

Gordon A. Bailey Middle School

2025 - 2026



BAILEY
MIDDLE SCHOOL

Brad Lancaster
Principal

Deanna Cargill
Assistant Principal
(Alpha A-K)

Jennifer Dawson
Assistant Principal
(Alpha L-Z)

4020 Lost Oasis Hollow
Austin, Texas 78739
512-414-4990 (phone)
512-292-0898 (fax)

www.bailey.austinschools.org

School Motto

Strive for Excellence

School Song

Oh Bailey Bears we love thee, to you we will be true,
The colors that we honor - our silver, black and blue.
Through the years we pledge our hearts and loyalty.
Our standards ever higher - the best yet to be.

School Colors

Royal Blue, Black, Silver

Behavior Expectations

					
	Cafeteria	Outside	Hallways	Restroom	Bus
Be Respectful	<ul style="list-style-type: none">-Follow all adult directions-Eat only your food-Use quiet voice-Be kind to others	<ul style="list-style-type: none">-Take turns-Follow all adult directions	<ul style="list-style-type: none">-Maintain appropriate personal space-Use quiet voice	<ul style="list-style-type: none">-Give others space and privacy-Take turns-Use quiet voice	<ul style="list-style-type: none">-Follow all adult directions-Keep hands, feet, and objects to yourself-Use quiet voice
Be Responsible	<ul style="list-style-type: none">-Raise your hand if you need assistance-Clean up after yourself	<ul style="list-style-type: none">-Be kind and helpful-Report any issues to an adult immediately	<ul style="list-style-type: none">-Go directly to your destination-Clean up after yourself	<ul style="list-style-type: none">-Flush the toilet-Throw away your trash-Report any issues to an adult immediately	<ul style="list-style-type: none">-Clean up after yourself-Report any issues to an adult immediately
Be Safe	<ul style="list-style-type: none">-Stay in your seat-Walk safely	<ul style="list-style-type: none">-Stay in assigned area-Use equipment as intended	<ul style="list-style-type: none">-Walk safely-Walk on the right side	<ul style="list-style-type: none">-Wash and dry your hands	<ul style="list-style-type: none">-Back to back and seat to seat

ATTENDANCE

If a student is late to class by more than 50% of the period, they will be marked absent for that class. To receive credit for a course, a student must attend at least 90% of the days the class is offered. According to the Texas Education Code §25.092: *"Students in any grade from Kindergarten through 12th grade may not be awarded credit or a final grade for a class unless they are in attendance for at least 90% of the days the class is offered."*

If a student falls below the 90% attendance requirement, they may still earn credit or a final grade by completing a plan approved by an administrator. For more information, please refer to the **Attendance Appeal Process** below.

When returning to school after an absence

For Medical Appointments: Please send your student to the office with a note from the doctor. If the student is unable to bring the note, please use the [School Absence Form](#) online and upload the note from the doctor. Failure to provide a note from the doctor will result in an unexcused absence.

For Illness: Use the [School Absence Form](#) to submit an excuse for your student. Any handwritten note will be returned to you through your student with a request to use the School Absence Form. You may also find this form at our website bailey.austinschools.org under "Helpful Links".

Chronic or Excessive Absences

You will be checked on if you miss three school days with no communication from a parent/guardian. In the cases where students are chronically or excessively absent, the school or the district may send out attendance warning letters. Excessive absences can be made up through the Twilight program. Chronic or excessive absences could result in the school filing with Truancy Court or withdrawing the student from Bailey. If you have attendance concerns, please email the Attendance Clerk at bailey@austinisd.org. The attendance clerk will reach out to you directly.

Permit to Leave School

When it is necessary to leave school during the school day, the parent or guardian may send a note with the student giving the time the student will be picked up and the reason for leaving and turned into the office before school, parents/guardians may email bailey@austinisd.org with the same information, or call the front office at 512-414-4990 at least 30 minutes prior to their arrival on campus. According to district policy, no student may be signed out of school after 3:20 pm. The office will deliver the pink "permit to leave school" pass prior to the time requested for pick up.

- Parent comes into the front office with a valid ID and signs the student out.
- When returning to school from appointments, the student must check in with the office.
- Students may not leave the building with a person not listed on the Student Information Form as an "Emergency Contact".

If for any reason you need to pick your student up from school early and did not send a note or place a call, please allow ample time for us to locate your student. There is no guarantee we will be able to deliver a call slip or message to your student after 3:20 p.m. Please plan ahead if possible. No students will be checked out of school after 3:20 pm.

