

West Fork Community School District Board Minutes
Official Proceedings – Regular Meeting – August 18, 2025 – unapproved

The West Fork Board of Education met for its regular meeting in the Supt. Office in Rockwell. The meeting was called to order at 5:00 PM by Board President, Holly Henricks. Board members present: Grant Petersen, Travis Butler, Amber Marzen and Erin Suntken. Also present were Superintendent Mike Kruger, and West Fork Board Secretary Lacey Pueggel.

Visitors: Tom Gibson (SiteLogiQ), Kyle Halversen (Pearson Engineering), Wendy Lamos, Erin Borgman

Butler made a motion to approve the Agenda, Minutes from July 21, 2025, August 2025 Bills, Accrued Bills for FY25, and July 2025 Financials; seconded by Marzen. Motion carried 5-0.

Principals Report:

1. Congratulations to Elementary Student Camden Morrison on being selected to be part of the National Math Star Program
2. All staff meeting Tuesday August 19th
3. New Teachers started today

Superintendent Report:

1. Rockwell Gym floor is buckling, will contact the contractor who redid the flooring
2. Clean up of dead trees in Sheffield, will be getting bids
3. Welcome to New Staff and Returning Staff

OPPA! Food Service Report:

1. Share items that need to be ordered

Erin Borgman left the meeting at 5:11pm.

Old Business:

Summer maintenance is in full force, and they are making good progress. All the waxing is done just finishing up a few smaller projects.

New Business:

Tom Gibson and Kyle Halversen presented recommendations for the Phase II HVAC system. They explained the changes to refrigeration policies and how that affects the VRF systems. Another option for the district is the 4 coil system. Both systems are good options and similarly priced which will keep the district within their budget for Phase II. Following the presentation and discussion, Petersen moved to approve the 4 coil system for the upcoming HVAC Phase II project; seconded by Suntken. Motion carried 5-0.

Tom and Kyle left the meeting at 6:10pm.

Wendy Lamos presented the board with information on the Libraries at each campus. She also shared ideas and information regarding an application for the Barkema Trust Grant.

Wendy left the meeting at 6:21pm.

Following discussion, Suntken moved to approve the Amended 28E Agreement with Belmond Klemme for a School Social Worker to include health insurance instead of the district insurance stipend; seconded by Marzen. Motion carried 5-0.

Petersen moved to set the Public Hearing for Renewal of the Instructional Support Levy (ISL) for September 15, at 5pm in Rockwell in the Supt. Office; seconded by Butler. Motion carried 5-0.

Petersen moved to approve the second reading of Board Policies 505.05 and 507.09; seconded by Suntken. Motion carried 5-0.

Marzen moved to approve the contract with Central Rivers AEA to Transfer State Funding to the AEA via ACH; seconded by Petersen. Motion carried 5-0.

Following discussion, Petersen moved to deny the Open Enrollment In application due to the appropriate programing not being available; seconded by Butler. Motion carried 5-0.

Suntken moved to approve the Open Enrolled Out application(s) as presented; seconded by Petersen. Motion carried 5-0.

Suntken moved to approve a contract with Greg Jones to serve as a Bus Route Driver; seconded by Butler. Motion carried 5-0.

Suntken moved to approve a contract with Shelly Zeitler to serve as a Bus Route Driver; seconded by Butler. Motion carried 5-0.

Suntken moved to approve a contract with Yolanda Pralle to serve as Football Cheer Coach; seconded by Butler. Motion carried 5-0.

Suntken moved to approve a contract with Eric Burt to serve as MS Athletic Director; seconded by Butler. Motion carried 5-0.

Suntken moved to approve a contract amendment with PE Teacher, Tyler Borchardt for .02 additional FTE; seconded by Butler. Motion carried 5-0.

Suntken moved to approve the resignation of Jerry Dotzler, Bus Route Driver; seconded by Petersen. Motion carried 5-0.

Suntken moved to approve the resignation of Mike Treanor, Bus Route Driver; seconded by Petersen

Suntken moved to approve the resignation of Jessica Barnes, Football Cheer Coach; seconded by Petersen. Motion carried 5-0.

Suntken moved to approve the resignation of Penny Dahl, HSAP liaison; seconded by Petersen. Motion carried 5-0.

Note Next Board Meeting Change in Location: September 15, 2025, at 5 pm in Rockwell. (due to after school activities)

Suntken moved to adjourn the meeting at 7:00 pm; seconded by Marzen. Motion carried 5-0.

