moved and Michael Montgomery seconded to accept the 3rd and final reading of Policy #8605 (NONINSTRUCTIONAL OPERATIONS) Retention of District Records. Motion carried. (5 ayes)
(See attached Exhibit, 11/16/22)

Ryan Beckner moved and Ty Winther seconded to accept the 2nd reading of Policy #4420 (COMMUNITY RELATIONS) Visitors to District Property, Including Sex Offenders. Motion carried. (5 ayes)

Mike Gilmore moved and Michael Montgomery seconded to accept the 2nd reading of Policy #5105 (PERSONNEL) Certificated Personnel Employment. Motion carried. (5 ayes)

Ryan Beckner moved and Mike Gilmore seconded to accept the 2nd reading of Policy #7403 (FINANCIAL MANAGEMENT) Procurement of Goods and Services for School Meal Programs. Motion carried. (5 ayes)

Ryan Beckner requested Policy #7408 (FINANCIAL MANAGEMENT) Entering into Professional Service Contracts with Design Professionals, Construction Managers, and Professional Land Surveyors—The Request for Qualifications Procedure remain in the 2nd reading for further review.

Michael Montgomery moved and Ryan Beckner seconded to accept the 1st reading of Policy #5100 (PERSONNEL) Hiring Process and Criteria. Motion carried. (5 ayes)

Ryan Beckner moved and Michael Montgomery seconded to accept the 1st reading of Policy #7460 (FINANCIAL MANAGEMENT) Use of Public Funds – Prohibition on Contracting with Abortion Providers. Motion carried. (5 ayes)

Ryan Beckner moved and Mike Gilmore seconded to accept the 1st reading of Policy #2310 (INSTRUCTION) Nutrition Education. Motion carried. (5 ayes)

Ryan Beckner requested Policy #2340 (INSTRUCTION) Controversial Issues and Academic Freedom remain in the 1st reading for further review.

Michael Montgomery moved and Mike Gilmore seconded to accept the 1st reading of Policy #2150P (INSTRUCTION) Copyright Compliance. Motion carried. (5 ayes)

Michael Montgomery moved and Ryan Beckner seconded to accept the 1st reading of Policy #3360 (STUDENTS) Extra-curricular Expectations. Motion carried. (5 ayes)

Chairman Emily Hunt called the regular meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

CONSENT AGENDA

Ryan Beckner moved and Michael Montgomery seconded to approve the minutes, bills and resignations as presented in the Consent Agenda. Motion carried. (5 ayes)

Consent Agenda items included:

- Minutes:**
1. Regular Meeting held on October 12, 2022
 2. Executive Sessions held on October 12, 2022
 3. Special Meeting held on October 28, 2022

Approval of Bills:

1. October 2022 Potlatch Jr. - Sr. High Bills - \$ 6,856.41
2. Potlatch School District #285 – Breakdown:

October A/P	\$	256,405.10
October Payroll		<u>247,725.21</u>
	\$	504,130.31

Resignations:

1. Ron Lovell – JV Boys’ Basketball Coach
2. Melissa Hadaller – Elementary Paraprofessional
3. Kathleen Neigum – Bus Driver

APPROVAL OF MEETING AGENDA 7:03 PM

Chairman Hunt announced that the next order of business would be consideration of the Board to amend the agenda for this meeting as per Idaho Code 74-204. Ryan Beckner moves and Michael Montgomery seconds to amend the agenda for this meeting as follows:

1. Add to New Business: Review Winter Bus Routes – Action Item

Good faith reason items were not included in the posted agenda:

Items were brought to the attention of the Superintendent after the agenda was posted and due to the time sensitive nature of the issues needed to be addressed at this meeting.

Vote being had on the above motion, and the same having been counted and found to be as follows:

Michael Montgomery	Yes
Ty Winther	Yes
Ryan Beckner	Yes
Mike Gilmore	Yes
Emily Hunt	Yes

And no less than two-thirds (2/3) of the membership is in favor thereof, Chairman Hunt declared said motion carried.

CELEBRATE OUR SCHOOLS:

-MacKenna Sosa – Update on refresh of Family Consumer Science Program

FCS teacher MacKenna Sosa was unable to attend so High School Principal Doug Richards reviewed the proposed FCS remodel Project Scope of Work. Demolition of existing cabinets is scheduled to start on January 17th. Cabinet installation, plumbing and electrical hook up and appliance installation is scheduled for February 13th. The finalized project will be done by April 1st as per the grant guidelines.

