



SAMAR STATE UNIVERSITY
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Approval Checklist for Research Publication and Presentation for Support and Recognition

ORAL/POSTER PRESENTATION FOR RESEARCH OR RESEARCH CONTEST AWARDS

Title of Entry/Paper																					
Authors																					
Name of Presenter										Permission from the main author?					Yes		No		NA		
Conference Title																					
Conference Venue																					
Main Organizer(s)																					
Co-Organizer																					
Organizer(s) Member of the following Respected Organizations?										Professional Organizations in the Philippines (i.e. PICE, GEP, IIEE, etc.)											
										Specialized Society in the Philippines (i.e. Physics Society, etc.)											
Note: Beware of predatory conference venue. Refer to the latest R&E manual for revised regulations for guidance.										Phil. SUC					Other HEIs in the Phil		HEI Abroad				
										For HEI abroad: Is the HEI/University belongs to top 1000 worldwide?											
										Yes		No		World Rank		QS		THE			
										Government Agencies (i.e. CHED, DTI, DOT, TESDA, DOH, etc.)											
										NGO, specify:											
										Other Organization, name:											
Conference endorsed by										Endorsement No. & Date											
Fill this section if claiming for Incentives for Research/Innovation Award																					
The paper was entered for competition										Yes					No, I've learned of the competition at the venue						
Level of competition			Regional		National			International, Philippines Venue					Abroad								
Competition Category			Poster		Oral			Multi-Disciplined?					Yes		No						
How many competition clusters there are										1, Plenary only					2-5 cluster		6-10 cluster			More than 11	
Received Award (refer to manual for definition)		First/Champion/Most Outstanding Overall										2 nd overall/1 st runner up/Outstanding									
		3 rd overall/2 nd runner up										4 th overall/3 rd runner up									
		First in a cluster					Second in a cluster					Third in a cluster									
How many times this paper has been presented in										Regional					Nat'l		Int'l/Phil			Abroad	
The paper has been published in refereed journal?										Yes/Online					Yes/Printed					No	
What Journal, Vol/Issue No. and date?																					
Is there Patentable technology in the paper presented?										Yes					No						
If yes, what is it?					IP Applied for Protection					Yes		No									
I attest to the veracity of the above information																					
NAME LASTNAME																					
Paper Presenter/Contestant																					

RECO REVIEW RECOMMENDATION AND INCENTIVE APPROVAL SHEET						
NAME LASTNAME Dean of College/Campus	Paper is aligned to Presenter's Expertise	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Presentation will enhance reputation of the College	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	College/Campus Recommendation	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Not Approved	
	Reasons for non-approval:					
JOSE M. PANGANORON, CPA Chief Admin Officer (FS)	Availability of Funds for Incentives/Support	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Finance Office Recommendation:	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Not Approved	
	Reasons for non-approval:					
NAME LASTNAME Director, RCCSI	Has complied with SSU submission protocol	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Recommendation for incentive	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Not Approved	
	Reasons for non-approval:					
SHERRIE ANN C. LABID, Ph.D. Executive Director	Paper matches conference themes	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Recommendation for Incentives	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Not Approved	
	Reasons for non-approval					
RONALD L. ORALE, Ph.D. VP for RES	Conference is reputable/legitimate	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Recommendation for Incentives	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Not Approved	
	Reasons for non-approval:					
FELISA E. GOMBA, Ph.D. VP for Academic Affairs	Contributes to the body of knowledge	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Recommendation for Incentives	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Not Approved	
	Reasons for non-approval:					
GINA U. ESPAÑO, Ph.D. VP for Administration and Finance	Completeness of supporting documents	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Recommendation for Incentive	<input type="checkbox"/>	Approved	<input type="checkbox"/>	Not Approved	
	Reasons for non-approval:					

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Approved:

MARILYN D. CARDOSO, Ph.D.
University President

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