

APRIL MEETING MINUTES

16 APRIL 2026 / 6:00 PM / SILVER DOLLAR

ATTENDEES

COACH MEGAN, NIKOLE, SARAH, VERONIKA, WEI

Kyle DeVries - MHS BOYS SOCCER representative

AGENDA

1. Opening

- Welcome & introductions. Veronika calls a meeting to order at 5:56.

2. Approvals & Discussion

Sarah motions to approve regular board meeting minutes [from March 26, 2026](#) and special board meeting minutes [from April 04, 2026](#) as presented. Veronika seconds the motion. All members in favor, motion passes.

3. Financial Report

Treasurer's reports on current statement & Update on transactions. \$150 deposited from food truck fees; \$20 used to purchase checks. Current balance: \$8184.44

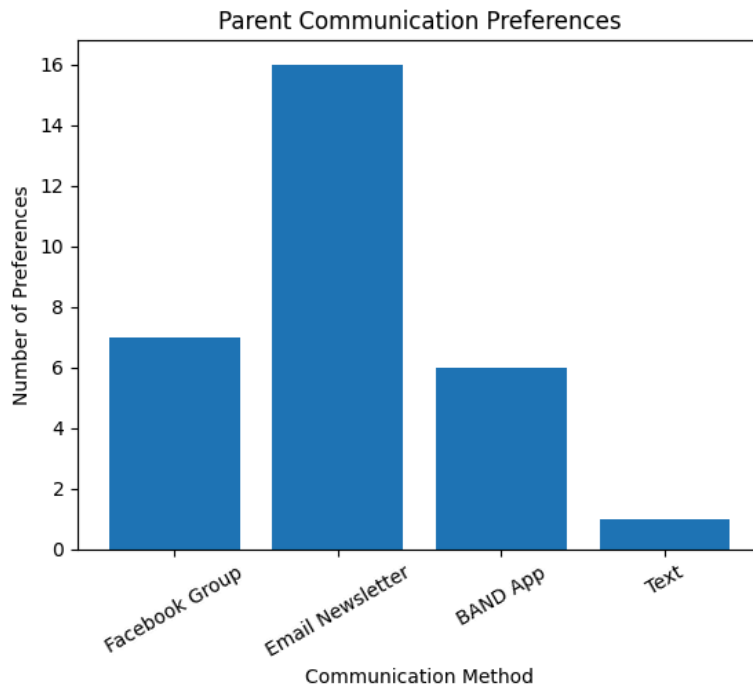
Bank Statement / [_March 2026](#)

4. Public Comment:

Kyle explains the VEO situation and adds the coach as an authorised person. The coach will provide a roster. Fees for the software come to \$1100/annually. The cost of camera replacement is \$400. MHS Boys soccer will write MOU for MHS Girls to sign. Update on new goals.

OLD BUSINESS & UPDATES:

- Shared Gmail (board-owned, transferable - created 3/25/2026 menomoniegirlssoccer@gmail.com - board confirms everyone was able to log in
- Survey results (21 families responded; delivered [paper letters](#) and a [printed copy of the email](#) to remaining 7 families on April 13, 2026 asking to contact us)



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- Communications & Social Media: Facebook & Instagram / public pages - managed by team managers. **Need to add Instagram to META, so posted in both - coach**
- PRIVATE parent groups or BAND - discussion **to approve BAND application. Veronika will create and share passwords. Will invite all families to join.**
- **Canva account** (branding, posts, flyers). Currently we can do April/May/June - free for 30 days, then \$25/month. We will need to cancel until June 15th to have just one paid month. Once we have 501(c)(3) this will be free - can apply for next season. **Sarah motions to approve creating Canva and make a \$25 payment and have managers use the account**

to keep the designs. Will need to cancel in June. Nikole seconds motion. All members in favor, motion passes.

Veronika will start the process and will email the treasurer to take care of the payment. Once completed, Veronika will email the coach to add managers to the account. Google drive with images will be connected to Canva

- Website (roster / game schedule / board) - completed, just need images currently :
<https://sites.google.com/view/mhs-girls-soccer/home?authuser=4>
- Photography Session took place 4/16 after school; Siri will email an invoice (approved up to \$600 on 3/26/2026)
- Team Meals - sign up is created and is working! Team meals dates added to the calendar! The coach confirmed dates added to the calendar.
- Snacks for away games Wei presented a plan to provide two team meals for away games. One will be Culver's for an away game at Superior and one will be pizza order, dates and budget and approval. Sarah Motion to approve the meals for away games. Nikole second. All members in favor, motion passes.

Discussion on snacks on the bus. Veronika Motion to approve a purchase of a larger cooler (up to \$100) to keep snacks for away games together - so all players can take as needed. Sarah seconds. All members in favor, motion passes.

