

Rose City Park Elementary School Site Council Minutes

September 29th, 3:45-5:15 p.m.

	<i>Topic</i>	<i>Presenter</i>
	Attendance	
Names in Bold are in Attendance at the meeting. ● Sheryll Orbase (Principal) ● Karen Barry-Gazzo (Principal's Admin Assistant) ● Kim Vorasai (1 VDLI) ● Lauren Skye (5 ESP) ● Dani McSherry (PE) ● Angela Glabach-Vu ● Britt Appleton ● Olivia Webster ● Alison Taylor Additional Attendees: ●		
3:45	Welcome and Purpose of Today's Meeting	Olivia
● Settle In & Check In: Welcome back! First Site Council meeting of 26-27 School Year ○ Introductions for anyone new in attendance ○ Check in: Share in 1 sentence - Your hope for Site Council this year ■ Goals shared of having a big win like the SUN Advocacy ■ Goal of getting more non-caucasian parents involved in the classroom- connecting with HPH and PTO. ■ Thinking about planning for a transition plan if people cycle off and thoughtful onboarding for new members ● Purpose: Today we will discuss: ○ Revisit Site Council Purpose, What it is and what it isn't ○ Volunteer Liaison Updates ○ OSAS Data Review ■ Using iReady for math and reading assessment ■ Interventionists have been assessing kids individually ■ System for how we are going to monitor progress ○ SCIP Goal Development 2026-27 ○ Discuss PD opportunities for teachers needed based on student needs ○ Right Sizing Updates - ■ Village Table Updates & Requests from Representatives ○ Tech Device Opt Out Requests - Guidance from District ■ How RCP is handling - Needs from the community to support efforts		

○ Partnership possibilities: Smart Readers, Timbers, Playworks ● Emergent Needs: Are there other topics we need to hold time for today?		
3:55 (5 min)	Revisit Site Council Purpose - Handbook	Olivia
	PPS Recommendations for Site Council AGENDA CALENDAR Suggestions from district: SEPTEMBER: • Elect new members and officers. (2nd year term currently) • Orientation for Site Council new members. • Review, revise and adopt a meeting calendar for the year. • Review School Safety Plan. • Review student academic achievement data from previous spring. • Review annual evaluation based upon previous year’s program data. OCTOBER-DECEMBER: • Provide training for new and continuing members as needed. • Modify the School Continuous Improvement Plan (SCIP) based on student achievement information and analysis and evaluation provided in September. • Review/modify by-laws if necessary. THE DUTIES OF EACH SITE COUNCIL SHALL INCLUDE (7.10.010-P): • The improvement of the school’s instructional program; • The development of plans to improve the professional growth of the school’s staff; • The development and coordination of plans for the implementation of programs covered under the Oregon Educational Act for the 21st Century at the school site; • The administration of grants-in-aid for the professional development of teachers and classified district employees; • Fostering family involvement in the schools THE SC IS NOT: • A policy-making body • A political organization • A personnel committee • A grievance committee • A school management committee • A fund-raising committee	

	• An extreme PTA or Parent Club • A social group Notes: Last year we kicked off a lot of plans for community engagement and we are making great strides in that area and this year we could focus attention towards professional growth opportunities for staff	
4:00 (15 min)	Volunteer Liaison Updates - Draft of Volunteer Handbook (<i>please review in advance</i>)	Dani
	Updates from Dani for 2026-27 Volunteer Engagement Draft of Volunteer Handbook (<i>please review in advance</i>) Notes: Dani now has a list of interested volunteers from the form she distributed and their talents/skills and will share this list with classroom teachers and staff and they can reach out to interested volunteers with their needs. Dani can provide classroom teachers and staff access to SignUp where they can post their own volunteer opportunities. SignUp sheet will be shared regularly in weekly newsletter Site council members will review the handbook and provide edits by the end of this week.	
4:15 (30 min)	Data Review - OSAS Results and planning for 26-27 SCIP Goals	Sheryll
	• OSAS Data Review ○ Using iReady for math and reading assessment ○ Interventionists have been assessing kids individually ○ System for how we are going to monitor progress Notes: Looking at math data our “above grade level” has improved a small amount. There was a larger increase in Language Arts and Science This year there will be a focus on 3rd/4th VDLI and 3rd Grade English Scholars to increase test score for both cohorts	-

	RCP could be labeled as a TSI School if improvements do not match district standards and other schools. • SCIP Goal Development 2026-27 • Discuss PD opportunities for teachers needed based on student needs Notes: - Science of Reading PD is being offered during in-service days - Goal to have an opportunity for fundraising for high quality professional developments opportunities for staff - Sheryl can get input from ILT on what trainings would be useful	
4:45 (10 min)	Village Table Representation, Right Sizing Discussions from district	Olivia/Britt
	• Village Table Updates & Requests from Representatives • Britt and Olivia attended the meeting held in September • Resources for school community, to include in newsletter: ○ Village Table Community Check-In Survey - Translations available ○ Series of six short videos featuring PPS leaders who are helping guide different parts of the Rightsizing process. Notes: - The Check In Survey will be included in the next newsletter - Site council members will continue to attend monthly Village Table meetings	
	Remaining Topics (Prioritize as a group) - Save for next meeting	All
	• Tech Device Opt Out Requests - Guidance from District ○ How RCP is handling - Needs from the community to support efforts • Partnership possibilities: Smart Readers, Timbers, Playworks	
5:05	Next Steps	Olivia/All
Action Items • Next Meeting Agenda Ideas: ○ PD - ILT and PLC leaders will be asking teachers about needs ○		
5:15	Closing	

