

Retreat Registration process

Please read the below listed FAQ before starting the registration process.

We would like the registration process as smooth as possible therefore we have created this form to capture all relevant information.

Who needs to register for the retreat?

- Each participant will need to fill in the [registration form](#) individually.
I'm traveling with another retreat participant/partner?
- If you are traveling with a retreat partner he or she will need to fill in her or his own registration form. In the registration form we do ask your retreat partner's name and phone number, this is just for matching purposes.

Room selection. What room do I select on the registration form if I'm traveling with a retreat partner?

- You will select a Double room if you are traveling with a retreat partner.

I don't have a retreat partner but would like to share a room with another retreat participant?

- In the event you don't yet have a retreat partner and would like to share a room you will select Double room and leave the partner information in the form blank. Elizabeth Craft Designs will then partner you with someone who is also traveling by themselves and is looking for a partner to share a room with.

You can also become a member of the [Banff Creative Retreat Facebook page](#) and connect with other members yourself and see if you find someone who wants to partner with you.

What if I prefer a single room?

- If you prefer a single room you would select Single room.
(Please note we have a very limited number of Single rooms available).
The surcharge for a single room is \$350 USD, the total retreat costs in this case will be \$1800 USD.

Can I bring someone else to the retreat who will not participate in the retreat offered classes?

- If you like to bring someone else that is not participating in the retreat offered classes you will need to select Single room and your total will be \$1800 USD
- Food and beverage arrangements included in the retreat are not available to any non participating travel partners. Again keep in mind that we only have a limited number of single rooms available.

How do I know if I'm officially registered for the Banff Creative retreat?

- All registration requests will be processed in the order they are received. As soon as we have received your registration we will send you a confirmation email with the invoice and payment instructions for the deposit. Only once your payment has been received will we send you your official retreat confirmation email.

When do I have to pay for the remaining balance of the Banff Creative Retreat?

- The final payment is due on July 1st 2024. An invoice for the remaining balance will be sent out on June 1st 2024.

Can I cancel my participation in the Banff Creative Retreat?

- In case you want to cancel before July 1st 2024 please send us an email at joset@ecraftdesigns.com and we will cancel your participation and will process a refund (Minus the non-refundable \$450 USD down payment) to your credit card used for the payment.
- In case you want to cancel after July 1st 2024 please send us an email at joset@ecraftdesigns.com. Unfortunately there will be no refunds for cancellations after July 1st 2024.

I would like to cancel however, I have someone else that would like to participate in my place?

- Great! Please make sure to email us at joset@ecraftdesigns.com with the updated participant information.
- In this event, Elizabeth Craft Designs is not liable for transfers in payments, and no refunds will be issued to either party. Payment responsibility must be negotiated privately between the person canceling and the participant taking their place.

Is it possible to extend our stay at the Banff Park Lodge Hotel?

- Yes, the Banff Park Lodge Hotel is offering an extended stay for the negotiated rate. This rate will be available for participants of the Banff Creative Retreat for 2 days before and 2 days after the retreat. After we send out the guest list to the Banff Park Lodge Hotel you can contact the Hotel with a credit card to confirm additional nights.

How do I get updates on the Banff Creative Retreat?

- Elizabeth Craft Designs has created the Banff Creative Retreat Facebook Group to provide new information on the retreat. Please make sure to become a member as soon as possible to stay updated and or connect with other retreat participants.

Do I need to bring my own craft suppliers with me?

- Given the specific location of this retreat we recognize that most of our participants will need to fly. Therefore we suggest bringing some easy to pack basic craft supplies. Don't do the heavy lifting to bring your die-cutting machine. We will take care of that for you.
- A supply list will be posted in our facebook group ahead of time

Will there be free time to do some exploring and sightseeing?

- Yes absolutely. We have scheduled 5 classes for 4 days with class durations of around 3-4 hours per class. You can of course continue to work on your projects but you can also explore and enjoy all the wonderful things Banff and Lake Louise National Park has to offer.

Also there are some restrictions in a National Park that we need to take in consideration?

- Given that we have local knowledge available (As some of you may know Joset van de Burgt is living in Banff) we will make sure to find the best possible activities for you. We will continuously communicate all this through email and social media.