

Community Transition Initiative Process Outline

Outreach	Assessment Review	Planning & Transition
<ul style="list-style-type: none"> ● Maximus identifies members residing in a Cook County State Nursing Facility (SNF) or statewide Specialized Mental Health Rehabilitation Facility (SMHRF) who may be interested in transitioning 	<ul style="list-style-type: none"> ● Maximus conducts Assessment with member ● Maximus notifies MCO through Assessment Pro once Outreach and Assessment has been completed <p>MCO Completes:</p> <ul style="list-style-type: none"> ● MCO submits <u>1.2 Member Outcome</u> to UIC with appropriate disposition for member after reviewing Maximus assessment and additional documentation ● If the MCO concludes that it is unable to develop a CTI Transition Plan that addresses member’s needs and preferences in the community, and /or does not believe that the member understands potential risks of living in a community setting, the MCO will request a clinical review with UIC-CON and HFS with request documented on <u>1.2 Member Outcome Form</u>. MCO will also send the following clinical records <ul style="list-style-type: none"> ○ Maximus Outreach and Assessment Dates ○ Maximus Assessment Summary ○ Nursing Facility Documents (meds, diagnoses, labs notes, etc.) 	<ul style="list-style-type: none"> ● MCO assists member with finding housing ● MCO develops <u>3.1 Transition Service Plan</u> with member. Plan must be completed within 90 calendar days of positive outreach as noted on the Maximus Transitional Assessment Summary of Findings and updated every 180 calendar days for both Recommended 1 and Recommended 2 members. <p><i>*Goal is for transition to occur within 120 days of the Service Plan Completion</i></p> <p><i>*If Maximus Transition Assessment Summary of Findings exceeds 90 days or 180 days after Transition Service Plan a <u>3.3 Assessment Addendum</u> is to be completed and sent to UIC to rule out any significant changes that may affect Transition Service Plan</i></p> <ul style="list-style-type: none"> ● MCO submits <u>3.1 Transition Service Plan</u> and clinical records to UIC at least 10 calendar days prior to planned Transition <ul style="list-style-type: none"> ○ Maximus Outreach and Assessment Dates ○ Maximus Transitional Assessment Summary of Findings ○ Nursing Facility Documents (meds, diagnoses, labs, notes, etc.) ○ Any other pertinent documentation MCO believes would be helpful to UIC in service plan review ● UIC completes <u>3.2 Transition Plan Review</u> (see <u>0.1 Transition Plan Review Process</u>) and sends to MCO within 10 business days ● Once <u>3.1 Transition Service Plan</u> is finalized and reviewed, and all necessary services, supports and equipment are in place, the member can Transition to the community ● MCO completes <u>4.1 Transition Notice</u> and submits to UIC within 2 business days following transition

	<ul style="list-style-type: none">o 1.2 Member Outcome with rationale on why clinical review requested	<ul style="list-style-type: none">● If member has not transitioned 30 calendar days after approval of the Transition Service Plan, the MCO must provide a written update via the <u>3.1A 30-Day Update</u> form to UIC outlining the reasons for the delay and a timeline for transition● If member experiences <u>change</u> in status at any time, MCO submits updated <u>1.2 Member Outcome</u> to UIC
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