Woods Creek HOA

Board Meeting Agenda 04/23/2024

7:00 pm at Pam Stendahl House

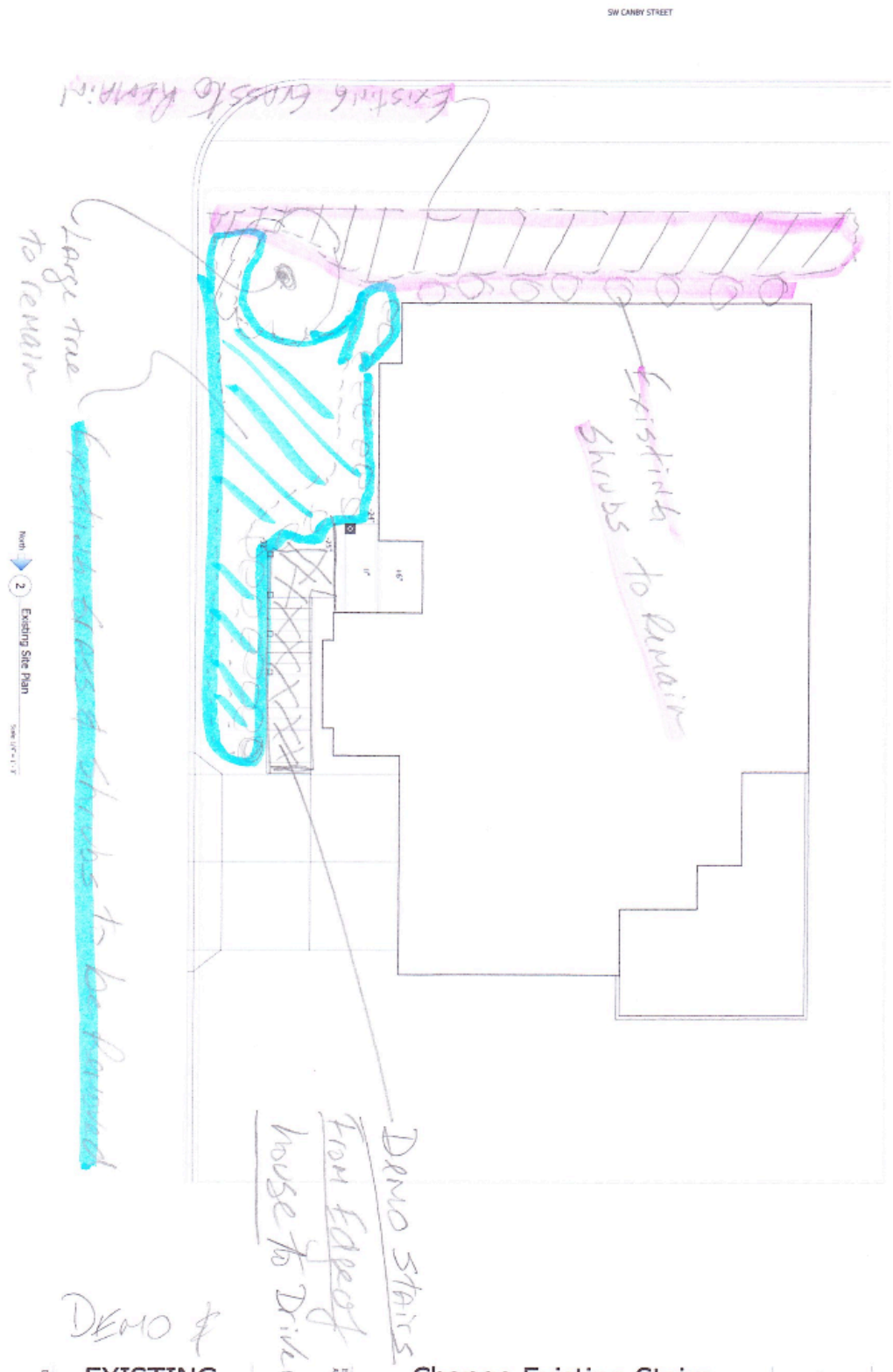
Topic	Presenter*	Link
HOUSEKEEPING		
Welcome, Call Meeting to Order President, Secretary, Landscaping, Treasurer, At Large	President	
Review/Update Action Items See attached updated action items	Secretary	Action Items
Review Board Calendar	Secretary	Board Calendar
LANDSCAPING		
One homeowner has expressed disappointment with the flowers in front of the monument and has suggested we contract a professional to handle planting and maintenance. The board reviewed the suggestion and has decided to decline it and continue to handle the monument with volunteer residents to keep expenses down. The same homeowner has expressed discontent with the landscape company not performing expected tasks. The current contract ends in November 2024 and the Landscaping Director will solicit and review competitive bids as part of the contracting process. Backflow testing was performed this past month. Thank you to Marilynn Rhodes for helping with linking up the testing. This Friday April 26th Rain or Shine will test sprinklers for residents. Several trees came down in the greenspace during the ice storm. One damaged a home in the HOA. A certified Arborist will be coming in the next few weeks to review the greenspace trees. Conduits and other strategies for mitigating beaver damage are proving effective. There are many trees that need to be caged and the landscape director will put together a work party.	Landscaping	
FINANCE		

Finance has collected all the 2024 annual dues. Board reviewed and approved - Q1 Statement - March 2024 bank statements - 2024-2027 Budget Forecast The treasurer would like to resign at the end of his term in 2024. This will complete 10 years of service in this position. The Board expressed sincere appreciation for his service.	Treasurer	
NEW BUSINESS?		
6333 SW Canby stair renovation questions Board reviewed the designs proposed by new owners (see attached) and approved the renovations. New owners will submit a final plan and drawing before construction begins.	President	
Emergency Plan Review Sue would like to gauge interest in having someone from the Bureau of Emergency Management do a 20 min presentation at the annual meeting. Board was supportive and Sue will collect more info and try to line it up.	At Large	
Generator Install Request The homeowner that wanted to install a generator has decided not to move forward.		
Domain name for Website The secretary proposed buying the woodscreenhoa.org domain name for $14 / year. This will make searching for the HOA website significantly easier. The board approved this proposal.	Secretary	
WRAP-UP		
Review all new Action Items	Secretary	Action Items
Date/time for next Quarterly Board Meeting Board agreed on July 16 2024. September 15th for Annual Meeting	President	Board Calendar

Presenters: Please send documents (or links to docs) for any supporting materials, prior to the meeting.

Action Items

Assigned	Item	Who	Due	Comments	Status
11/14/2023	review budget sheets and transcribe into 5 year sheet	Secretary	12/1/2023		done
1/23/2024	send out annual dues collection notices	Treasurer	3/1/2024		done
1/23/2024	talk with homeowner about renovations	President	4/23/2024		done
1/23/2024	Email members about needs during storm	At Large	4/23/2024		not started
1/23/2024	Setup a plan for emergency issues	At Large	4/23/2024		in process



EXISTING CONDITIONS PLAN

A-1.1

Change Existing Stairs

6333 SW Canby Street

Portland, Oregon 97219

Tony Konch
Architect

REGISTERED ARCHITECT
STATE OF OREGON



A-1.2

CONCEPT PLAN

Issued
April 18, 2016

Change Existing Stairs

6333 SW Canby Street

Portland, Oregon 97219

Tony Kraich Architect
4109 SW Condor Avenue
Portland, Oregon
97239