



School Commission Meeting Minutes

February 5, 2026 School Commission Meeting Minutes

Attended:

Daniel Mullen

Danielle Burgess

Meghan Runge

Christine Tapecc

Renee Rassilyer-Bomers

1. Commission Updates:

Patrick Kelly - has resigned from the Commission due to increased work commitments

The Commission will be reviewing current commission roles and determining roles that we need to add.

2. Parish updates:

This round of listening sessions have been completed and provided quite a bit of feedback, more will be coming.

Looking at new admin support for next year now that we know that Daniel is our formal Principal.

3. School Updates:

Reviewed the School Mission to ensure it still holds true and holds meaning. Affirmed keeping the mission statement unchanged.

Three R's - reviewing the program and its effectiveness.

Open House update - 30 families came through - 9 of the families have applied so far. We've had quite a few more tours since as well, and applications being submitted is a good volume for this time of year for next school year.

Two parents have expressed interest in the school spirit wear and will be presenting their ideas at the next Commission meeting.

December 2025 School Commission Meeting Minutes -

Opening

- Opening prayer led by Father Bryan.
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PTC Update

- Mom's wreath decorating event canceled due to no ticket sales.
 - Will consider retrying next year.
 - PTC meeting scheduled in two weeks.
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Calendar / Thanksgiving Break

- Mixed parent feedback on Thanksgiving week schedule.
 - Conference scheduling impacted days off.
 - Calendar planning for next year underway; feedback welcomed.
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Wreath & Poinsettia Fundraiser

- ~\$3,000 in sales; ~\$1,200 raised for scholarships.

- Credit card sales significantly improved process.
 - Limited parish participation.
 - Next fundraiser: Tulips (orders Jan; delivery Feb/March).
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Parish & School Collaboration

- Idea to share school service efforts (e.g., food drives) with parish.
 - Danielle identified as point person for food drive data.
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Advent Program

- Program at St. Stephen's.
 - Prior year overcrowding and aisle congestion noted.
 - Recommend parents remain seated; rely on livestream/recording.
 - Explore designated photographer option.
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Parish Updates

- Church renovations nearly complete.
 - School Mass planned for Immaculate Conception.
 - Partners in the Gospel listening sessions scheduled for late January.
 - Parish collections: St. Anthony down; St. Stephen slightly up.
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Enrollment & Staffing

- Current enrollment ~375; goal ~420.
 - Pre-K improving enrollment pipeline.
 - No known teacher departures at this time.
 - Teacher intent-to-return forms due end of January.
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After-School Care

- Rates are low compared to peers.

- Incremental increases discussed to avoid future large jumps.
 - Programs must break even.
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Volunteer Hours

- Ongoing concern: same families volunteering repeatedly.
- Requested as agenda item for next meeting.

OCTOBER 2025 - SCHOOL COMMISSION MEETING - Meeting Highlights

Prayer and Welcome – Father Dolejsi/Mr. Mullen

Commission Updates:

- Commission evaluation process update – Jenn
- Member update – John Durkin exit from commission

School Updates:

- New family ambassadors – discussion
- Philanthropic gifts
- Pre-k uniform tweak
- 100 Year Anniversary – establishing structure for centennial celebration
- Auction – Fund a need

Safety updates:

- Parent internet safety – recap and feedback from last week's presentation/meeting

Parish family update – Fr. Dolejsi

- Partner in the Gospel listening sessions – how the commission can assist

Financial updates:

- Discussion of what the commission should see on a monthly basis for financial updates

PTC update – Jenn Kelley

Final words/Blessing – Fr. Dolejsi

August 2025 MEETING MINUTES - Meeting Highlights

St. Anthony School Commission – Meeting Highlights (8/14/25)

- New Members: Manny Ramos & Tony Phung welcomed.
- Meetings: First Thursday of each month, 8:45am.
- Commission Roles: goal of 8–12 members for the commission (seeking reps from St. Stephen's & St. John's).

School Updates (Mr. Mullen):

- New Families: Orientation Aug. 28 @ 6pm; paired with room parents; PTC sending room parent requests.
- Marketing: Updated website, more social media posts, parish connections, alumni engagement.
- Enrollment: 369 students (may increase by 5); capacity = 420.
- Facilities: Turf still closed. Parking lot has been resurfaced; gym floor to be done next year; old houses owned by the parish to be removed for parking later this year.

Parish Update (Fr. Dolejsi): Surveys sent to families.

Financials: Budget approved in May; school facing operating loss this year.

PTC Update (Jen Kelly):

- Event calendar set; Oktoberfest planning underway.
- Bylaws revisions in progress (to finalize after first meeting).
- Recruiting new members.