COMMUNICATIONS and SCHEDULED VISITORS:

- None

NEW BUSINESS:

-Potlatch Senior Class of 2023 Senior Trip Request

Senior Class President Tayva McKinney presented the Class of 2023 Senior Trip Request to the trustees for approval. Tayva explained that the class would like to do a mid-year retreat on January 22nd to Silver Mountain and then their traditional senior sneak activities at the end of the year to Coeur d'Alene.

Ryan Beckner moved and Michael Montgomery seconded to approve the Senior Trip request as presented. Motion carried. (5 ayes)

-Reducing the Risk Sex Ed Course through Public Health – Idaho North Central District - Carol Moerhle

Director Carol Moerhle was unable to attend so Superintendent Avery explained that the district currently uses sex education curriculum “Reducing the Risk” provided by the Public Health-Idaho North Central District at the 8th grade level. North Central District professionals provide the class instruction with Health teacher Pat Amos in the room monitoring at all times. This curriculum was implemented in 2016 because it promoted abstinence. Parents are provided a synopsis and an “Opt-out” form at the beginning of the course which is delivered in 8 – 10 sessions per semester.

After discussion, **Ryan Beckner moved and Michael Montgomery seconded to immediately remove the “Reduce the Risk” curriculum for the 2nd semester 8th grade class. Motion carried. (5 ayes)**

The trustees directed Superintendent Avery to gather information to review alternative programs for delivery of this subject matter. A parent opt-in / opt-out form will also be implemented. Parents will be allowed to review materials and programs being considered before a board decision is made.

(George Lisher and Michael Riley submitted Patron Participation in Board Meetings Policy #1520F before the regular meeting started and were allowed 5 minutes each to speak to this agenda topic.)

-The CORE Project – Greg Sommers

Greg Sommers creator of the CORE project presented information about this program which hopefully helps students with making good choices. Mr. Sommers shared that he has 25 years of working with young people including participation in the IDFY (Idaho Drug Free Youth) program. The CORE project is designed to help identify areas that students struggle in and help support teachers as they in turn support their students. The end product is to try and develop processes that will build positive relationships within the school.

After discussion, **Ty Winther moved and Michael Montgomery seconded to pull back from the CORE project so that the trustees can re-evaluate the program. Chairman Hunt call for a roll call vote: Mike Gilmore – aye, Ty Winther – aye, Michael Montgomery – aye, Ryan Beckner – aye, Emily Hunt – aye. Motion carried. (5 ayes)**

-Transportation for Activities

Transportation supervisor Jerry Schwartzman explained that we currently only have 4 bus route drivers with limited availability for driving extracurricular trips. Most trips are requesting to be gone before that route driver is back so one possibility is that a coach could drive the district van that can transport up to 12 passengers. Or it may come down to the only way a student can get to the competition is ride with their parent or guardian. The districts liability insurance strongly discourages this option. Jerry and Janet will collaborate and see if they can come up with some other options.

-Winter Bus Routes

Mr. Schwartzman submitted route revisions to accommodate winter time bus driving conditions. These would be implemented starting on November 28th.

(Dan Torrey submitted Patron Participation in Board Meetings Policy #1520F before the regular meeting started and was allowed 5 minutes to speak to this agenda topic.)

Ty Winther moved and Ryan Beckner seconded to authorize the Winter Bus Route revisions. Motion carried. (5 ayes)

-ISBA Convention Report

Superintendent Avery shared that 4 of the trustees were available to take part in the recent Idaho School Board Convention. Ms. Avery expressed her appreciation for the time and dedication that our trustees invest into governing the educational process for Potlatch School District. Each of the trustees that attended shared information that they received by attending workshops.

-Student Nurse (Preceptor) Request – Jennifer Wright

Superintendent Avery received a request from Jennifer Wright asking if she could shadow the district's school nurse (Ariel Merrell) so that she could obtain the 50 hours required of this type training to become a family nurse practitioner.

Mike Gilmore moved and Ty Winther seconded to allow the Student Nurse (Preceptor) Request submitted by Jennifer Wright. Motion carried. (5 ayes)

DEPARTMENT REPORTS

Maintenance Supervisor, Robert Lambert:

Celebrations:

New work truck with working heat, as well as the canopy from the old red truck installed on the new truck.

Current Projects:

FCS room remodel, have worked up a scope of work proposal for timeline of project.