Office Call Slip

If you receive an Office Call Slip, report to the designated person (nurse, front office,

counselor) as soon as possible. If a teacher holds you because of testing, etc., come immediately after you are released by your teacher.

Tardies

Tardy to School:

A tardy permit must be obtained from a designated staff member when you are late to school. A note signed by a parent or guardian stating the date, time of arrival, and the reason for the tardy must be presented. The tardy bell rings at 8:20 am. If you have a parent note or it is after 8:20, please stop by the office for a pass.

Tardy to Class:

It is important that you are on time to class. Tardies to class are noted by each teacher in the electronic attendance system. Any student who is not in class when the bell rings will report to a hall monitor for a tardy slip.

Consequences:

3 tardies in a week = 1 lunch detention

4 tardies in the same week = 1 additional lunch detention

5 tardies in a week= 1 day of ISS and parent meeting

Closed Campus

Any student leaving campus without permission is counted absent and subject to disciplinary action regarding truancy. **Students may not leave the campus for lunch.**

ACADEMIC INFORMATION



Grading Policy 2025-2026

50% Major Grades

50% Daily Grades

Late work Policy 2025-2026

10 points will be deducted per day for up to 3 days

Work may still be accepted for 2 weeks from the original assignment due date with a maximum grade of 70

After 2 weeks, it is the teacher's discretion to accept the work.

Progress Reports

District Progress reports are emailed to parents through the district office after the third and sixth week

of each nine week grading period. They are also available through the Parent Cloud. The District progress reports have codes that indicate “positive progress” as well as “areas of concern”. Teachers are only required to submit District progress reports for students who are not passing the 1st three weeks of each grading period. Contact the individual teachers should you have any questions.

Report Cards

Report cards are no longer mailed to the student's home at the end of each nine week grading period but are available on the Parent Portal. Grades will follow students from one campus/district to another.

Schedule Change

Pursuant to School Board Policy EIA (Regulation):

Students and parents have the opportunity to make requests to change course schedules. A student cannot request a schedule change without parent consent and involvement. All schedule changes depend on space availability in an alternate class. Contact your Counselor for more information.

High School Courses

Students who are in middle school and taking high school credit courses must remember that credit for the courses are included in the student's high school GPA. Withdrawal from a high school course requires Principal permission. Please contact the Counselors' Office if you need more information.

Physical Education (PE)

- The State of Texas requires all students to take physical education unless they have submitted a District physical education waiver form.
- Bailey's physical education T-shirts and shorts are required and available for purchase. Students must wear appropriate tennis shoes and socks. Students involved in dance classes will be required to wear a uniform. The physical education teachers will provide further information.
- If a student is to be excused from physical education because of illness or injury, he/she must bring a written request from the parent/guardian or physician.
- The physical education department will provide you with information regarding Athletics classes.
- Students who are unable to participate in P.E. for an extended period must have a doctor's note. Those students will be given alternate assignments.

CAMPUS INFORMATION & EXPECTATIONS

Assemblies

A student's conduct in assemblies must meet the same standard as in the classroom. A student who does not abide by school and district rules of conduct during an assembly shall be subject to disciplinary action. Students are expected to attend assemblies and sit with their class in the designated area.

Cafeteria

- Be courteous.
- The cafeteria opens in the morning at 7:55 am and remains open until 8:20 am for breakfast.
- **All food items must remain in the cafeteria**
- Students may bring their own lunch to school, and parents may bring lunch to school for their own child.

- **No fast food will be allowed to be eaten in the cafeteria.** If a parent brings a fast food lunch to school, the parent may check out the student to eat with them off campus, or the student may eat the lunch in the office and then join their peers in the cafeteria upon finishing their lunch.
- **Food delivery services are prohibited.**
- Clean your eating area when you are finished.
- After the first 15 minutes of the lunch period, students may choose to go outside.

National School Lunch Program

AISD participates in the National School Lunch Program and offers free and reduced price meals based on the student's financial needs. Information about this program can be obtained from the office. Applications are sent home with every student at the beginning of each school year. You can also apply online on the AISD website.

Cell Phones/Wireless Ear Buds/Personal Electronic Devices

*Personal electronic devices include: smartwatch, tablet, ereader, etc

The use of cell phones to record videos and/or send videos through all forms of social media during the school day, including before and/or after school while on campus, is prohibited and will be subject to disciplinary action. Students who record or share video recordings of any students in bathrooms or locker rooms will be subject to immediate Home Suspension and possible removal to the Alternative Learning Center (ALC), and may be referred to the police for possible charges.

