



Iowa TRIO Chapter Meeting

Date: April 13, 2023

Location: Tri-State Conference: Des Moines, IA

1. Call to Order

Sibyl McIntire

President McIntire called the meeting of the 2022-2023 Iowa TRIO Board of Directors at 1:35 pm on April 13, 2023.

2. Roll Call

Samantha Flores

Iowa TRIO President	Sibyl McIntire	Present
Iowa TRIO President-Elect	Darcie Sprouse	Present
Iowa TRIO Past President	Mollie Kingma	Present
Iowa TRIO Treasurer	Sarah Schwartz	Present
Iowa TRIO Secretary	Samantha Flores	Present
Legislation & Education	Tristan Schmidt	Present
Educational Concerns	Andrew Freeman	Present
Nominations & Elections	Scott Gay	Present
Public Relations & Communication	Jodie Smith	Present

A quorum was present of 9 Board of Directors.

3. Approval of Agenda

No discussion or notes.

Motion 1: It was moved by Mollie Kingma to approve the agenda. Seconded by Scott Gay. No discussion, No abstains and none opposed. Motion passed.

4. Approval of Prior Meeting Minutes

Secretary Flores will make the amendment of EOA President Cindy Virta.

Motion 2: It was moved by Scott Gay to approve the prior board meeting minutes. Seconded by Jodie Smith. 1 discussion (see above), no abstains and none opposed. Motion passed.

5. President's Report

Sibyl McIntire

Outstanding appreciation of those that participated in Policy in Washington, DC. President McIntire thanked L&E Chair Schmidt and committee for all of their hard work. IA TRIO did fulfill the needs of the Paul Spraggins grant, finally! (This grant assisted Iowa TRIO in the purchase of T-shirts for the event. \$1000 was awarded in 2021 for the event and was finally

used this year! EOA gives \$500, COE gives \$500 for this state initiative activity). President McIntire noted 6/12 individuals at policy were new IA TRIO members and one was an IA TRIO alumnae.

In Feb, MILE training/teambuilding happened at Southwestern Community College to discuss how MILE can collaborate with students and policy makers.

Tri-State had 70 newcomers from IA, WI, MN, who registered for Tri-State and 40 of them attended the Newcomer Event. President McIntire thanked everyone who helped with planning Tri-State and a special thank you to IA TRIO who attended the Tri-State fundraiser (Fun-tivity).

Secretary Flores will correct Megan Averill's last name from Iowa State University in the President's report.

Motion 3: It was moved by Darcie Sprouse to approve the President's Report. Seconded by Sarah Schwartz. No discussion, no abstains and none opposed. Motion Passed.

6. Treasurer's Report

Sarah Schwartz

Checking: \$5,859.17

Business: \$1,308.74 (EOA registration fees will be reimbursed)

Edward Jones Account: \$70,617.98

Total: \$77,785.89

BOARD MEETING
NET WORTH REPORT
AS OF 4/10/2023

ACCOUNT:	BALANCE:
Assets:	
Checking	\$5,859.17
Savings	\$1,308.74
Investment (Edward Jones)	\$70,617.98
	Total: \$77,785.89

BOARD MEETING
NET WORTH REPORT
AS OF 1/31/2023

ACCOUNT:	BALANCE:
Assets:	
Checking	\$8,609.66
Savings	\$16,804.66
Investment (Edward Jones)	\$70,392.92
	Total: \$95,807.24

BOARD MEETING
NET WORTH REPORT
AS OF 12/13/2022

ACCOUNT:	BALANCE:
Assets:	
Checking	\$11,962.66
Savings	\$16,800.38
Investment (Edward Jones)	\$66,085.20
	Total: \$94,848.24

Motion 4: It was moved by Scott Gay to receive the treasurer's report for audit. Motion was seconded by Tristan Schmidt. No discussion, 1 abstention and none opposed. Motion Passed.

7. Standing Committee Reports

7.1 Membership & Certification

Darcie Sprouse-Chair
Rebecca Vargas-Registrar

Fully transitioned from ClubExpress to WildApricot. Through the Tri-State registration process, chapter membership was renewed. WI and MN TRIO collaborated with IA TRIO for a newcomer event at Tri-State. Registrar Chair Vargas completed training and is now in charge of membership via WildApricot.

