

COLLINGBOURNE DUCIS PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A PARISH COUNCIL MEETING
TO BE HELD IN COLLINGBOURNE DUCIS VILLAGE HALL AT 7.00 pm.
ON TUESDAY 24 JUNE 2025**

AGENDA

1. **TO CONSIDER APOLOGIES.**
2. **23.25 CHAIRMAN'S ANNOUNCEMENTS**
3. **24.25 DISCLOSURE(S) OF INTEREST AND GRANTING OF DISPENSATIONS**
To receive any declaration of interest by a member in relation to matters to be considered at this meeting, as defined by the Code of Conduct adopted by the Council on 12 July 2012 in accordance with the provisions of the Localism Act 2011 and to consider requests for dispensations. **Members are requested to declare any interests to the Clerk at least 48 hours prior to this meeting.**
4. **25.25 TO CONSIDER CO-OPTION APPLICATIONS RECEIVED.**
5. **26.25 MINUTES OF PREVIOUS MEETING.** To approve the minutes of the Annual Parish and Annual Parish Council Meetings held on 6 May 2025
27.25 Matters arising – for information only.
6. **28.25 TO CONSIDER POLICE REPORT AND POLICING ISSUES.**
7. **29.25 TO CONSIDER WILTS COUNCILLOR REPORT.**
8. **30.25 TO ADJOURNMENT FOR PUBLIC COMMENTS/QUESTIONS. Lead: Chairman**
9. **31.25. TO RECEIVE FINANCE REPORT** **Lead: Clerk**
To receive Current Liquidity statement and bank reconciliation.
Authorise bills and cheques for payment:
Bank Tfr The Crossbar Inn Ltd (VE Day Food 2nd half 12 May 25) £450.00
Bank Tfr DIO (Court Farm ROW Rent 12 May 25) £53.00
Bank Tfr P Gill (Clerk's Sal & Exps 12 May 25) £526.44
Bank Tfr Bank Tfr HMRC (Clerk's PAYE £116.20 & Council's NI £24.61- 12 May 25) £140.81
Bank TFR S Lyons (Plants & Compost 14 May 25) £104.98 (VAT £17.49)
Bank Tfr D Dennis (VE Day Misc. Items 14 May 25) £52.84
Bank Tfr Hightrees Org Ltd (Website & IT Sp 9 Jun 25) £21.55 (VAT £ 3.59)
Bank Tfr JRC Cleaning Svcs (Bus Shelters 9 Jun 25) £32.20 (VAT £ 5.37)
Tfr Idverde (Gds Maint & Bins 9 Jun 25) £674.90 (VAT £ 112.48)
Tfr ICO (Registration 9 Jun 25) £47.00
Bank Charge (Acct Svc Charge 19 May 25) £4.25
Bank Tfr Pozitive Energy (Rec Electric 10 Jun 25) £108.63 (VAT £5.17)
Bank Tfr P Gill (Clerk's Sal & Exps 12 Jun 25) £526.45
Bank Tfr HMRC (Clerk's PAYE £116.20 & Council's NI £24.61- 12 Jun 25) £140.81
Bank Tfr Community First (Insurance 16 Jun 25) £1,239.97
MI W-Heys D Day Anniversary Event (Kids Toys & Gifts 16 Jun 25) £200.42 (VAT £
Grants. To consider grants applications as received from: **Lead: Clerk**
Wiltshire Independent Remuneration Panel (IRP) - Scheme of city, town and parish allowances. To consider Wilts council report. **Lead: Chair**
10. **32.25 PLANNING REPORT**
To consider report and planning applications as received from Wiltshire County Council. **Lead: Cllr Batley**
PL/2025/04187. Notification of proposed works to trees in a conservation area Common Hawthorn tree – Fell at 5 BOURNE RISE, COLLINGBOURNE DUCIS, MARLBOROUGH, SN8 3HG
PL/2025/03965. Full planning permission. The extension and conversion of existing outbuilding to ancillary residential use. (Retrospective) at Long Thatch, 9 Church Street Collingbourne Ducis, Marlborough SN8 3EL

PL/2025/04793. Householder planning permission. Revamp Your Tank Scheme - replacement of septic tanks with treatment plants. Rectory Cottage, Church Street, Collingbourne Ducis, Marlborough, SN8 3EL

PL/2024/07166 - Bourne Works, High Street, Collingbourne Ducis, Hampshire, SN8 3EQ - APP/Y3940/W/25/3365871 – to note appeal.

PL/2025/05085. Notification of proposed works to trees in a conservation area. T1 Leylandii tree to be felled to ground level. G1 Group of 3 Beech trees to be reduced to previous points (6 meters) to height of Lime trees in same area. OLD LIME FARM, HIGH STREET, COLLINGBOURNE DUCIS, MARLBOROUGH, SN8 3EQ

11. **31.25. PROPERTY & MAINTENANCE REPORT.**
Communal and Play Areas Report. **Lead: Cllr Ellston**
Saunders Meadow Transfer. To receive update on the progress of the incentivised financial offer from Wilts Council to have the Saunders Meadow Play Area transferred to the Parish Council. **Lead: Clerk**
Bus Shelter Cleaning. To receive report. **Lead Cllr Ellston**
Dog Poo Bins. To consider a request from a Villager. **Lead Cllr Ellston**
General Maintenance. To receive update. **Lead: Cllr Lyons**
Parish Steward. To receive update. **Lead: Cllr Lyons**
12. **32.25. SPEEDING**
Speedwatch. To receive update **Lead: Cllr Wood**
13. **33.35. HIGHWAYS & ROW.**
To consider maintenance issues for raising to Highway Footway Improvement Groups To consider maintenance issues for raising to Highway Footway Improvement Groups (LHFIG's). **Lead: Cllr Dennis**
A346/A338 Church Street / High Street Junction. To receive update. **Lead: Cllrs Dennis/Knowlson**
Church Bends Damage. To consider the possible installation of Bollards. **Lead Cllr Knowlson**
14. **34.25. DIGITAL, COMMS, IT AND ENGAGEMENT.**
Email Addresses. To receive update on moving to using .gov.uk domains for the website and email addresses **Lead: Cllr Leigh**
15. **35.25. XMAS BIG BRUNCH.** To review Management Plan and Checklist. **Lead: Cllr Ellston**
16. **36.25.VILLAGE HALL.** To receive report. **Lead Cllr Green**
17. **37.25 VE Day 80th ANNIVERSARY.** To post event report **Lead: Cllr Wood**
18. **38.25 PROJECTS.** To identify projects for completion FY 25/26 **Lead Chair**
19. **39.25 COMPLAINTS.** To consider as received. **Lead Chairman**
20. **40.25 TO SET DATE OF NEXT MEETING:** To confirm as starting at 7.00 pm on Tuesday 2 September 2025

Philip Gill

Parish Clerk 17 June 2025

Note: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Freedom of Information, Crime & Disorder, Health & Safety and Human Rights.