Approved door replacement doors have been ordered, waiting on delivery.

Boys locker room ventilation. Had Unlimited Heating come out and will be installing a small amount of duct work to connect an exhaust fan which is currently only exhausting the equipment room.

Doorblok classroom security device.

Installed new lighting in Mrs. Avery's office.

Install new lighting in main District office.

Metal sheeting on shed roof at high school has been re-installed by Phil Renz.

Keeping up with work order requests.

New banner hanging system for the high school gym.

Future Projects:

Bona floor project over Christmas break at the Elementary.

Rework door swing and add a small window in the middle of the door and relocate the light switches to the outside of the room, calm down room or green room at the Elementary.

Repair sneeze guard shield on the serving tables at the high school.

Rework high school girls' restroom stalls into a handicap accessible stall.

Transportation Supervisor, Jerry Schwartzman

Celebrations: Our 4 bus routes are running smoothly. We recently hired Kendali Daily as a bus aide for Route #1. Behavioral and safety issues have not been a problem since we have had her riding with Karla. An aide on this bus is something that we felt we really needed, and so we are thankful for Kendali that she is able to work with us. It is going very well and she is a huge help.

Current Projects: Our All School Elementary Bus Rules and Emergency Evacuation Drill is scheduled for 11/22/22. All students and teachers will be loaded onto our buses and will receive instruction on proper

behavior and rules while riding a school bus. They will also be conducting a drill on how to evacuate according to our procedures in the event of an emergency.

Future Projects: We are planning an all school bus emergency evacuation and bus rules training for all students at the High School. We are hoping to get something scheduled before Christmas break.

Department Personnel (training, updates, etc.): We had a bus meeting on Thursday, November 10th to go over Winter Driving and the upcoming spot inspection that we will be having at the bus garage on 11/15/22. We have an update on the applicant that was interested in becoming a route driver this year. She has completed her DOT physical, but came into the garage to let us know that she has to start working with her husband on his construction business because they are down employees. She said that she does not think that she can continue training at this point, but is hopeful to be able to drive for us next school year.

We have a regular route driver, Kathleen Neigum, who has put in her 2-week's notice. Her last day will be November 22nd. This will put Jerry Schwartzman in a bus each day driving her route. We do not currently have any subs that we can reliably count on at this point. We will be doing the best we can for taking extra-curricular trips as well as winter driving for our routes since we will have no one available to help out at the bus garage in the event that a bus gets stuck or breaks down.

Two of the applicants that we had that were interested in subbing for trips have backed out. We still have 2 interested applicants that are employed at the high school, but no progress with training has happened yet. We have had a couple community members ask questions about subbing for trips, but no application has been filled out for either of them yet.

Kitchen Supervisor, Tammy Deerkop:

Celebrations:

Heidi and I worked on Verification and Submitted our number findings to the State Department on Monday November 7, 2022. I have been working on December and January menus and I have December done and just about have January done.

Current Projects:

We will be getting our accounts set up with Mosaic so that we are all set up November 17th for our training day and December 9th we will be ready to go. My Ladies and I will be learning back of the house training. Such as ingredients, recipes, inventory and menu planning.

Future Projects:

I will be starting to place orders again with USDA for the next school year in February. Then I will be figuring out what we will be using next year for the COOP as we are going to try and get it out in March and have it done by April so that we are not trying to do it in the summer. Also, Bob is working on trying to fix one of our serving counters as someone broke the plexi-glass on it. He is also going to try and adapt the sneeze guard to fit our hot serving counter. I am hoping that next summer we can have a built-in serving counter at the High School. Doug, Bob, and I have discussed how we would like to have it built. Someday I would like to have a new walk-in at the Elementary School as if something gets spilled in there it leaks out into the cafeteria and makes a real big mess. Bob also said there is an issue with the wiring in there and the glass protector over the bulb is broken.

Technology Coordinator, Hiedi Carpenter:

Celebrations:

This month we automated 3 more processes allowing us to utilize Skyward more effectively. At the Jr-Sr High School we launched Parent Teacher Conference scheduler enabling parents to use Family Access to view teacher calendars and reserve time slots for conferences. We also added the feature that allows Jr-Sr High School parents to view and print Report Cards on Family Access. District Wide we digitized health records into Skyward for better access and retention.

Current Projects:

Replace expired Chromebooks for 5 Board Members

Replaced, refurbished and re-distributed several printers in the district that had reached their end of life.

