



## **Committee Meeting – 23 JULY 2025 – AGENDA**

*Campbells Creek Primary School, commencing 7.00 p.m.*

### **Welcome:**

- o In person:
- o Via zoom:

### **Apologies:** Terry, Kya

### **Conflict of Interest:**

### **Minutes:** 2nd April 2025

Motion: That the minutes of CM held 2<sup>nd</sup> April 2025 be accepted as a true record of that meeting.

Moved:                      Seconded:                      Against:

### **Business Arising from the minutes**

- o MoU and SOP (Standard Operating Procedure) are still not signed / finalised
  - Action: Ian was to draft a letter about both to Karen Evenett.
- o Submission to MASC CEO regarding urgent need to protect platypus from polluted urban runoff (Terry)
  - Action: Kya to send Terry's letter to CEO and councillors. Meetings have been scheduled.
- o Website progress

### **Correspondence**

#### **Treasurer's Report**

- o See Terry's report emailed 10/7/25
- o Moved:                      Seconded:                      Against:

#### **Membership Report**

- o Moved:                      Seconded:                      Against:

### **Summary progress on Projects and Activities**

- o Forest Creek revitalisation project – see David's report
- o Platy Patch

### **Funding applications, success**

### **Planning of Working Bees & Activities**

- o Scheduled working bees: July 27 – National Tree Planting with Connecting Country, 24<sup>th</sup> Aug, 14<sup>th</sup> Sept

### **Issues, other business**

- o Need to reschedule 1 hour meeting about 3 year projects – David available first week in Aug or after Sept

- o Risk management assessments; possibility of insurance claims being refused - recommendation that formal risk assessment created before events and participants briefed at beginning of every event.
- o Child Safety – see Ian’s email 8/7 of draft WWC policy
- o Need for the Friends to incorporate to further mitigate risk – to present at next AGM?
- o Annual Group Health Survey – figures being compiled by David for CC/DEECA and will send through to Kya. Please respond to any info he may need in the coming days.
- o Resolution to establish a sandhurst 90 account
- o Melody Serena (Australian Platypus Conservatory) – to discuss contribution of informative articles as a regular feature in *The Midland Express*.

**Close**

**Next Meeting:** AGM 17<sup>th</sup> September 2025