

**Three Oaks PTO Monthly Meeting Agenda**  
**Thursday, October 19, 2023**  
**7:00 PM - Three Oaks School**  
[www.threeoakspto.com](http://www.threeoakspto.com) [threeoakspto@gmail.com](mailto:threeoakspto@gmail.com)

- 1) Call to Order—Welcome and introductions (**Stephanie Steiner**)
  - a) In attendance: Natalie Rysavyy, Liz Oppewal, Stephanie Steiner, Katie Wilkerson, Jennifer Fishbein, Kyle Block, Laura Filas, Sarah Lahtinen, Meredith Rodewald, Adam Keppel, Craig Rodewald, Michelle Garlick, Meghan Henegar
- 2) Motion to approve September 21, 2023 Minutes
  - a) Motion to approve by: Jaime Gudino
  - b) Seconded by: Stephanie Steiner
- 3) Principal's Update (**Mr. Block**)
  - a) Thank you! Track-a-thon fun and great turnout
  - b) Costume Exchange is going well
  - c) TAP - a lot of people willing to come in and help
  - d) Book fair: Nov 27-Dec 1
    - i) Sign up genius for volunteers: 2-4 parents per class
  - e) School wide PBIS - "Soar Store"
    - i) Opportunities for students to use their Eagle Bucks
    - ii) Led by a student leadership group "Eagles Nest" of 4th and 5th graders
  - f) School wide "out of the box" celebration for hitting school wide goal
    - i) Friday night fun night per grade
      - (1) Games, board games, Esports, open gym
    - ii) Could be staffed by NHS and some volunteers or could be a family event
    - iii) Best time?
  - g) Awareness of proper outside behavior, bullying, building trust
- 4) Teachers' Update
  - a) Building leadership team met
    - i) New school pledge
    - ii) Safety, Open, Authentic, Ready to learn (SOAR)
  - b) Parent Teacher Conferences are the same as last year; same hours/days
    - i) Mostly in person on the 1st day, mostly remote on the 2nd day
  - c) Working on getting back to standards; diving into literacy district wide
  - d) Arrival and dismissal process nailed down
- 5) Presidents' Update – (**Stephanie Steiner/Kate Higgins**)
  - a) Committee Chairs needed for events - list on back page
- 6) Vice-President's Report (**Liz Oppewal**)
  - a) Favorite Things - we'll clean up and send out to teachers/staff
- 7) Treasurer's Report (**Jaime Gudino**)

- 8) Financial Secretary's Report (**Stacey Rivera**)
- 9) Recording Secretary's Update (**Katie Wilkerson**)
- 10) Corresponding Secretary's Report (**Alex Mamula**)
  - a) Thank you notes done for track-a-thon
  - b) Halloween Teacher/Staff appreciation plan in the works
  - c) Dinner for conferences on Monday evening
- 11) Completed events
  - a) Track-a-thon (**Kate/Stephanie**)
    - i) Very successful! Reached our goal: over \$20k; will get final amount from Fund Hub next week
    - ii) Prizes delivered
    - iii) Pizza party for Mrs. Zelm's class is getting set up
    - iv) Experiences are going on
    - v) Kate is looking for a shadow for next year
    - vi) Rock n Recess for meeting school wide goal
    - vii) Mrs. Buckley's class sent thank yous to Chris for Rock n Recess
  - b) ROTM: Cary Dairy, Portillos (**Jaime**)
    - i) Cay Dairy: \$150
    - ii) Portillo's: \$395
    - iii) 11/7 is Panda Express in Crystal Lake
- 12) Current/Upcoming events:
  - a) Spirit Wear (**Liz**)
    - i) Last year's left overs posted to Facebook and made sales
    - ii) New sales: over \$4k in sales, around \$600 in proceeds to PTO (we choose to round up from the cost by \$1-\$1.50)
    - iii) Will ship to school 1st week of November and will distribute to classes
  - b) School Directories (**Katie**)
    - i) Final edits being made; then off the printers
  - c) Costume Exchange (**Emily/Liz**)
    - i) So many donations this year!
  - d) Skate Night (**Amy**)
    - i) November 13 Extreme Wheels in Crystal Lake 6-8
    - ii) Flash to attend
  - e) Holiday Shop (**Stephanie**)
    - i) December - set up Friday and set up Monday/Tuesday (11-12)
    - ii) Sign up genius to go out mid-November
  - f) VIP and Me Paint Party (**Stephanie**)
    - i) Feb 2nd (K-2 and 3-5)
    - ii) Kristin from Creative Arts (teaches at park district)