MySchoolBucks online rollout was very successful. Since our launch one month ago, we have collected \$5,436.74 in school lunch payments online.

Print Server upgrade - ongoing project

Mosaic Installation - We have begun Phase 2 of the implementation, Menu Planning and will also be implementing Orders & Inventory.

Ongoing maintenance and troubleshooting throughout the district.

Future Projects:

Upgrade Transportation Department Desktop Hardware

Upgrade Maintenance Department Desktop Hardware

Department Personnel (training, updates, etc.):

Barbara and Hiedi completed FERPA and HIPPA training to be in compliance with requirements to allow for projects related to record retention.

Athletic Director, Katie Ball:

Winter Activities

- Girls basketball began October 31. Nine girls are participating at this time. Recently I petitioned IHSA for permission to use 8th grade students if needed and it was approved. At this time, it is not necessary, but Potlatch will have only a varsity season. Coaches and administration had two or three meetings to try to encourage a higher turnout. This included visiting one on one.
- Boys basketball began November 11. Eleven are participating at this time. The boys really need two more players to play a successful JV season. It is undecided at this time if they will play two quarters or a full JV. Coaches are still trying to encourage participation. Coaches have had meetings and visited one on one with possible individuals also.
- Wrestling will begin on Monday, November 14. We expect 16-18 wrestlers to begin the season.

Coaching Position Updates

- We have interviewed and recommended for Assistant Boys Basketball, Assistant Softball and Winter Cheerleading.
- Applications are still being accepted for Head Baseball (2 apps received), High School Track (2 apps received), Assistant Track (1 app), and two Jr. High Boys Basketball (3 apps received) positions. We hope to complete all interviews and make recommendations for hire by the January board meeting.

Scoreboards

- We received a substantial donation of \$7500 toward a new basketball scoreboard and shot clock purchase. They have been ordered and will arrive around mid-December.
- We are working to secure funding for a new baseball scoreboard as well.

IHSAA Sportsmanship Committee

- As District II Representative, I attended the IHSAA Sportsmanship Committee meeting November 2nd in Boise. We are the group who reviews the state Sportsmanship Manual and makes recommendations to the IHSAA board. The main points of discussion for the 22-23 school year were: Students reading sportsmanship announcements, securing a sponsor for sportsmanship posters and banners for all school district, IHSAA Code of Ethics for all coaches, Event Management - Review Rule 9 as a point of emphasis for building administrators and a ranking system for sportsmanship.

Whitepine All League Recognition

- Volleyball - 1st Team All-League - Josie Larson & Jordan Reynolds, 2nd Team All-League - Dani Howard & Brooke Peterson

- Football - 1st Team All-League - Avery Palmer-LB, Logan Amos-G, Sam Barnes-TE, 2nd Team All-League- Wyatt Johnson-S, Jacob Keck-DT, Wyatt Johnson-RB, Honorable Mention- Jack Clark-CB, Logan Amos-DE

ADMINISTRATOR REPORTS

Elementary Principal, Jill Diamond:

Student Count: 268

Food Pantry and Backpack Program:

With the support of the Idaho Food Bank, Melanie Renz, and Annika Willey (Cara Wallen's long term substitute) we have brought two programs to our school to help bridge the gap for families in need. The Backpack program offers families free groceries for weekends and school breaks. Food backpacks include healthy, easy-to-prepare food for kid-friendly meals. We have also started a very small food pantry to support our students in need of temporary food or toiletries. Susan Renz donated the proceeds from one of her painting nights to get us started with \$380.00 of pantry stable goods.

Living Voices:

We had the opportunity to invite our 4th-6th graders to a performance by Living Voices on October 20th. The Latah Human Rights Task force sponsored this opportunity for the first time in Potlatch. We were captivated as a single actress took us back in time to learn more about the diverse communities of the turn of the century Pacific Northwest. This helped us bring to life social studies standards in all three grade levels.

Red Ribbon Week:

Potlatch Elementary celebrated Red Ribbon Week the week of October 25th through October 28th. It was a fun-filled week for our students. The theme days for this year were:

- Dress Up Days:
- Monday, October 24th: "Put a Cap on It!" - Wear your favorite cap.
- Tuesday, October 25th: "Pledge to be Drug-Free" - Wear red as your pledge.
- Wednesday, October 26th: "Follow Your Dreams" - Wear pajamas.
- Thursday, October 27th: "Be a Hero" - Wear superhero gear.