Veronika will share sign-up genius login with Wei, so Wei can use it to create sign-ups for snack donations. Sarah will purchase a cooler

- Venmo Account set up - Discussion on use of Business or use of Personal page or teen account. Discussion and use of a personal account was approved by the board- to use the treasurer's account. After the event, a recommendation to have another person verify all transactions for transparency. Once verified, a text/email with the total received is ok for documentation. No official vote taken - this will be reflected in the financial policy.

Sarah will provide a QR code for her account to be used on printed signage at events where Venmo payments will be accepted.

NEW BUSINESS

By-laws

Discussion. A shared [google document](#) is created and open for edits. Would need to vote/adopt during the May meeting (ByLaws are essential for the organization). There is also a [Board Responsibilities](#) document that was drafted - this is less formal and to have a clear understanding on who is responsible for what tasks, this can be changed without formal approval and adjusted depending on number of board members, availability and general vision of the board.

All board members will have time to make changes to the bylaws.

501c3 Application

Discussion. Given the small scale (under 50K) and no employees, we qualify for a [1023-EZ](#). It is a simple application and will **cost is around \$275**

Veronika motions to proceed with the non-profit filling and pay the Fee.

Second by Nikole. All in favor - motion passes

Veronika will start an application and will email the treasurer for payment.

Weekly Email Newsletter

Discussion. Can use Canva for the email. Since we will create a BAND group, the use of email will be reduced. Will push notices as needed.

Veronika will be responsible for emails

Domain Purchase

Discussion and possible vote. Veronika Motion to purchase 3 Years - \$45.99 plan for menomoniegirlssoccer.com. Second by Nikole. All members in favor, motion passes.

The treasurer will make a purchase. Zazovsky will send a detailed email with steps.

Concessions Planning

In May: Do we want to offer concessions? decided to reach out to food trucks to make it easier this season.

Veronika will reach out to food trucks

Special Events & Budget Approval

Senior Night - Discussion and vote on gifts for seniors (three seniors).

Motion to approve an annual budget for up to \$100 per senior for senior gifts by Zazovsky, Second by Sarah. All members in favor, Motion passes.

Motion to place an order for flowers for three seniors & their families by Veronika. Second by Sarah. All members in favor, motion passes.

The coach will take care of gifts, Zazovsky will take care of flowers.

Teacher Appreciation - Discussion and vote. Motion to purchase flowers for Varsity teachers recognition, with extra bouquets for athletic department and box announcers. Motion to purchase cards for everyone (30 cards needed) by Veronika. Second by Sarah. All members in favor, motion passes.

Sarah will be responsible for cards, Veronika for flowers

Parent/Family Night - Discussion and vote. Zazovsky motions to purchase flowers for all parents - JV and Varsity. Discussion. Cards

for all players to sign. Second by Sarah. All members in favor, motion passes.

Sarah will be responsible for cards, Veronika for flowers

Second Youth Night - Discussion.

Veronika will reach out to sponsors for potential sponsorships for T-shirts. Discussed rubber bands/bracelets. Zazovsky will gather some quotes for T-shirts, Nikole offered other smaller soccer gifts, like fidget spinners. Will look into ideas and prices. No vote taken given no solid invoices. Will discuss at a later date - Youth night is in May. Veronika will submit donation forms to local businesses.

*Sarah purchased banner paper for the event that was cancelled - this is on hand for the second youth night.

Team Events

Discussed Viking Bowling - Jessica (Abby B) has offered; the cost is \$15/person. Coach is in favor. Sarah motions to approve up to \$500 towards a team event. Second by Veronika. All in favor, motion passes.

Coach will reach out to Jessica to schedule a date

VEO Camera - Cost Sharing & Management

Per Kyle's report during public comment, the board will wait for MOU from MHS Boys soccer.

Veronika Motion to set aside \$1050 each year into the school account to cover the cost of software. Second by Sarah. All members in favor, motion passes.

Clarify roles for setup, operation, and care of equipment during games - need assigned adults - Dr. Nick and Eddie will be the responsible people.

End-of-season banquet (early planning)

Discussed that the board will cover the cost of space and cost of food for all players, coaches and managers. All family members will have to pay.

Sarah will reach out to venues to consider for pricing & dates availability:

Kyote's Den - affordable space rental (Mondays only); allows outside catering

WoodWind Park - Space rental + bar fee; allows outside catering

Spirit room - Space rental \$400; open bar; allows catering

Raw Deal - allows space rental after hours; need to connect for pricing

Olde Towne

Tanglewood Greens,

Shops off Broadway,

Lucettes

16. COACH'S REPORT

The following games have been canceled and removed from the schedule:

- May 14, 2026 – Home vs. Logan
- May 16, 2026 – Home vs. Sparta
- May 18, 2026 – Away vs. Somerset

Parent & Family Appreciation Night:

This event has been moved to **May 9, 2026**, during our home game vs. River Falls.

Will youth night be rescheduled - waiting on other teams to reschedule. For now, will plan for the Youth Night for the Menomonie Middle School night

17. Adjournment

NEXT MEETING DATE: Wednesday / May 4th @Lucettes 6 PM

Meeting adjourned by Veronika at 7:20 pm.