- iii) Will ask Nothing Bundt Cake to come

### 13) Ongoing Committees:

- a) Restaurant of the Month **(Jaime)**
- b) Yearbook **(Stephanie)**
  - i) Pictures are coming in
- c) Birthday Board **(Katie/Stacey)**
  - i) October up; November list received
- d) TAP **(Sarah)**
  - i) Not too much work being left
  - ii) Kyle will promote more, encourage new teachers, etc.
  - iii) Lot of parent volunteers
  - iv) Another thought Kyle has: parents to come help read in small groups - could be another type of committee
- e) Three Oaks Closet **(Liz)**
  - i) Left over spirit wear donated
- f) Lost & Found **(Liz/Laura)**
  - i) Table is not there, Liz will put out table
  - ii) Take pictures and post on social monthly
- g) Monday: Breakfast to bus depot

### 14) Roundtable / Open Business

- a) Playground Renovation
  - i) Rick from NuToys Leisure Products
  - ii) Installed 25 years ago, made some safety updates
  - iii) Suggestion is to focus on one playground at a time vs. all three at once
    - 1) Can move existing structures from the back playground and move to the front or smaller back playground
    - 2) Front swings; could be painted to last a few more years
    - 3) Could also leave posts and platforms and replace or add on new pieces
    - 4) Not a lot of space in the front
  - iv) Bigger back playground proposals based on budget provided (5-12 year olds)
  - v) Swings should be in back of playground for safety
  - vi) Option 1
    - 1) Modular structure in the center
    - 2) All increments in 8 inches for children and accessibility
    - 3) Want multiple ways up and multiple ways down
    - 4) 4 ft, 6ft (swoosh slide, 8ft slides
    - 5) Monkey bars, rock wall, surf rocker

- 6) 3 independent units over budget, could be added later; we have some that could remain
- vii) Option 2
  - 1) Friendship swing
  - 2) Increased side of swoosh slide to 8 ft
  - 3) Portal net climber between platforms
  - 4) Independent spinners
- viii) Option 3
  - 1) Portal climber
  - 2) 6 foot swoosh slide
  - 3) Net climbing wall
  - 4) Turbo twister - stand on twister for multiple kids to stand on
- ix) Consider options for accessibility
  - 1) We have a molded swing already we could swap in
  - 2) There can be activity panels at ground levels
- x) Smaller back playground has 2 items that (ring and trapeze) that can easily be replaced; everything is interchangeable and will fit to the existing pieces
- xi) Goal is spring break renovation
- xii) All PTO money, no district fundraising
  - 1) Kyle asked district and was told it's how it's been
- xiii) Volunteer Install
  - 1) 1 day with the right people
  - 2) Can provide a supervisor to dig the holes - this is the hardest part; about \$2k
- xiv) Timing
  - 1) Lead time of 3-4 months
  - 2) Need a dumpster
  - 3) Kyle can get a Flood Brothers dumpster donated
  - 4) Children around the world will take old structures and paint and send off to a new place - saw everything and take up footings (34 inches) - Rick will call and ask them tomorrow - Kids Around the World not interested coming to get old structure (10/31/23 LKO)
- b) Vote to approve additional funds to playground budget
  - i) Starting budget is \$50-\$60k
  - ii) Can add more to the budget, approximately \$20k
  - iii) Want to: redo large back playground, \$2k into small back playground, improve front playground with swapping
  - iv) Committee to meet within 2 weeks to vote and submit decision - may ask student input

- v) Anyone want to co-chair/assist Liz and Jaime: Rodewalds
- vi) Can approach local businesses for donations

### **2023 Calendar**

10/19 - Costume Exchange  
10/20 - Costume Exchange  
10/31 - Halloween; ½ day of school  
11/7 - ROTM: Panda Express, 10:30am, - 9pm  
11/13 - Skate Night @ Xtreme Wheels in CL, 6-8pm  
11/16 - PTO Meeting @ 7pm  
11/17 - ½ day of school  
11/20 - Conferences, no school  
11/21 - Conferences, no school  
11/22- 11/24 Thanksgiving break, no school  
12/11 - Holiday Shop  
12/12 - Holiday Shop  
12/21 - ½ day of school  
December 22, 2023 - January 5, 2024 Winter break, no school

### **Help wanted!**

**If no one volunteers to organize these events, they will not happen.**

Grab a friend and plan it together! These events need **CHAIRS**. We are not looking for general volunteers at this time. The PTO board will help guide you along the way!

Mother/Son Bowling (Sunday in March)

Daddy/Daughter Dance (Friday in March) - Have decoration help - but no lead

Science Fair (weeknight in February) Have committee members - but no lead

Silent Auction/Parent Trivia Night (Winter or spring)

Reading Programs (year-round)

School Assemblies (year-round)

Original Works (winter or spring)