Professional Development Day:

On October 28, we had a half work day half professional development day. After teachers polished up their progress reports and prepared for parent/teacher conferences, they selected from a wide range of professional development that fit their needs. Our ITBS team met to learn from our school-wide behavior data, our grade level teams looked at data trends, and our Kinder and 6th grade teachers joined Genesee teachers for a collaborative learning experience about math instruction.

Parent Teacher Conferences:

We had an excellent face-to-face turn out at parent-teacher conferences on the evenings of Thursday, November 3 and Friday, November 4 from 3:00-7:30. It was wonderful for me to get to meet more of our parents. It was even more wonderful to watch our superb teachers in their element as they continue to forge even stronger partnerships with parents to support their students. While not all parents were able to attend personally on these two nights, we will continue to follow-up with them to schedule phone, in-person, or video conferences. Our goal is to touch base with a guardian of every student during the first quarter conference season. We anticipate close to 100% of parent conferences to be completed shortly. Also, we are so lucky to have such a caring PTO who served us dinners of tacos the first night and Papa Murphy's pizza the second night.

Veterans Day:

We were excited to be able to honor our community's veteran's in person on 11.11.22. Our Veteran's Day committee has gathered grade appropriate resources for our teachers to use to teach students about this important day honoring the service and sacrifices of our nation's heroes. The students have decorated the halls and gym with artwork to welcome those veterans that attend and honor those that have fallen. We have invited a

color guard to present. And, Katie Ball has invited special guests to co-teach boot camp style stations during PE.

Safety Procedure Practice–Bus Evacuation:

We have scheduled an all school bus emergency evacuation drill on Tuesday, November 22nd, right after first recess at 10:00 for Kindergarten-3rd grade, and 10:15 for 4th-6th graders. We planned it this way so that we could have them load onto a bus directly after recess while they are already outside. At 10:00, 4 buses will be parked at each gate on the primary side. We will load each grade onto a bus and the driver will quickly go over the bus rules and we will do a bus evacuation drill. We will then move the buses to the intermediate side, where duty teachers will instruct each grade to load onto a bus. At one point, we will be asking students to walk 100 feet from the bus to a specific location. While buses practice this often, doing this for the entire school will make sure that students who don't ride routes will still be prepared in the event of a bus evacuation during a field trip or a trip to a sporting event.

Trunk or Treat:

PTO hosted another incredible Trunk or Treat this year. To make it safer we set up in our primary playground. They also created a fun, friendly competition to get all of the candy donated for this event. In total, the elementary school donated 728 pounds of candy. Mr. Avery's class won with 91 pounds. Many of our teachers and I hosted a trunk. It is events like this that really bring our community together!

High School Principal, Doug Richards:

Student Count = 210 Current (Last November 2021 = 206)

Grade 12= 33 Grade 11= 27 (+1) Grade 10= 43 Grade 9= 31 Grade 8=28 (-1) Grade 7=48

“Build great school culture 30 Seconds at a time with intention, connection and direction! Every interaction matters, because that interaction could be the one they talk about for the rest of their lives!” - Joe Sanfelippo

As principal, it is my goal to help our students and staff build intentional moments of connection with good direction that build on these four district strategic plan focus areas:

1) Career and College Readiness; 2) Student Achievement; 3) High Quality Faculty and Staff; and 4) Safety, Well Being and Culture.

Mrs. Thompson kicked off the year with STEM Club on October 25th.

STEM Club is an extracurricular club that promotes the use of science, technology, engineering and math. Sophomores Hailey McNeal, Logan Posey, Brianna Winther and Kylee Heitsuman worked in their Biology class on a Food Calorimetry Lab, which is a lab study of how to measure calories in various foods.

Mrs. Thompson's Jr. High Science Classes built 3D biological cell structures to better comprehend the pieces and parts of a cell.

Congratulations to Coach Potter, Coach Redmon and our Boys and Girls Cross Country Teams for qualifying for the state meet in Lewiston.

Thank You to Counselor Linda McCarver and our Upward Bound partner John Ariola for taking some of our juniors and seniors on a college tour of the business, forestry and agriculture colleges at the University of Idaho.

Outstanding work by Mrs. Emma Hille and our FFA floral design class on their Fall Bouquet fundraiser. They made \$1,245 with a profit of \$750. Students were able to gain experience in troubleshooting with delayed shipping, customer service, developing floral arrangements, and overall teamwork. Mrs. Hille reports this project was a definite success.

