

NAGAR COLLEGE MURSHIDABAD

Department Academic Audit 2016-17

Name of the Department: Sanskrit

Date: 30-06-2017

Name, Designation and Address of Academic Audit Experts:

1. Soumen Chakraborty, Principal, Nagar College
2. Dr. Soma Mukherjee, Principal, Panchthupi Haripada Gouribala College
3. Dr. Sudipta Sau, IQAC Coordinator, Nagar College

Members of Staff Present:

1. Piyali Saha
2. Manash Mondal
3. Hariranjana Mondal
4. Snigdha Chakraborty

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
I. Curriculum	Steps followed in the designing of syllabus & curriculum	Yes	According to the University of Kalyani academic Calendar	Need remedial Class For Slow Learners (Annexure-1) (https://docs.google.com/document/d/1beQgSXob_rL19qxWLYViSKS4MqVh4wPZ/edit?usp=sharing&ouid=116904658891348511179&rtpof=true&sd=true)
	Contents of the Curriculum	Yes	According to the Undergraduate Syllabi of University of Kalyani (Annexure-2) (https://drive.google.com/drive/folders/1BiGXz0xjril8KLkZ6rwDD0z84Cgx8fao?usp=sharing)	Need additional syllabus in Linguistics
	Validation done	Yes	Done by BOS, K.U. Subsequently IQAC and Teachers' Council of the College	NA
	IDC / EDC	NA	NA	NA
	Credits allotted / distribution – logic	NA	NA	NA

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
II. Curriculum Transaction	Teaching methods & teaching aids	Yes	1. Lecture cum Question-Answer Method 2. Interactive Class not sufficient	1. Need Computer with internet connection for faculty and students. 2. Need More Interactive Class.
	E-learning modules	No	NA	NA
	Project work UG/PG	NA	NA	NA
	Internal assessment – components – Uniqueness	Yes	1. Process done properly and timely through off line.	NA
	Student support – remedial coaching	Yes	Done but not Satisfactory	Need enhancement the number of Remedial Class
	Parents meeting – evaluation of student's progress	No	NA	NA
	Feedback from students	YES	Over All Satisfactory (Annexure-3) (https://docs.google.com/spreadsheets/d/1dpTnCwpJpIHMQZieynAYDSOp_CYzjJ2y/edit?usp=sharing&ouid=116904658891348511179&rtpof=true&sd=true)	Need Reference Book for Student Take necessary measures for improving the student attendance
	Steps taken on the feedback	YES	Done	1.Purchase new books 2.Under consider the proposal of ICT class room and additional class room.

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
III. Faculty Profile	Projects completed / on going	NA	NA	NA
	Seminars / conferences attended	No	NA	NA
	Papers / articles / books published	No	NA	NA
	FDP / RC / OC / Training Program / Workshop	No	NA	NA
	Preparation of E-learning materials / Content	Yes	Good	1. Need a departmental Cubicle. 2. Computer with internet facility.
	Acted as resource persons	No	NA	NA
	M.Phil. & Ph. D awarded	No	NA	NA

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
IV. Profile of Students	Demand ratio (Applications received VS Sanctioned Strength)	Yes	Present No Sanction Seat: 39 Total Applicants- 207 GEN- 177:21 SC- 58:9 ST- 1:2 OBC-A – 12:4 OBC-B – 28:3	Requested to send proposal to the competent authority through proper Channel for unreserved the vacant seats after certain time.
	Students involvement in extra-curricular & Co- curricular activities	Yes	Good	Suggestion for involve in NSS awareness programme.
	Study tour / industrial visits / exhibitions / Internship / Training	No	NA	NA

	Achievements	Yes	<table> <tr> <th colspan="5">No of Student pass out</th></tr> <tr> <th rowspan="2">Year/ Sem</th><th colspan="2">Hons</th><th colspan="2">Gen</th></tr> <tr> <th>App.</th><th>Pas s</th><th>App.</th><th>Pas s</th></tr> <tr> <td>1st Year</td><td>26</td><td>21</td><td>168</td><td>51</td></tr> <tr> <td>2nd Year</td><td>25</td><td>23</td><td>77</td><td>44</td></tr> <tr> <td>3rd Year</td><td>5</td><td>5</td><td>21</td><td>18</td></tr> <tr> <td>1+1+ 1</td><td>App.</td><td>Pas s</td><td>App.</td><td>Pas s</td></tr> <tr> <td>Total</td><td>56</td><td>49</td><td>266</td><td>113</td></tr> </table>	No of Student pass out					Year/ Sem	Hons		Gen		App.	Pas s	App.	Pas s	1st Year	26	21	168	51	2nd Year	25	23	77	44	3rd Year	5	5	21	18	1+1+ 1	App.	Pas s	App.	Pas s	Total	56	49	266	113	1. Take measure to improvement of results. 2. To frame the policy regarding dropout and irregular student.
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Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
V. Infrastructure e in the Department	No. of class rooms	Yes	No of Class room 12	Need more class Room
	No. of laboratories	NA	NA	NA
	No. of computers – for teachers	Yes	No computer at present	Need at least one Departmental Computer with internet connection.
	No. of computers – for students	No	No computer at present	Need computer with internet connection for Student.
	No. of computers – research scholars	NA	NA	NA
	No. of instruments	Yes	Nil	Need Computer with internet connection, LCD Projector, E-Book reader.

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
VI. Activities of the Department	MoUs signed	Yes	Nil	Nil
	Consultancy	NA	NA	NA
	Collaborations	Yes	Nil	Nil
	Association Meetings	NA	NA	NA
	Guest lectures	Yes	Need enhancement the number of guest lecturer.	Send proposal through IQAC to the component authority.
	Conference / Seminar / Workshop conducted	Yes	Nil	Need apply for grants and taking initiative for the said purpose at the earliest.
	Extension Activity	Yes	Through NSS	Nil
	Interaction with Industry / Research Centres / Educational Institutions	No	NA	NA
	Newsletters / Magazine	Yes	Nil	Taking initiative
	Placement	Yes	Nil	Suggestion for collection data from alumni association in this regard.

Please comment on SWOC Analysis:

Strength:

- Dedicated Faculty members
- Temporary Faculty recruited to make up for the deficit classes
- Small number of student in Honours class.
- Awareness in Indian Culture and Civilization.

Weakness:

- Lack of class room
- Lack of computer and E-Learning facilities.
- Shortage of Study Materials.
- No full time faculty
- Students mostly come from the lower income group and their parents are first generation learners. Not all of them get the financial support or encouragement at home.
- Irregular attendance of students.

Opportunities:

- Large number of vacancies in school education and higher education.
- Interdisciplinary research opportunity.
- Opportunity in administrative job.

Challenges:

- Poor infrastructure.
- Handling the first generation learner.
- Irregularities of the student due to the financial constraint.
- Introduce PG course for higher learning.

Best Practice (s) / Innovations of the Department:

- Use of Plastic is strictly prohibited in College Campus.

Future Plans of the Department:

- Introduce PG Course and Placement.

Signature of the HOD with Seal

1.

2.

3.

Signature of the Academic Audit Experts