Wireless ear buds are not allowed to be worn or in use during the school day. If seen, they will be confiscated and held with the same policy as cell phones.

Cell phones must be "out of sight" during the school day. Violation of this rule will result in the confiscation of the device by staff. Parents will be notified by the school if the cell phone or electronic device is confiscated.

First Offense

The device(s) will be taken from the student by a faculty or staff member and turned into the front office. The device(s) will be logged in. The student may pick up the device(s) at the end of the day in the front office. The student will be given a note to take home to their parent/guardian letting them know that their student's device(s) were collected and a copy of the electronic device policy for parent/guardian signature.

Second Offense

The device(s) will be taken from the student by a faculty or staff member and turned into the front office. The device will be logged in. The device(s) must then be picked up by the student's parent/guardian. The device will be locked up securely until the parent/guardian is able to retrieve it.

Third Offense

The device(s) will be taken from the student by a faculty or staff member and turned into the front office. The device will be logged in. The device will be held for 24 hours and then the device(s) will be available to be picked up by the student's parent/guardian.

Fourth and Subsequent Offenses

The device(s) will be taken from the student by a faculty or staff member and turned into the front office. The device will be logged in. The device will be held for 48 hours and then the device(s) will be available to be picked up by the student's parent/guardian.

Student IDs

Student IDs will be issued and students will be expected to have them at school events and functions (dances, games, etc.).

Dances and School Events

Dances/Events are school functions, and it is important to act and dress respectfully. For the safety of our students, no guests are allowed from other schools. Students will be supervised until the end of the event. Students who leave the event will not be permitted re-entry.

Students attending any event must be picked up promptly after the event is over (within 15 minutes.) Multiple violations will result in the student not being allowed to attend future school events. Administration will notify the student and parent if behavioral infractions result in the student being prohibited from attending an event.

Emergency Drills

Students, teachers, and staff are required to participate in emergency procedure drills. Students must promptly, quietly, and orderly follow the instructions given by their teacher or any school staff member.

Equal Opportunity

AISSD does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education or providing access to benefits of education services, activities and programs, including vocational programs, in accordance with *Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended; and title II of the Americans with Disabilities Act.*

Austin Independent School District does not discriminate on the basis of race, creed, color, national origin, sex, disability or English language skills in its programs and activities.

Counselors

Counselors are assigned by last name. (Ms. Griego A-K, Ms. Hernandez L-Z)

- Career investigation
- Group counseling
- Individual counseling
- Recognition of students
- Scheduling changes
- Trauma counseling

Harrassment and Bullying Policy

Bullying is an act of aggression using embarrassment, pain, or discomfort to another. It is a deliberate and repeated negative behavior towards an individual or group of persons. It can take many forms: physical, verbal, gesture or exclusion. *Refer to AISD Board Policy FNCL (Regulation) (Local).*

Bullying will not be tolerated!

Sexual harassment is a form of discrimination based on sex. It can include a variety of behaviors, but is generally defined as abusive, unwanted, or unwelcome conduct of a sexual nature. This conduct may be verbal or physical and can include requests for sexual favors or other intimidating sexual conduct.

Sexual harassment is a violation of the law and is not tolerated.

Library Services

The library is open from 8:20 am to 3:50 pm. Students are encouraged to use the library. Books may be checked out for two weeks. A replacement fee will be charged for lost, stolen, or damaged books.

Lost and Found

Students who find lost items are asked to take them to the office. Students who lose articles should report what items are missing to the office as soon as possible. Students are encouraged to label all belongings so they can be identified and returned to the owner. At the end of each semester a charitable organization will pick up any unclaimed items.

Public Displays of Affection

Public displays of affection are not allowed on campus (i.e. hand holding, hugging, kissing, etc.).

School Hours

School day begins at 8:20 am and ends at 3:50 pm. The building opens at 7:55 am, and students are to report to their assigned morning meeting area. At the end of the day students are expected to leave the campus by 4:00 pm. Students are only allowed to stay on campus if they are involved in an **adult-supervised** activity (fine arts, clubs, tutoring, practice).

Solicitation by Students

Students are not allowed to sell items (i.e. candy, toys, games, etc.) for self-profit or to earn money for organizations unless it has been pre-approved by the principal.