Congratulations to all of our Fall coaches and our amazing athletes! It was great to celebrate each team's accomplishments with their families at the Fall banquets.

Thank You to our partners at Pullman Regional Hospital for the awesome sign in Nicole Clements' Athletic Training Room. It looks great! Our students and coaches continue to get so much help out of this joint

partnership. We are very, very grateful for all of those whose continued generosity brings this advanced care position to our athletes.

Thank You to Bridget Bailey and this month's Logger Volunteers, Magnus Bryngelson, Logan Posey, Carson and William Yearout and Jonah Berger for their community service unloading food for our food bank. Thank you to Rick and Debbie Swinney, as well as Sheila Weitzel for donating PS Espresso drinks to the boys for their efforts.

The excitement is building in Ms. Mackenna Sosa's Family Consumer Science classroom. Students are utilizing the kitchen spaces until January 18th. The demolition and remodel of this space begins around January 20th and is expected to last four to six weeks. Students will work around the project as much as possible. We have contingency plans to move Ms. Sosa's classes to the MPR and the library if and when needed. Former teachers of this program, Mrs. Janie Nirk and Mrs. Betty Sawyer have been in regular contact with us and are extremely excited to throw their support behind Ms. Sosa and our students.

A HUGE thank you to Brandt and Mimi Lovell for their \$7,500 financial donation to help our school purchase new scoreboards for the gym. The other \$7,500 came from the Class of '22, ASB, basketball, wrestling and volleyball teams. The boards have been ordered and will likely be installed over winter vacation. **Congratulations** to seniors Jordan Reynolds and Josie Larson on being chosen to participate in the 2022 Senior volleyball showcase On Thursday, November 3rd.

Congratulations to Mr. Slothower and our choir. It was awesome to, once again, have a Music Shindig in the Logger Woodshed during parent-teacher conferences.

Thank You to our Veterans! The ASB honored our Veterans in an all-school assembly on Friday, November 11th. Our guest speaker was Staff Sergeant Chris Greenwell. Veterans stayed after the assembly to visit with our seniors and enjoy pastries, coffee and tea before heading down to the elementary Veterans Assembly.

A HUGE thank you to our partners at Walmart for donating a massive amount of school supplies to both of our schools.

Congratulations to our students who earned a spot on the 1st quarter honor roll!

Director of Special Education, Nikki Goucher:

Celebrations:

We have had 2 SPED Team meetings this year

Current Projects:

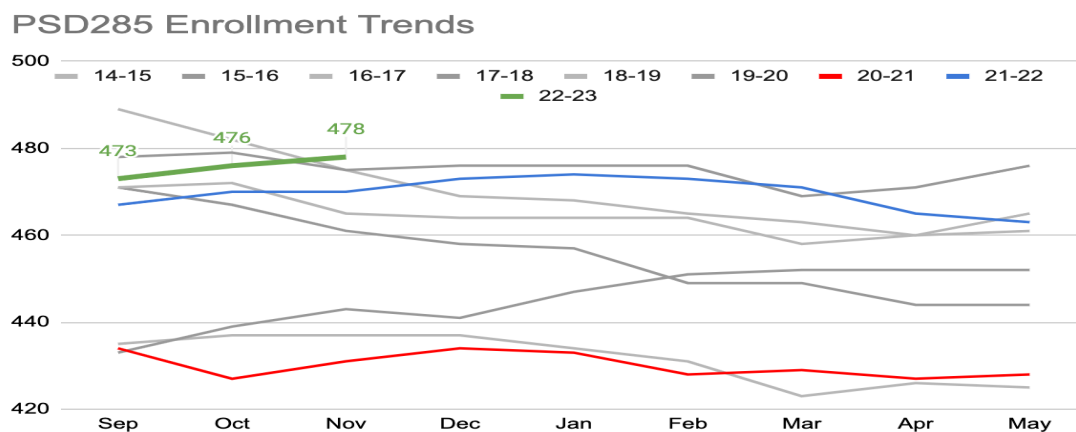
- District RTI
 - Data training for the team so they can guide their buildings through data conversations.
 - Working through using EdHub to start housing interventions and RTI plans for students.
- November Child Count - used for funding
- GSFR - File review
 - Teachers work through one file to check for compliance
 - 6 names will be uploaded
 - 2 files chosen for full review by state
- ISAT rostering
 - Completed for Elementary
 - Would like teachers to complete some sort of Interim assessments before Winter Break.
- EdPlan (SPED Software) - having some challenges with this, creating some compliance issues.

