Preliminary Job Hunt

This assignment will be used to help you plan your portfolio and your professional package. It is likely a little early to apply to anything at this stage, but it is helpful to know what options are available and what the expectations are. You will do a similar assignment later in the semester to compile a list of jobs you intend to apply to. This is a graded assignment. **Due on Google Drive by Feb 8 at the start of class.**

The objectives of this assignment include:

- Identify the types of business or organizations you are most interested in working for.
- Identify the types of positions you are most interested in curating your professional package towards.
- Generating a list of specific requirements

Create a list of 5 specific jobs you are interested in. Include the following information for each:

- Name of Company
- Contact person for position (if no one is listed call and find out)
- Address of company (mailing and email)
- Description of what the company does
- A visual cue of what the company does (can be a screenshot from their website)
- Title of position
- Key qualifications/responsibilities of the position
- Include the URL of the job posting (if you find it on a job searching site, you may also want to browse the listings on the potential employer's website as well).

After creating the list of each company, summarize the general qualities you need to convey in your professional package to communicate how you are a "good fit" for all five of the positions. A bulleted list is fine.