Student Lockers

Lockers can be requested within the first two weeks of school only. Locks that are lost or damaged must be replaced at the student's expense (\$10) at the time of the loss. Students may not share lockers.

Telephone Use (School Phones)

The District prohibits the use of cellphones in school for personal calls. Students may use the teacher's classroom phone, at the teacher's discretion, and are allowed to come to the office between classes or other non-instructional times to use the office phones.

Textbooks

Students are responsible for any textbooks issued to them. Textbooks must be kept covered, clean, and should be handled carefully. Please make sure your name, grade, and teacher's name are written on the book label, in case the book is misplaced. Damaged or lost textbooks must be replaced at the student's expense at the time of the loss.

Visitors on Campus

Visitors MUST stop by the office, state the reason for the visit, and present their driver's license to the office personnel. All driver's licenses will be checked through the state Raptor system. Visitors will be given a visitor's badge to wear. If a Parent/Guardian wishes to visit a classroom, they should contact the designated administrator. Students from other schools are not allowed to visit during the school day.

Contact Information Updates

If a student's or parents' contact information has changed, students are required to submit to the main office any changes of address or telephone numbers. Proof of address such as an electric bill, must be presented in order to make an address change. All parents/guardians should provide a telephone number where they may be reached during the school day in case of illness or emergency.

If a parent is not receiving any emails from Bailey, most likely they have opted out of receiving them at one time or another. You may email parenttechsupport@austinisd.org and request to be added to the campus mailing list.

Crisis Dismissal

In the event of a crisis, tables will be set up in the main hall. Present your ID and a staff member will retrieve your student. In case of severe weather, remember you may place yourself and your child in greater danger by coming to the school and exposing yourself to the elements.

Weapons/Prohibited items

No weapons of any kind should be brought to school, including BB and pellet guns, any type or size of knives, martial arts items, etc. Students bringing these items to school will face immediate disciplinary action including Home Suspension and possible removal to the Alternative Learning Center (ALC). They may also be referred to the police to face possible charges.

Student Searches

Student purses, backpacks and lockers are subject to search by an administrator when he or she has reasonable belief that the student is violating or has violated a Student Code of Conduct rule, school rule or the law. Parents should remind students not to bring items to school that are in violation of the Student Code of Conduct (guns, knives, weapons, drugs, etc.).

Drug and Alcohol Use

Any student, who intentionally sells, gives, possesses, uses, or is under the influence of illegal drugs, narcotics, or alcohol in or on school property, including buses, shall be subject to (1) removal from school and (2) being reported to the appropriate law enforcement agencies for possible legal action. All prescriptions and non-prescription (over the counter) medications must be kept and administered in the Nurse's office. Students may not carry or store medications.

Smoking/Vaping

The use and/or possession of tobacco products and paraphernalia (lighters, matches, papers, etc.) are prohibited, as are the use or possession of electronic vaping devices (e-cigarettes, etc.). Any student who violates this rule is subject to disciplinary action which may include removal from school.

The rules apply at the bus stop, on the bus, on the school campus, and on AISD property during the school day, at any school activity before or after school, or on any school sponsored trip.

FURTHER INFORMATION RELATED TO ACTIONS PROHIBITED OF STUDENTS ARE IN THE AUSTIN ISD [STUDENT SUCCESS GUIDE](#).

In-School Suspension (ISS)

ISS is an academic environment that maintains the academics of the classrooms from which a student is removed.

EXTRACURRICULAR ACTIVITIES

Clubs and Organizations

All Bailey students are encouraged to participate in a club or organization that appeals to their individual interest. Student clubs and performing groups may establish rules of conduct stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the school shall apply in addition to any consequences specified by the organization.

Athletic Participation

Only 7th and 8th graders are permitted to participate in AISD athletics. Before a student is permitted to attend practices, his/her parents/guardian must read, sign, and return a variety of forms which include a physical, insurance waiver, and permission for participation. Participation in athletics is a privilege. Students who cannot meet behavioral requirements of the athletics classes and activities may be removed.

