

CATERING QUOTATION

[YOUR COMPANY NAME HERE]

Catering Services & Event Supplies

All your catering needs - in one!

[INSERT COMPANY LOGO]

[COMPLETE BUSINESS
ADDRESS]

[CONTACT DETAILS]

QUOTATION

Date Issued: DD/MM/YYYY	Quote No.: 10101
Client Code:	Valid until: DD/MM/YYYY
CLIENT DETAILS Name: Address: Company: Ton ton's All Things Hardware Contact Number: [SPECIFY CONTACT NUMBER/S] Email Address:	EVENT DETAILS Event Type: Indoor Dining Hall with Outdoor Poolside Event Date: DD/MM/YYYY Event Time: 6 PM to 8 PM (Indoor Dinner) 8 PM to 12 MN (Outdoor Party) Event Venue: No. of Attendants: 200 pox Dining Style: Table set and serve (indoor) Buffet (outdoor)
NOTES: 1. Initial non-refundable and non-returnable deposit (50%) of grand total amount due upon signing of Service Agreement. 2. Remaining 50% balance payable upon completion of all services after the event. 3. Cancellation must be made [NUMBER] days prior to the Event Date. 4. Additional services on the Event Date subject to 5% additional charges per service ordered.	

5. This quotation shall be valid only until the date indicated above. Prices subject to change without prior notice.

A. INDOOR DINING HALL

Job Description: [YOUR COMPANY NAME HERE] will be preparing and cooking all food in a kitchen rented by the Client along with an indoor dining hall at the Venue (the Client will be in charge of securing said venue unless requested and paid for by the Client with a minimum reservation service fee). Food will be served in FOUR (4) courses in a set-and-serve table setting. [YOUR COMPANY NAME HERE] will be providing kitchen and serving staff.

ITEM	QUANTITY + UNIT	PRICE PER UNIT	SUBTOTAL
FOOD			
Soups	([N] choices ordered)		
1. Mixed seafood creamy chowder	3 extra-large bowls	Rs.75	Rs.225
2. Mixed vegetables in spicy beef broth	2 extra-large bowls	Rs.55	Rs.110
3. [ADD MORE AS NEEDED]		Rs.0	Rs.0
Appetizers	([N] choices ordered)		
1. Chicken wings with assorted dips and sauces	30 platters (20 pcs. per platter)	Rs.35	Rs.1,050
2. Vegetarian mini paninis with organic vegenaïse spread and goat cheese siding	20 platters (20 pieces per platter)	Rs.25	Rs.500
3. [ADD MORE AS NEEDED]		Rs.0	Rs.0
Main Course	([N] choices ordered)		
1. Special chef's recipe Steamed roasted chicken stuffed with lemongrass, with honey mustard and honey lemon sauce	75 single plates	Rs.25	Rs.1,875
2. Classic beef stroganoff in light	75 single plates	Rs.40	Rs.3,000

homemade garlic pepper cream			
3. Vegetarian pesto soy chops with homemade garlic pepper cream dip (skim milk cream)	50 single plates	Rs.37	Rs.1,850
4. [ADD MORE AS NEEDED]		Rs.0	Rs.0
Dessert	([N] choices ordered)		
1. Classic chocolate cake with caramel syrup	75 single slices	Rs.5	Rs.375
2. Peach and mango pudding (coconut cream)	50 servings	Rs.3.50	Rs.175
3. Assorted dried fruit balls topped with coconut shavings	75 servings	Rs.6.50	Rs.487.50
4. [ADD MORE AS NEEDED]		Rs.0	Rs.0
DRINKS			
Non-Alcoholic Drinks and Beverages	([N] choices ordered)		
1. Soda (5 variants)	1 refillable dispenser unit	Rs.250	Rs.250
2. Fresh Juices (5 flavors)	10 pitchers	Rs.10	Rs.100
3. Fresh shakes (5 flavors)	1 shake maker package	Rs.200	Rs.200
4. Coffee and Choco drink (hot or iced)	1 coffeemaker package	Rs.75	Rs.75
5. Water (complimentary)		FREE	FREE
6. [ADD MORE AS NEEDED]		Rs.0	Rs.0
Alcoholic Drinks	([N] choices ordered)		
1. Light beer	2 cases (20 bottles per case)	Rs.7.50	Rs.15
2. Red wine	1 bottle	Rs.195	Rs.195

