



March 10, 2022

Dear Thorson Parents/Guardians,

Soon, the Thorson faculty will be engaging upon the very important and challenging task of student class placements for the upcoming school year. Our goal of this task is to create well-balanced homeroom classes that will provide the optimal learning environment for all students. With this end in mind, there are numerous factors that we take into consideration when making class placements.

Since you as parents know your child best, you may feel there is a concern or a unique situation that we need to consider when determining class placement of your child. Parents often have requests for specific teachers or requests that their child be placed with certain friends, neighbors, or teammates. Please know that we cannot place students based solely on parental preference or friend situations. We must weigh all factors carefully. It is possible that after careful consideration, we may place a child in a class that was preferred by the parent, but please note that this will be based on our criteria and judgment, not the parent's request.

If after reading this letter you believe that there are circumstances we need to be aware of in regards to class placement of your child, you will need to put your request in writing in the form of a letter and send it to me. In your letter, please describe the classroom environment you feel would best suit your child and how your child learns best. **Please do not ask for a specific teacher by name.** This feedback should be provided via email and sent to alittle@cedarburg.k12.wi.us. Please ensure your feedback is sent to me no later than Friday, April 1, 2022.

Children are incredibly adaptable and learn to make new friends and adjust to new situations. Please trust that we will make the best placement possible based on all of the information that we have available to us. We are committed to giving each child the best educational opportunity possible. Thank you for your continued support and involvement in your child's education!

Sincerely,

A handwritten signature in black ink that reads "Angela K. Little". The signature is written in a cursive, flowing style.

Angela Little
Principal