CLINTONVILLE SCHOOL DISTRICT NOTICE

Student Privacy

Clintonville Public School District defines "directory data," student "personally identifiable information" includes, but is not limited to: the student's name; the name of the student's parent or other family members; the address of the student or student's family; a personal identifier, such as the student number, or biometric record; other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or information requested by a person who the District reasonably believes knows the identity of the student to whom the education record relates.

State Statute, 118.125 Pupil Records, allows the release of student directory information to any person or party without the written consent of the parent/guardian or adult student. In accordance with Federal and State law, the Board shall release the names, addresses, and telephone listings of secondary students to a recruiting officer for any branch of the United States Armed Forces or an institution of higher education who requests such information.

To help ensure student safety and to protect the privacy and confidentiality of students and their families, the CLINTONVILLE PUBLIC SCHOOL DISTRICT designates the following personally identifiable information contained in a student's education record as "Directory Data Information" and may disclose that information without prior written consent, pursuant to the Family Educational Rights and Privacy Act and State Statute 118.125(1)(b) and (2)(j):

- The student's name.
- The student's participation in officially recognized activities and sports.
- The student's weight and height if a member of an athletic team.
- The student's year in school and the name of the school attended.
- The student's photograph (yearbook and photos taken for publicity).
- The student's degrees and awards.
- The student's grade-point average for receiving awards.

Parents or eligible students can advise the school district, in writing (a letter to the Superintendent), of any or all of the items they refuse to permit the District to designate as directory information about that student.

Part of student registration is a question designated for media photography permission for both general photos/videos and yearbook.

See Board Policy 8330 - Student Records
See Board Policy 8330.01 - Unauthorized Acquisition of Student Personal Information

In addition to above, Parents/Guardians shall be notified of the following that may include student personal information:

- Surveys
- Activities in which personal information of students is collected
- Non-emergency examinations
- Other

CONFIDENTIALITY OF STUDENT RECORDS

It is the policy of the CLINTONVILLE PUBLIC SCHOOL DISTRICT to maintain the confidentiality of student records.

In accordance with the Rights and Privacy Act of 1974 and 94-142, parents have the right to review the records maintained on their children, and also have the right to request that the district amend any records that they feel are inaccurate or misleading.

Copies of the complete district policy on student records can be obtained from the Superintendent's office during regular business hours. Any complaints regarding student record procedures may also be filed at the Superintendent's office.