WildApricot Challenges: WildApricot does not send a notification of (new, expired or soon to expire) memberships so the committee is paused on tasks and is troubleshooting.

Additionally, there is no process on the back end of WildApricot to update memberships from Tri-State registration. The committee is also troubleshooting this as well.

If members still receive notifications to renew membership and you have already renewed, contact Membership Chair Sprouse.

Tri-State Challenges: Confusion with funds as WI and MN TRIO do not renew their memberships with state conference registration funds. This issue has been resolved.

This committee will have the membership handbook completed by the next meeting.

7.2 Research & Evaluation

Nicole Smith

Created and distributed surveys for the professional development committee and created a pre/post survey for policy attendees. R&E Chair Smith reminded members to complete the professional development survey.

If any committee members need surveys, contact R&E Chair Smith!

7.3 Special Concerns and Affiliations

Sara Klatt

Reviewed community partnership list that IA TRIO has and is researching new ones. Making updates to the current directory and working with PR, Communications & Tech Chair Smith to post the directory on the website and have members submit partners they work with.

This committee still needs members, so please reach out if interested!

7.4 Legislation and Education

Tristan Schmidt

Successfully executed Iowa TRIO Day @ the Capitol with more than 100+ individuals in attendance! Awarded 8 L&E Scholarships to Iowa TRIO members to cover unallowable costs of Policy Seminar. Met with all 6 congressional members or staff from their office for the state of Iowa. Policy Seminar finished with 457 Capitol Hill meetings, 85 Senators and 372 Representatives and delegates; 46% support a \$107 million increase for TRIO in FY24. Of all congressional meetings, 57% said they will oppose cuts to education funding! There was a special thanks to Kurt Roberts for finishing the IA TRIO factbook. Rep. Feenstra (IA-4) signed onto the Iowa TRIO FY24 Funding Letter for the first time! IA TRIO is being noticed in the delegation with 12 individuals.

Challenges: T-shirt ordering and distribution, learned and will be better.

The committee is asking for feedback for IA TRIO Day @ the Capital.

The committee will connect with at least 2 congressmen over the summer for site visits and Summer Project activities. If projects would like to participate, the committee encourages to use [this packet](#), courtesy of COE

7.5 Scholarship and Educational Concerns

Andrew Freeman

Scholarship Chair Freeman updated that scholarship scoring is underway and has 17 professionals to score scholarships. There were 172 applications, but 86 students filed (unsure if it was 1 or 2 scholarships).

Deadlines: First round of scoring goes until April 24th. Semi-finalist submissions to the 6 EOA scholarships. Second round of scoring goes until May 12th.

Won't have a final list of recipients until Mid-May.

Kaleidoscope Platform:

Success: Easy to submit scholarships and score scholarships.

Challenge: Cannot see all of the information (who applied/how many applications). Have to ask.

There was a motion presented at the Feb 3, 2023 Board Meeting to make it a permanent practice to award Iowa finalists who do not get selected for the EOA scholarships, a matching amount from Iowa TRIO. However, this motion must be presented and voted on at the Membership Assembly to make it a permanent practice.

The below motion is for this year only.

I, Scott Gay, move to award Iowa TRIO EOA scholarship finalists with a matching amount from Iowa TRIO.

Seconded by Mollie Kingma.

Questions:

Question: If a student is awarded an Iowa TRIO scholarship and is a semi-finalist for the EOA scholarship, will they receive two checks from Iowa TRIO? Scott Gay answered that the intention is to award students with two checks.

Question: Is this motion just for this year and not the permanent change? Scott Gay answered that right now, this motion is just for this year. However, there is a motion that will be presented in November at the Membership Assembly to make it a permanent practice.

Question: What if students win the EOA scholarship? Scott Gay answered that if they do win, they get the EOA scholarship and the matching Iowa TRIO amount.

Discussion:

Nervous about the large amount from the budget perspective. Was discussed to pull from the investment account because there is not a plan in place for this account.

