

Tab 1

# Okta Integration Configuration Guide

## Supported features

1. SP-initiated SSO

## SAML Configuration Guide for Teem Finance with Okta

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### Read This Before You Enable SAML

**Important:** Enabling SAML is a significant change that affects all users of this application.

- Once enabled, users will still be able to sign in through their regular my.teem.finance sign-in page.

### Backup URL Information

my.teem.finance does provide a backup sign-in URL where users can sign in using their regular username and password after SAML is enabled.

If you need to disable this behavior, please contact Teem Finance at **engineering@teem.finance**.

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## Configuration Steps

### Overview

This guide is for Okta administrators who want to enable Single Sign-On (SSO) for their users with the **Teem Finance** application.

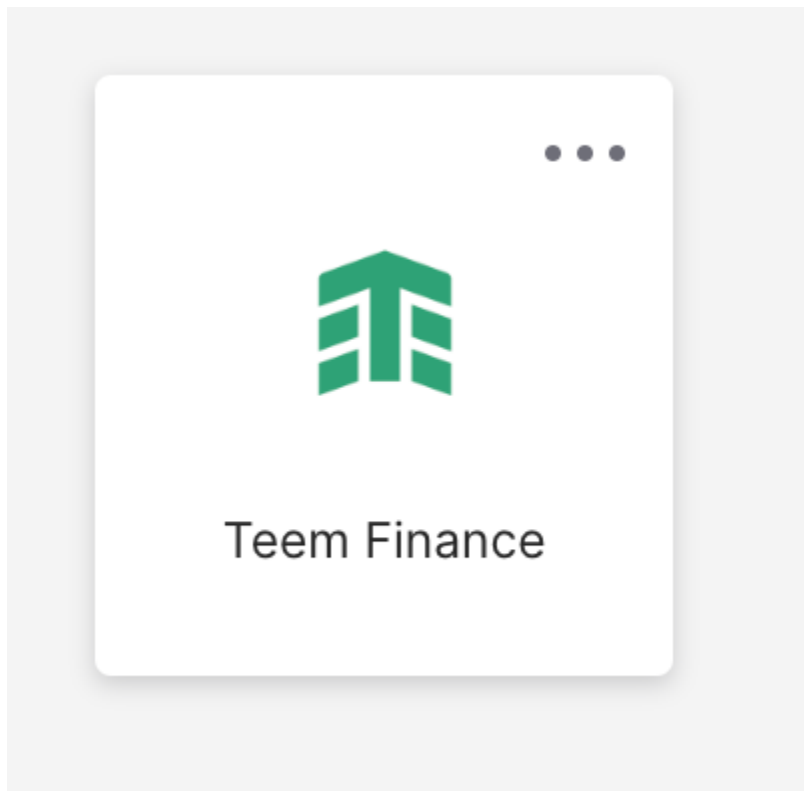
### Prerequisites

Before you start, please ensure you have the following:

- **Okta Administrator Privileges:** You must have administrative access to your organization's Okta dashboard.
  - **User Accounts:** Your users must have accounts in Okta.
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## Step 1: Add the Teem Finance Application

1. Log in to your **Okta Administrator Dashboard**.
2. In the main menu, navigate to **Applications > Applications**.
3. Click the **Browse App Catalog** button.
4. In the search bar, type "**Teem Finance**" and press Enter.
5. Select the official **Teem Finance** application from the search results.



6. On the application's overview page, click **Add Integration**.

## Step 2: Configure General Settings

1. **Application label:** You can keep the default name, "Teem Finance," or change it to something more specific for your organization.
2. **Base URL / Subdomain:** <https://my.teem.finance>

3. **Application visibility:** Choose whether you want the Teem Finance icon to appear on your users' Okta dashboards. It is recommended to keep it visible.
4. Click **Done**.

## Step 3: Configure Sign-On Options

After adding the app, you will be taken to its configuration page. Click on the **Sign On** tab.

1. Copy the **metadata URL**
2. Send the metadata URL to **engineering@teem.finance**
3. Wait for confirmation from [engineering@teem.finance](mailto:engineering@teem.finance) that SAML 2.0 was enabled for your account

## Step 4: SP Initiated SSO

Once users are assigned, it's important to test the connection.

1. **From the Teem Finance Login Page (SP-initiated):**
  - Have an assigned user go directly to your Teem Finance login URL.  
<https://my.teem.finance>

- Click the "Okta" button.

## Sign in to your account

Email

Password

Login

OR CONTINUE WITH

 Google

 Okta



- The user should be redirected to Okta to sign in
- After authenticating, they should be redirected back to Teem Finance, fully logged in.

## Supported SAML attributes

Name	Value
email	user.email