

Dover School District

Student/Parent - Chromebook / Tablet / Laptop Loan Agreement

Dear Parents/Guardians and Students,

Dover School District is committed to providing high quality educational technology devices to all students. These devices will be loaned to students for **school use only**. Individual barcodes, asset tags, and serial numbers are associated with each device loaned to a student.

Please read and sign the following Loan Agreement. Dover School District, Student and Parent/Guardian acknowledge and agree to the following Terms of Use:

1. Dover School District agrees to loan the following:

- Grade Kindergarten Chrome Tablet
- Grades 1-8 Chromebook
- Grades 9-12 Laptop or Chromebook
- Grades 1-12 Power Adapter for the Assigned Device
- Grades 1-8 Carrying Case

2. The term of this Use Agreement is from the date upon which a student enrolls or until transfer to another school, or withdrawal from the District. Dover School District may terminate this agreement at any time without the consent of the Student or Parents/Guardians. Students/Parents/Guardians may terminate this agreement only after returning all loaned equipment to the Dover School District.

3. **Student will not alter, disfigure, or cover up any numbering, lettering, or insignia displayed on the equipment.** Student will not alter or remove District software, security software, antivirus software or add **unauthorized images** and/or unlicensed applications. No additional stickers, labels or engraving or permanent external markings should be added to any loaner device.

4. Dover School District agrees to keep the equipment in good repair and operating condition. Normal and reasonable wear and tear are expected.

5. Student agrees that the equipment will not be subjected to unnecessarily rough usage, that it will be used in accordance with its design, and that its use will conform to all applicable laws in accordance with the Dover School District Student User Agreement. **Student who acts in bad faith to damage, steal, misplace or purposely not return the equipment and/or accessories will be liable and/or the Parent/Guardian of the student will be liable to Dover School District for a fine or the reasonable market value of the equipment and/or accessories as of the date of loss.** Accidental damage is often covered by school insurance.

6. Dover School District reserves the right to inspect loaned equipment at any time either physically or virtually and to perform periodic updates and inventory adjustments. This may involve removal of the device from the Student's possession. Dover School District agrees to return the device to the Student in a reasonable amount of time.

7. Students or Parents will not assign the use of the equipment to any other student or entity at any time. Students will not share or loan their assigned equipment to any other student or entity before, during or after the school day.

8. Student/Guardian agrees upon the termination of this Use Agreement all equipment will be returned to the appropriate school. Students/Guardians in grades K-8 agree, prior to the end of the school year, all equipment will be returned to the Dover School District. **In the event the asset is not returned, Student and Parent/Guardian understand that Dover School District shall report the device missing and will be responsible for the replacement of the device.**

Replacement Costs of Intentional Device Damage and/or Loss:

REPLACEMENT

Total Replacement Cost – Chromebook / Tablet - \$309.00

Total Replacement Cost – Laptop - \$789.00

Total Carry Case Cost - \$30.00

REPAIR

Parts Replacement Cost:

LCD – range \$69.00 - \$199

Motherboard - \$90.00

Keyboard Keys - \$24.00

Palm Rest / TouchPad – range \$61.20 to \$99.00

Charger - \$25.00

I hereby agree that I have reviewed and understand the terms of the Chromebook / tablet / laptop loaner agreement and agree to abide by them.

Student Signature

Date

Parent/Guardian Signature

Date

For Teacher Use:

Student Name: _____

School: _____ Grade Level: _____

Device Asset Tag #: _____

Carrying Case: Y / N

Power Adapter: Y / N

Assigning Staff Member: _____ Date: _____