Confusion around the intent of the motion thought it was only for students who do not win the EOA scholarship? But now we are considering those who do win? Idea is to help out students regardless if they do win or not.

Should we create more scholarships within IA for more students? Example: EOA Semi-Finalists scholarship.

Scott's Motion was re-stated I, Scott Gay, move to award Iowa TRIO EOA scholarship finalists with a matching amount from Iowa TRIO.

Board Member Voting: (I) agree, (N) nay, (A) abstain		
Iowa TRIO President-Elect	Darcie Sprouse	(I)
Iowa TRIO Past President	Mollie Kingma	(I)
Iowa TRIO Treasurer	Sarah Schwartz	(I)
Iowa TRIO Secretary	Samantha Flores	(I)
Legislation & Education	Tristan Schmidt	(I)
Educational Concerns	Andrew Freeman	(I)
Nominations & Elections	Scott Gay	(I)
Public Relations & Communication	Jodie Smith	(I)

Motion 5: It was moved by Scott Gay to award IA TRIO EOA scholarship finalists with a matching amount from IA TRIO. Motion was seconded by Mollie Kingma. President McIntire called a board vote. Motion Passed.

7.6 Public Relations, Communications & Tech Jodie Smith

Newsletter was sent out. PR, Communications & Tech Chair Smith is asking for TRIO programs to email what their programs are doing to showcase in the IA TRIO newsletter. PR, Communications & Tech Chair Smith received training to create events, polls for elections/nominations in WildApricot. There is also now a shared google folder to share photos from IA TRIO programs.

Challenges: Unsure how to send emails through WildApricot, did reach out for assistance.

This committee still needs members, so please reach out if interested!

7.7 Professional Development Caleb Carver

IA TRIO Talks have done extremely well with new topics and new attendees. Have had 25-36 attendees at the last few IA TRIO Talks. Professional Development Chair Carver asked members to fill out the Professional Development survey for future IA TRIO Talk topics. COE is no longer offering free onboarding training, the training is expensive so the committee will be finding other opportunities for members.

The committee is thinking about a new mentoring program for new TRIO professionals.

7.7.a MILE Heather Nissen, Kurt Roberts

The MILE group was in-person at the board meeting at Southwestern Community College. However, MILE worked together virtually on a Tri-State proposal and are continuing to meet about their MILE project that will be presented at the IA Drive-In and EOA (possibly).

MILE arrived early to the Tri-State conference to hear from other leaders in IA TRIO and more about their positions.

7.8 Finance

Kristin Lewis

IA TRIO had to cover up front costs for the Tri-State conference. The costs exceeded the 125% mark and due to the timing, the motion and voting on transferring from IA TRIO savings to checking had to be passed via email. April 8, 2023: Finance Chair Lewis made a motion to transfer \$15,500 from savings to checking to be reimbursed when Tri-State funds are dispersed. Seconded by President-Elect Sprouse. All members voted, and the motion passed unanimously.

Finance Chair Lewis motions to increase the line item in the President's Budget for the Tri-State Conference to no more than \$55,000.

Motion 6: It was moved by Kristin Lewis. Seconded by Tristan Schmidt. No discussion, no abstains, none opposed. Motion passed.

IA TRIO will be reimbursed by WI and MN TRIO and will reflect in the revenue section when all is said and done.

Finance meeting was this past Monday, April 10, 2023 via Zoom. During the meeting, the Treasurer shared their board report and completed the internal audit. The audit was solvent.

Question: Does there need to be a vote to increase the scholarship line because it increased?

Answer: Has to be discussed in the next Finance Meeting and then presented at the next Board Meeting.

7.9 Nominations and Elections

Scott Gay

Nomination forms are now out for the president-elect position. There was an error in earlier communications, the secretary and treasurer positions are now 2 year positions.

Nominations Chair Gay shared there are a lot of discussions about new members running for offices which is exciting!

Motion 7: It was moved by Tristan Schmidt to accept the Standing Committee Reports. Seconded by Darcie Sprouse. No discussion, no abstains, none opposed. Motion passed.

