

MANOJ URE

Hyderabad, Telangana | +91 9505541261 | manojure1824@gmail.com
LinkedIn: <https://www.linkedin.com/in/manoj-ure-419785204> | GitHub:
<https://github.com/Manoj181024>

DATA ANALYST

Professional Summary

Result-oriented Data Analyst with hands-on experience in Excel, SQL, and Power BI for transforming raw data into actionable insights. Proficient in data cleaning, visualization, KPI tracking, and business intelligence reporting. Skilled at automation, DAX formulas, and dashboard creation. Worked on multiple data-driven internships and AI language model training projects. Passionate about turning complex datasets into meaningful business insights.

Technical Skills

- Tools & Platforms: Excel (Advanced), Power BI, SQL, Power Query, Power Pivot
- Excel Expertise: Pivot Tables, Dashboards, Charts, VLOOKUP, INDEX-MATCH, Macros
- SQL Expertise: Joins, CTEs, Subqueries, Window Functions, Aggregations
- Power BI: DAX, Measures, Calculated Columns, KPI Dashboards, Data Modeling
- Data Analysis: Data Cleaning, Business Insights, Statistical Analysis, Trend Forecasting
- Other: Data Annotation, Text Analysis, Quality Review, AI Data Evaluation

Professional Experience

AI Chatbot Trainer | Scale.ai / Outlier.ai (Remote)

Jan 2024 – Mar 2025

- Trained AI chatbots in Telugu and English to improve conversational accuracy and context understanding.
- Analyzed large datasets of chatbot responses to identify accuracy gaps and linguistic inconsistencies.
- Enhanced overall chatbot performance accuracy by 15% through systematic data evaluation and quality review.
- Collaborated with cross-functional AI teams to optimize model prompts and response quality.

Data Analyst | Telus International, Bangalore

Aug 2021 – May 2023

- Cleaned, transformed, and analyzed datasets using Advanced Excel (Power Query, Pivot Tables) and SQL.
- Built and maintained Power BI dashboards for sales, profitability, and performance monitoring.
- Automated manual reports using Excel formulas and macros, reducing reporting time by

30%.

- Supported business teams by providing actionable insights from key performance indicators (KPIs).

Transcriber (Telugu & English) | Sigma.ai (Freelance)

Jun 2020 – Mar 2021

- Transcribed and reviewed Telugu-English audio and video recordings for AI dataset preparation.
- Ensured linguistic accuracy and maintained 99% transcription precision.

Projects

Retail Business Performance & Profitability Analysis | Elevate Labs (Jan 2025 – Feb 2025)

- Analyzed retail business data using Excel, Power BI, and SQL to identify profitability and sales trends.
- Created interactive Power BI dashboards highlighting total sales, profit margins, and regional KPIs.
- Delivered business insights that improved sales forecasting and decision-making efficiency.

Tools: Excel, Power BI, SQL

Business Insights Dashboard Creation | CodeVeda Technologies (Feb 2025 – Mar 2025)

- Developed Power BI dashboards to visualize company-wide KPIs and performance metrics.
- Applied data cleaning, DAX calculations, and KPI reporting to ensure visualization accuracy.
- Designed user-friendly dashboards for better data storytelling and decision-making.

Tools: Power BI, Excel, DAX

Key Achievements

- Improved reporting efficiency by 30% through Excel automation and Power Query workflows.
- Enhanced data visualization clarity in Power BI dashboards, resulting in better management decisions.
- Increased chatbot model accuracy by 15% through structured data evaluation and linguistic review.
- Delivered accurate and high-quality datasets supporting data-driven operations across teams.

Certifications

- Data Analyst Internship Certificate – Elevate Labs (Excel, Power BI, SQL)
- Power BI Internship Certificate – CodeVeda Technologies (Dashboard Creation, DAX, KPI Reporting)

Education

- University of Hyderabad – Master of Arts (2019)
- University of Hyderabad – Bachelor of Arts (2017)
- Govt Junior College, Raikal – Intermediate (MPC, 2013)
- ZPHS, Bhoopathipur – SSC (2011)