NURSE INFORMATION

Immunizations and Health Screenings

All students must be immunized against certain diseases or must present a notarized, original exemption form that, for medical or religious reasons, the student should not be immunized. The immunizations required are: TDAP (tetanus, diphtheria, and pertussis), polio, meningococcal, Hepatitis A, Hepatitis B, varicella, and MMR (measles, mumps, and rubella). Proof of immunization may be personal records by a licensed physician or public health clinic with a signature or rubber stamp validation. If a student should not be immunized for medical reasons, the student or parent/guardian must present a certificate signed by a U.S. licensed physician that states that, in the doctor's opinion, the immunization required would be harmful to the health and wellbeing of the student or any member of the student's family or household. This certificate must be renewed yearly. If a student's religious beliefs conflict with the requirement that the student be immunized, the student must present a signed, notarized, original exemption form that states that the immunization conflicts with the beliefs. The paper is good for two years after the notary date. A child or student not immunized because of their conscience or religion might not be allowed to go to school if there is an official emergency or epidemic. Students who are not current will be sent home and may return when they have proof of immunization or have proof of an appointment for the immunization.

AISD provides the following screening:

- Vision and hearing
- Scoliosis
- Acanthosis Nigricans - this screening may reveal hyper-pigmentation at the back of the neck which can be a sign of diabetes, indicating insulin resistance, or other metabolic issue

Students who are running fever of 100.0 or greater, nausea, vomiting, diarrhea, eye redness and/or drainage, undetermined rash and/or scaly patches over any part of the body or scalp, intense itching

with signs and symptoms of secondary infection, or open, draining lesions should not come to school. If the student begins the fever at school the parent must pick up the child. For any health related questions, please contact the school nurse at: 512-414-5413.

Medications

Any prescription medication or over-the-counter medication to be dispensed by the nurse requires a doctor's order as well as a Medication Authorization Form completed by the parent. The prescribed medication must be in the original container and must be labeled with the student's name and the name of the medication. All medication will be kept and dispensed through the nurse's office. Students may not carry, store, or disperse medications. Students who possess and disperse OTC (over-the-counter) medications, as well as prescription medication, and those who solicit the medication will be subject to disciplinary action and may be sent to the Alternative Learning Center (ALC), and/or reported to the police. NO OTC medications may be administered to students at school by campus staff for any reason.

PROTOCOL FOR HANDLING CONCERNS

Academic/Disciplinary Concerns:

1. Discuss concern with the classroom teacher first.
2. If concern is not resolved, discuss concern with the Assistant Principal.
3. If concern is not resolved by the Assistant Principal, contact the Principal.
4. If concern is not resolved by the Principal, contact the Secondary Schools Office at 512-414-1700.

Class Schedule Changes

Schedule change requests will be considered starting the **second week of school**. Students will need to pick up a schedule change request form from the counseling department and return it to the counseling office. Contact the counseling office if you have any questions.

TRANSPORTATION

Buses

A student being transported in school owned vehicles is required to comply with the Student Code of Conduct. Any student who fails to comply with the code or established rules of conduct on school transportation can be denied transportation services and shall be subject to disciplinary action.

STUDENT DRESS CODE

Austin ISD's student dress code supports equitable educational access and is written in a manner that does not reinforce stereotypes.

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, disability, age, immigration status, or any other basis prohibited by law, that adversely affects the student.

Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others.

General Guidelines

Certain body parts must be covered for all students at all times.

- Clothes must be worn in a way such that the abdomen, genitals, buttocks, breasts and nipples are fully covered with opaque fabric.
- All items listed in the “must wear” and “may wear” categories below must meet this basic principle.

Students Must Wear*, while following the basic principle of Section 1 above:

- A shirt (with fabric that touches the waistband in the front, back, and on the sides under the arms), AND
- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts), AND
- Shoes.

Students May Wear, as long as these items do not violate Section 1 above:

- Religious headwear
- Hats facing straight forward or straight back and must allow the face and ears to be visible to staff and not interfere with the line of sight
- Hoodie sweatshirts (wearing the hood over head is allowed, but the face and ears must be visible to school staff)
- Fitted pants, including opaque leggings, yoga pants and “skinny jeans”
- Ripped jeans, as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps
- Halter tops
- Athletic attire

Students Cannot Wear:

- Violent language or images
- Images or language depicting drugs or alcohol (or any illegal item or activity). or any other substance prohibited under FNCF (LEGAL)
- Hate speech, profanity, pornography
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups
- Any clothing that reveals visible undergarments (waistbands and straps excluded)
- Swimsuits (except as required in class, field trips, or athletic practice see “Extracurricular Activities”)
- Accessories that could be considered dangerous or could be used as a weapon
- Any item that obscures the face or ears (except as a religious observance or as necessary to accommodate medical needs)