8. Special Standing Committee Reports

8.1 Tri-State Conference

Darcie Sprouse

Trudy Ahrens

Tiffany Nolta

We are here! Conference Chair Sprouse shared:

Successes:

1. Exceeded the overall registration and projected registration goals. Goal was 250 and ended with a final count of 263!

2. IA TRIO had 117 members registered. Highest percentage of attendees at the conference.
3. Had multiple IA TRIO Achiever nominations.
4. Started out with no conference session proposals and then had too many!
5. IA TRIO was amazing at the silent auction fundraiser.

Challenges:

1. Took time to learn the process of planning a conference with two other states.
2. Due to IA TRIO having the most attendees, IA TRIO had to pay more up front than what was anticipated. Due to that, IA TRIO had to cover the entire pre-charge which included the full bill for food and technology.
 - a. Conference Chair Sprouse thanks those who were able to quickly motion and vote to cover the costs.

The committee will review the feedback form to document the process/procedures so it is easier to plan future Tri-State Conferences.

8.2 Chapter Planning and Development

Mollie Kingma

Chapter Planning Chair Kingma updated that she will be reaching out to ask IA TRIO members if they are interested in hosting the 2024 Student Leadership Conference. The official email 'ask' will be sent in August. Also noted that Spring Conference planning for next year will start soon.

Chapter Planning Chair Kingma has talked with other States past-presidents about their policy and procedure manuals and is gathering information about land grant acknowledgements.

Will be working on another Paul Spraggins Grant.

8.3 Legal Concerns and Constitutional Issues

Mollie Kingma

No Report.

8.4 Student Engagement

De'Carlos Anderson

Student Engagement Chair Anderson shared that the 2023 Student Leadership Conference will be either the last weekend of October or first week of November at the University of Northern Iowa.

This committee still needs members, so please reach out if interested!

8.4.a 1st Generation Celebration

Jessica Chickering

1st Generation Chair Chickering shared that Wednesday, November 8th is National First Generation College Student Day. This committee is looking into having motivational speakers via Zoom, First Gen stickers, and provide a list of suggestions on how to celebrate. More information will be coming.

This committee still needs members, so please reach out if interested!

8.5 COE Relations

Mashyra Taylor

IA TRIO met over 70% of the Fair Share goal for the state. The Fair Share goal numbers that were presented at Tri-State were not correct.

8.6 Iowa TRIO Achievers and Alumni

Morgan Bear

President McIntire is giving the report for Iowa TRIO Achievers Chair Bear as she is conference presenter. If you are interested in TRIO alumni or are one yourself (in and outside of IA) reach out to Tommy Walls!

Iowa TRIO Achievers Chair Bear has been working with MN to host a Des Moines Alumni Event on May 5th. Also looking at dates to host more alumni events and how to partner with the student leadership conference.

Motion 8: It was moved by Samantha Flores to accept the Special Standing Committee Reports. Seconded by Scott Gay. No discussion, no abstains, none opposed. Motion passed.

9. Ad Hoc Committees

No Report

10. Unfinished Business

No Report

11. New Business

Secretary Flores will work with PR, Communication & Tech Chair Smith to upload chapter documents to the Wild Apricot website by Fall 2023.

12. Announcements

Chapter Engagement:

President McIntire asks to please consider helping in many of the needed areas mentioned in the reports. The committee chairs and current members are doing great work but need help to keep the work of the chapter going. Time commitment is often once a month or less. Some committees facilitate only one event a year. You can choose what works for you! Scan the QR code to get connected.

Dates:

COE National Conference September 10-13, 2023 (Pre-Con TRIO SSS Grant Writing Sunday 1pm-4pm Preparing for the Student Support Services Competition)

Iowa TRIO Board of Directors Meeting Sept 8, 2023 10am-2:30pm at Kirkwood CC

Iowa TRIO Drive-In Fall 2023

Iowa TRIO Student Leadership Conference Late Fall 2023

EOA Conference Detroit Michigan November 12-15, 2023 Detroit Marriott Renaissance

13. Adjournment

President McIntire adjourned the meeting on April 13, 2023 at 2:52pm.

