



SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT

Student Teacher & Intern Placements Frequently Asked Questions (FAQ)

For more information, visit the Student Teacher page of the SLCUSD website

1) How do I apply for a student teaching or internship placement?

Follow these required steps:

1. Confirm your university is an approved partner (see list above).
2. Contact school sites directly to verify placement availability.
3. Once placement is verified, submit the Student Teacher/Intern Clearance Application
4. Complete Level 3 Volunteer clearance requirements (see below).
Wait for formal Human Resources approval before beginning placement.

2) Who finds the placement — the district or the applicant?

Applicants are responsible for contacting school sites directly to inquire about available placements. SLCUSD does not assign placements without site confirmation.

3) What is Level 3 Volunteer clearance and what does it require?

All student teachers and interns must be cleared as a Level 3 Volunteer prior to beginning placement. Level 3 Volunteer clearance requires fingerprint clearance, TB clearance & Megan's Law clearance. Applicants are responsible for all related costs.

4) How long does it take to process a clearance application?

Please allow 7–10 business days prior to the start date of placement for processing and approval. Applicants may not begin placement until they receive formal approval from Human Resources.

5) Email and schedule

Email will be generated once approval has been processed. See site office staff on the first day of placement for email access and provide your schedule.

6) Can student teachers apply to substitute teach?

If allowed by your university program parameters, student teachers may apply to be substitute teachers. Substitute teaching applications must be submitted through EdJoin and follow the same process as all substitute applicants. All substitutes must obtain a Substitute Teaching Permit through the County Office of Education. Applicants without a valid substitute teaching permit will not be considered.