Superintendent, Janet Avery:

Celebrations!

Veterans Day assemblies at both buildings were very successful. We had members of the community attend both events. The PES guest speaker was Lt. Col Gussenhoven and the local VFW presented the colors. The University of Idaho ROTC Color Guard presented the colors at the high school.

Current Enrollment:



Strategic Planning Update:

Mrs. Avery reviewed all K-6 Literacy testing data that has been collected this fall and presented it to the board.

Consistency in Safety Protocols:

When the district had the Safety Audit with Mark Feddersen last Spring, one suggestion was to move to the Standard Response Protocol for emergencies. This has been a discussion with our Crisis Team. It became apparent that we weren't following the same protocols district-wide. I recommended to the Crisis Team that we follow the Standard Response Protocol and that staff get an introduction to these new safety protocols during faculty meetings in the month of November.

We also have joined "See Tell Now" which is an anonymous reporting tool sponsored by the Office of School Safety. Once it is up and running, we will add links on our district website and get posters for all buildings.

Discussion has taken place on protocols for health issues when our Nurse is out. We put together a flow chart of standard actions when health issues arise with students and the nurse is not available.

-Consistent Safety Protocols

Discussion has taken place on protocols for health issues when our Nurse is out. We put together a flow chart of standard actions when health issues arise with students and the nurse is not available. The trustees suggested EMS language be included.

OLD BUSINESS:

Safe Return to Schools Plan 22-23

Superintendent Avery had no recommendation for any revisions.

-HVAC Project Update

Superintendent Avery has been updated with information from project manager Gary McManus indicating that McKinstry was notified that the ship date of the heating units has been delayed to the week of 12/2/2022 which means that the RTU's may not arrive until mid-December.

- Maintenance Project Updates

The completion of the Elementary flooring project has been scheduled for completion over Winter Break. Many select doors throughout the district have been ordered and will be installed when delivered.

-Coffee with the Superintendent: November 18; set December date?

Coffee with the Superintendent has been scheduled for November 18th at the Potlatch Senior Center. Ty Winther will attend with Superintendent Avery. After discussion, the next coffee date will be Tuesday, December 20th at the Tamarack Café. Emily Hunt is planning on attending this one with Superintendent Avery.

EXECUTIVE SESSION – 9:30 P.M.

Chairman Hunt announced that the next order of business would be consideration of the Board recessing into executive session to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general. After a full and complete discussion, upon motion duly made by Ryan Beckner and seconded by Ty Winther the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of School District No.285 recess from an open meeting into executive session pursuant to Section 74-206 (1) (a), Idaho Code, to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for the purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Michael Montgomery	Yes
Ryan Beckner	Yes
Ty Winther	Yes
Mike Gilmore	Yes
Emily Hunt	Yes

And no less than two-thirds (2/3) of the membership is in favor thereof, Chairman Hunt declared said resolution adopted.

MEETING RECONVENED

The regular meeting was reconvened at 10:05 p.m.

ACTION TAKEN FROM EXECUTIVE SESSION

Ryan Beckner moved and Mike Gilmore seconded to approve the recommendation from Superintendent Avery and hire the following:

Abigail Quinn as the Winter Cheerleading Coach.

Cole Thompson as the Assistant/JV Boys Basketball Coach

Shyawn Lynas as the Assistant Softball Coach

Chairman Hunt call for a roll call vote: Mike Gilmore – aye, Ty Winther – aye, Michael Montgomery – aye, Ryan Beckner – aye, Emily Hunt – aye. Motion carried. (5 ayes)

Ryan Beckner moved and Michael Montgomery seconded to approve the recommendation from Superintendent Avery and offer Cody Brigham the position of a District Maintenance person with parameters as discussed in executive session. Chairman Hunt call for a roll call vote: Mike Gilmore – aye, Ty Winther – aye, Michael Montgomery – aye, Ryan Beckner – aye, Emily Hunt – (Abstain due to family member). Motion carried. (4 ayes)

FUTURE AGENDA

-Facility Project Updates

-Safe Return to In-Person Learning Plan for 2022-2023 School Year

-HVAC Update

ADJOURNMENT

Ty Winther moved and Ryan Beckner seconded to adjourn the meeting at 10:07 p.m. Motion carried (5 ayes)

Chairman

Clerk