3. White wine	2 bottles	Rs.169	Rs.338
4. [ADD MORE AS NEEDED]		Rs.0	Rs.0
KITCHEN UTENSILS			
1. Plates	200 pcs.	Rs.1	Rs.200
2. Silverware set (spoons, forks, knife, etc.)	200 sets	Rs.1.75	Rs.350
3. Glassware	200 pcs.	Rs.1	Rs.200
4. [ADD MORE AS NEEDED]		Rs.0	Rs.0
SERVICE CHARGES			
1. Chef/cook	2	Rs.150	Rs.300
2. Servers	5	Rs.100	Rs.500
3. [ADD MORE AS NEEDED]		Rs.0	Rs.0
SUBTOTAL		Rs.[SPECIFY SUBTOTAL AMOUNT]	

B. OUTDOOR POOL PARTY

Job Description: [YOUR COMPANY NAME HERE] will be utilizing the same kitchen used during the indoor dining portion of the event. Food served will be mostly finger foods, hors d'oeuvres and pasta, which will be displayed at the poolside buffet. Drinks will be served in an open bar setting. Mini stand-up tables and easy chairs with minimalistic decorations will be set up. A tent will be prepared just in case of rainfall. [YOUR COMPANY NAME HERE] will be providing kitchen and serving staff. Utensils used during indoor dining will be used for the outdoor party.

ITEM	QUANTITY + UNIT	PRICE PER UNIT	SUBTOTAL
FOOD			
Finger foods	([N] choices ordered)		
1. Mini calzones	10 platters (10 pcs. per platter)	Rs.15	Rs.150
2. Deep fried cabbage and corn	10 platters (10	Rs.8.50	Rs.85

slices with spicy guacamole dip	pcs. per platter)		
3. Pepper and cream crab cakes	7 platters (10 pcs. per platter	Rs.11	Rs.77
4. [ADD MORE AS NEEDED]		Rs.0	Rs.0
Hors d'oeuvres	([N] choices ordered)		
1. Classic tomato bruschetta with 3-cheese layers	6 platters (10 pcs. per platter)	Rs.12	Rs.72
2. Deviled eggs	6 platters (10 pcs. per platter)	Rs.6.75	Rs.40.5
3. Mild spicy tuna croquettes	6 platters (10 pcs. per platter)	Rs.10	Rs.60
4. Sweet soy bean curd with goat's milk cream and organic honey syrup	20 servings	Rs.1.25	Rs.25
5. [ADD MORE AS NEEDED]		Rs.0	Rs.0
Pasta	([N] choices ordered)		
1. Spaghetti Bolognese with tiny meatballs	2 platters	Rs.45	Rs.90
2. Rigatoni alfredo	2 platters	Rs.30	Rs.60
3. Vegetarian lasagna	2 platters	Rs.35	Rs.70
4. [ADD MORE AS NEEDED]		Rs.0	Rs.0
DRINKS			
Non-Alcoholic Drinks and Beverages	([N] choices ordered)		
1. Fresh Juices (5 flavors)	10 pitchers	Rs.10	Rs.100
2. Fresh shakes (5 flavors)	1 shake maker package	Rs.200	Rs.200

3. Coffee and Choco drink (hot or iced)	1 coffeemaker package	Rs.75	Rs.75
4. Water (complimentary)		FREE	FREE
5. [ADD MORE AS NEEDED]		Rs.0	Rs.0
Alcoholic Drinks	NOTE: OPEN BAR SETTING		
1. Open bar (limit of 3 orders per pox)	1 setting	Rs.3,000	Rs.3,000
RENTALS			
1. Stand-up tables	10 tables	Rs.20	Rs.200
2. Easy chairs	20 chairs	Rs.10	Rs.200
3. Tent	5 tents	Rs.15	Rs.75
4. [ADD MORE AS NEEDED]		Rs.0	Rs.0
SERVICE CHARGES			
1. Bartenders	5	Rs.100	Rs.500
2. Buffet attendants	5	Rs.100	Rs.500
3. [ADD MORE AS NEEDED]		Rs.0	Rs.0
SUBTOTAL	Rs.[SPECIFY SUBTOTAL AMOUNT]		

SUMMARY

INDOOR DINING TOTAL AMOUNT	Rs.[SPECIFY SUBTOTAL AMOUNT]
OUTDOOR POOLSIDE TOTAL AMOUNT	Rs.[SPECIFY SUBTOTAL AMOUNT]
GRAND TOTAL	Rs.[SPECIFY GRAND TOTAL AMOUNT]

Thank you for your interest!