June 5, 2025 School Commission Meeting Minutes

Attending:

Patrick

Daniel

Jen

Meghan

Christine T

Renee

- Pre-K is just about done and fully licensed and is in the final stages, and is full.
- Band - same system, new teacher
- Teacher contracts - in a good spot
- Turf update - plan is to abandon the sewer line that runs under the turf and move it to the alley

Enrollment - 367 if everyone enrolls that are in process

Accreditation

- Self study year is next year
- We are in really good shape and are ahead of schedule
- Commission members will need to meet with the accreditation members

Staffing Changes:

- Magi is moving to the front desk, but will continue to do her development work
- Ciara will continue to manage the front office
- SASS Club - Danielle and Chloe will lead that with students
- Each grade will have their own service project that will be highlighted on a monthly basis
- Kristen Walker White will be the Liturgical Coordinator
- Carrie Riggio will continue to do her current work, but also as the Academic Director.
- We are looking for a part time classroom aide
- Looking for a part-time librarian
- Eric is leaving - we have a new fractional service coming in to support IT

Members for next year (so far):

Meghan

Jen

Renee

Patrick

John

Daniel

Christine T

Father Bryan

- School budget has been approved
- Budget showed slight profit
- Looks good for next year
- Teachers got extra budget to get areas more personalized

PTC

- Updating bylaws
- Calendar for events for next year is all set and hall has been reserved

May 1, 2025 School Commission Meeting Minutes

Attending:

Daniel Mullen

Elizabeth Bozzo

Christine Hickey

Patrick Kelley

Jen Kelley

Christine Tapecc

School Updates:

- Teacher contracts complete, not signed yet. Everyone is coming back.
- New Counselor has been hired - coming in to transition with Heidi
- Subs: need to increase pay rate for next year to incentivise substitute teachers coming to St Anthony.
- Fund-A-Need use: resurfacing & striping of parking lot, new play structure for pre-K
- Chromebooks ordered, 5th & 6th grade will be charged for them
- Turf update- still working with the city

Enrollment:

- Pre-K at limit- 15 final- 16-17 accepted.

- Kindergarten @ 21, goal is 30. Discussed ways to increase enrollment- facebook ads, visit cross & crown pre-school, possible student visits in the future years to local pre-schools.

Commission Update:

Meghan Runge was nominated by Christine Stair for 2025/2026 Chair; seconded by Pat Kelly.
Approved by Father Bryan.

Christine is finishing 3rd year, will not be coming back- everyone else is staying on commission.

Bylaws- discussed changing language re: commission members to include more basic language and have different skills such as HR, development, finance, former alum etc. total 8-10 people. OK to change positions. 3 year term

Budget:

Presented to the finance council, the budget shows us in the black, not approved yet. There is a planned increase on spending for textbooks.

PTC:

Staff appreciation planned for the week.

Reviewing by laws, recruiting members & creating committees

Discussed calendar of events for next year

JANUARY 2025 MEETING MINUTES

Our January Commission meeting covered the below topics:

Campus Security:

- We received a Fulcrum grant to cover the cost of getting a buzzer for the gate between the gym and the rectory. Information will be coming about timeline of install.
- The new process of closing campus gates have helped with campus security overall.

Annual Fund:

- The deadline has been extended and families can donate at any time
- We are making progress, but are still short of our overall goal compared to this time last year.

Turf Update:

- This is still waiting on the city coming to inspect the turf. Our contractor is working to provide the required information.

Commission News:

- The Commission will be hosting a meet and greet in March. Details will be coming out a couple weeks prior.
- There will be new spots opening up on the Commission for next school year. The process for applying for the Commission is being developed and information will be coming soon.

DECEMBER 2024 MEETING MINUTES

Attendees:

Mrs. Bozzo

Patrick Kelly

Christine Tapecc

Meghan Runge

Christine Hickey

School Updates:

Campus Security - There is a new buzzer into MPR for bass. The carpool area will be closed after pick-up and all parents must buzz in at the front of the school.

Annual Fund Update - We have raised \$26,000. Parish announcements about the Annual Fund will be printed in newsletters, etc.

Turf Update - The permit is being processed and we are waiting on the inspection.

Community Engagement - Family outreach via a survey will be sent out in the early new year. We are looking for different ways to engage families. Contemplating a volunteer Spring clean up day. Discussions about how to look at Oktoberfest for 2025.

Recruitment for Commission - We need to grow our School Commission! We are going to have a meet-and-greet/information session in late January for interested parents.

Financials - We should have updated financials in the new year and thus far, we have been doing well with controlling expenses.

Building Structure - There are some slanting floors in certain parts of the school. We had the building inspected, and the school is in good structural condition. The settling happened many years ago and records show it is unchanged from previous inspections.

NOVEMBER 2024 MEETING MINUTES

Meeting Attendees:

Daniel P. Mullen

Patrick Kelley

John Durkin

Christine Hickey

Christine Tapeç

Elizabeth Bozzo

Meghan Runge

The School Commission will be sharing a summary of meeting minutes following our monthly meetings in 2025, as transparency and involvement are key to our community's success.

Inspire Conference - Members of the commission attended the Inspire Conference to learn about ways to make the School Commission more impactful and inclusive. Please keep an eye out for updates in the new year about opportunities to join the commission!

Parent Survey - We want to hear from you! Keep an eye out for a Parent Survey coming in the next few weeks.

ASAPP - The wreath and poinsettia sales were able to raise enough for four \$500 student scholarships next year!

Partners in Gospel - Parish Family Advisory Council will be created in January to ensure connection between our parishes. More info to come.

Safety/Security - Internet safety and education events for teachers, students and parents are being discussed. More information will be coming in the new year about when these events will be held.

Parent Referral Program - Refer families to St Anthony, and receive either \$500 in tuition credit or zero out your volunteer hours.

Early Childhood Learning - The school is in the process of being approved to have a full day pre-k program starting next year.