



K-5 Request for E-Learning

Student Name _____

Grade _____ Teacher _____

Date(s) of Requested Absence

Reason for Request

Parent/Guardian Signature

Parent/Guardian Phone Number

Principal's Signature

Approved for E-Learning

Not Eligible for E-Learning

The following are criteria for E-Learning Days:

- Trips of educational value, safety or security of a student
- Student's parents must request these opportunities ten (10) calendar days prior to the 1st day of E-learning
- Students cannot have any unexcused absences, for the entire school year, excessive absences (5 or more in a school year), or excessive tardiness (5 or more in a semester).
- Students may not take E-Learning days during the first day of the school year or during the last 10 days of both semesters. Students must be progressing without difficulty in each class prior to the request.
- Students cannot have any Class II or III write-ups during the semester the request is made.