

McKenzie PTA: Executive Board Meeting Agenda

Date: May 9, 2024 (8:45am General then Exec)

Location: Cafeteria

Parliamentarian: Rob Greenberg

Call to Order and Welcome - Eric Bertram

- Attendance Eric Bertram, Kim Lieb, Rachel Gold, Lora Amigo, Alicia Brown, Sara Kennedy, Alicia Brown, Courtney Radde, Ariel Knauff, Stephanie Strano, Danielle, Amanda Adams, Kara Hamstra, Dani Bowden, Erika Burkemper, Becky Burke, Laura Hess, Kristen Kwasnick,
- Approval of Minutes - Approved

Principal's Report – Dana Nasiakos

- Big thank you for teacher appreciation
- Sleep-under overall huge success and ideas to streamline and make more exciting for next year
- Registration- enough registration for 4th kindergarten class
- Met with smaller committees from PTA to set up for next year.
- Prepping for summer construction asbestos abatement, new carpet and walls.
- End of year events please remind everyone to read communication. Field trips, 4th grade farewell etc.
- Ask- planning alternative outdoor ed. Boundless Adventure doesn't provide what we need. Bison's Bluff. Transportation ends up being more because it isn't divided among as many families. Can PTA cover the transportation cost for these families? \$275 ish total. Eric will use leftover president's fund to cover the cost.

Survey and EOY report update

- Communication committee hard at work. Email report drafted. Will send to Dana for input.
 - Can Dana proactively communicate policies at start of year? Lunch, timing of lunch and recess.
 - Viability of auditorium updates. That would be added to capital projects but not next in que. Deciding budget long term. Probably in partnership with PTA and similar to learning commons. Maybe not as large. Can start looking at areas for improvement.
 - Communications- putting together a plan to streamline communication makes it clear where and who. Monitor, PTA emails, and room parent emails (maybe move to Whatsapp).
 - Have to be a member of PTA to get emails from PTA. Would Dana be willing to send an email from her distribution? Dana can't send from a different email address.
 - Kindergarten orientation email Dana will include PTA information so we can get them registered.
 - EOY report email done need to connect with Dana and make final edits.

VP Reports

President-Elect - Rachel Gold

- Vote on slate, then approve Treasurer-Elect Exec. Board slate for 2024-2025 board approved. Vacancy for treasurer elect Megan Miller. Approved.
- Budget vote added 100 for village wide PTO. Increased teacher appreciation. Garden pulled out from iGnite. Budget approved.
- End of the year PTA brunch 05/30 at 9am.
- Separate first day coffee for kindergarten given the fact that the first day is varying times. Also can we do a SUG for room parent instead of having it done at coffee to make it more fair for working parents.

Communications – Ariel Knauff

- Communications Committee Update

Secretary - Courtney Radde

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Enrichment – Sara Kennedy

- Promote what we've done with enrichment.
- 1st grade has a puppet show coming up
- 4th grade went to zoo
- Bee program

Community Building – Stephanie Strano

- Volunteer Signups for both the Fun Run (May 20th) and Field Day (May 23rd) went out last week. Both events are during the school day.
- Fourth Grade Farewell and related events are well underway! Missy Stambor has organized awesome events for the kids and parents with the help of our awesome parent community!

Fundraising – Dani Bowden

- Final check outs on ClickBid

Webmaster - Lora Amigo

- Nothing to report

Treasurer - Gretchen Cappiello and Erika Burkemper

- Approval of FY25 Budget

DEIB – Kim Lieb and Lora Amigo

- Fine Arts Project wrapped up!

- Overview of latest between the lines event and info on upcoming one. Pronoun event was great. Biggest turn out for an author visit. Book gift to McKenzie library. Next event is next Friday. It will be a learn through books events about Pride. How to learn about Pride, how to teach about Pride, how to be an ally. Last event for this school year. Romona is now officially partnering with us.

Room Parents – Alicia Brown

- Teacher and Staff Appreciation Week is this week, May 6-10. Jerilyn Smith and the Teacher Appreciation Committee have done an outstanding job planning a week full of meals, massages and more.
- Thanks to the PTA the week's activities were fully funded and no requests were made to parents for funds to support the activities
- 2024-25 updates (Kara Hamstra)

President – Eric Bertram

- Eagle Scout Gavin Fink Garden bed repair
 - Have \$1000 we could possibly use to help with wood and supplies but as part of his project he may need to fundraise on his own.
- Partnered with a company...adults with cognitive disabilities to come water weekly over the summer (no cost to us). Talking Farm comes every other week to do wedding etc.
- Heads up for next year. When we have an events with vendors we need to use people who are insured and get copies of insurance with our name added. Trying to make this process for definitive and formal. Concerned about people not doing that and then there being issues. Make sure we reiterate that process to whoever is running the events.

Conclusion - Next meeting is Volunteer Thank You on 5/30 at 9am at Rachel's house