

Organization (PTO) Meeting Minutes

December 6, 2022, 6:30pm, Zoom

Minutes prepared by Lindsey Brown

IN ATTENDANCE: Ashley LaFlam (Co-Chair), Sarah Perrotte (Co-Chair), Amanda Crocker (Treasurer), Lindsey Brown (Secretary), Sunshine Ouimette, Kathie Pudvar, Rae Donovan, Dana Bibb, Carolinne Griffin, and Rachel Gucker

WELCOME AND INTRODUCTIONS: Ashley opened the meeting at 6:30 pm and introductions were made.

MEETING MINUTES: Meeting Minutes from the November 7, 2022, meeting were reviewed. Kathie Pudvar moved to approve the minute as presented, seconded by Sarah Perrotte. Approved unanimously.

TREASURER'S REPORT (Amanda Crocker WAS unable to attend, but provided information that Ashley LaFlam Presented):

- 1.** Two donations were given \$250.00 + \$25.00, the total of \$275.00 will be added to the fall fundraiser, which brings its total to \$4,605.00
- 2.** It was voted that a previous unused donation in the amount of \$500.00 be relocated to fund a drum circle event at FCS on December 14, 2022, at 8:30am for 3rd, 4th, 5th, and 6th grades.
- 3.** Cookie Love Fundraiser exceeded its goal of \$1,500.00 and raised \$1,980.00
- 4.** The 6th grade yearbook check has not been cashed; **Lindsey** will stop by and check the status.
5. Mini Grants: No current requests. Amanda Crocker sent pdf application that is now required for applying for mini grants to Kaitie Flynn since the google form application process had no check and balance it will be discontinued. Moving forward applications will be submitted to Kaitie Flynn, Principal's Confidential Administrative Assistant to confirm there is no funding available from the district before sending the application to the PTO for processing.

FCS TEACHER/PRINCIPAL REPORT (Kathie/Rae):

1. Rae had no new updates but expressed her thanks to the PTO for funding the drum circle event.
2. Ashley. On behalf of FCS PTO thanked Rae for reviving and maintaining a great social media presence for the school and its activities.
3. Kathie shared that the staff appreciation was well received and greatly appreciated. They enjoyed the treats and loved that it was unexpected.

NEW BUSINESS:

No new business to discuss

OLD BUSINESS:

1. Grant for artist in residence:

Discussion on committee forming and idea sharing for grant prep will be in the January 2023 meeting. **Carolinne** would like to head and guide this committee since it is her last year. **Lindsey** would like to assist by joining the committee. **Ashley** volunteered to prepare the grant application.

2. Amazon Smile & Neat Repeats:

Lindsey made a social media post for Amazon Smile and will do so again prior to the holiday. After the holiday, Neat Repeats will be promoted. There was talk of possibly having a donation bin at the school where items could be collected and brought into Neat Repeats. Will come back to this next meeting.

3. Teacher Appreciation:

Melanie was successful in arranging volunteers for each month through the end of the school year. In May, since it is Teachers Appreciation Month, **the PTO** will work together as a group.

4. Cookie Love Fundraiser:

December 16, 2022, the orders will be available for pick up. Since the orders cannot be sent home on the bus, **Amanda** will coordinate reminders email with Kaitie & **Lindsey** will post on social media. Orders will be handed out starting at afternoon pickup at the school until 6pm. There are 139 orders to hand out. Dana has volunteered to arrange for bags to hold the orders. **Carolinne, Ashley, Rae, Lindsey, and Rachel** will help with handing them out.

5. Make and Take:

Sarah and **Lindsey** will head this event with assistance and guidance from **Melanie**. The event is scheduled to be held at Town Hall December 10th from 2pm-4pm. **Ashley** will create lanyards for volunteers to wear during the event. This Thursday **Lindsey & Ashley** will meet at the PTO Pod to look for extension cords.

6. PTO Member Recruitment:

Sarah, Lindsey and Ashley are taking on social meeting posting to promote meetings, volunteers, and membership. PTO will plan to have a representative at school events and other PTO events to help with spreading the word. Community Breakfasts are very rushed so it was decided PTO promoting would be distracting during that time. The holiday Luncheon may be a better opportunity. **Sarah, Lindsey and Ashley** will try to arrange a table and use the materials Sunshine prepared.

7. Spring Fundraiser:

This event will be further discussed at the next meeting. Color / Fun run had been discussed, but after further discussion PTO would like to consider making that an in-school all-inclusive event rather than a fundraiser. **Kathie** is going to speak to the coach at VUES to hear how the event runs for them.

8. Playground Updates:

No new updates from the district on swing replacement or additions. **Rea** will stay in communication with the district on the playground budget.

The \$5,000.00 allocated by the PTO for new outdoor equipment and storage was discussed. It was considered that the children may prefer larger equipment like a tether ball or volleyball net that may not require the purchase of a new storage container. For now the container will be put on hold to prioritize the equipment. **Kathie** will take a student survey during gym to find out what equipment they would like to see and report back at the next meeting.

9. Bleck coupons:

Coupons valuing \$200 must be used by August. Thoughts on use were Spring fundraiser or repairing the mural on the side of school. To be decided later.

Next PTO meeting: January 9, 2022

Meeting adjourned at 7:29 p.m.