



**Title I School-Level Parent and Family Engagement Policy
Tustin High School
2026-2027**

2.0 With approval from the local governing board, Tustin High School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (*EC* Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

- I. Parents are notified in the Title 1 meeting, which occurs within the first month of school.
- II. All Title 1 information is posted on the School Website under parent resources.
- III. Title 1 meeting handouts are sent via AERIES Parent Communications to the community; hard copies are available in the main office and are posted on the school website.

2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Tustin High School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- I. The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])
 - A. The Title 1 meeting is held within the first month of the school year
 - B. Notification of the meeting purpose, date, time, and location is shared via Aeries Parent Communications and social media.
- II. The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])
 - A. We hold at least one meeting in the evening and additional meetings during the day, as needed.
 - B. Virtual meetings may also be scheduled as needed.
- III. The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school's parent and family

engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

- A. We annually review the parent involvement policy
- B. During the annual Title I parent meeting, parents are encouraged to provide input on Title I programs and the Title I parental involvement policy
- C. The School Site Council participates in the development of the SPSA, which outlines how Title I funds will be spent to support the Title I program.
- D. The English Language Advisory Council provides input on the program for English learners, as specified in the SPSA.
- E. Parents are encouraged to participate in an annual survey of the school's Title I program, and their input is considered in SPSA and Title I program revisions.
- F. Information regarding the school's programs is shared at PTO/PTA meetings.

IV. The school provides parents of participating children with the following:

- A. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])
 - 1. Information regarding Title I programs at our school is shared with parents at Back to School Nights, PTO meetings, SSC meetings, ELAC meetings, and on the school's website
 - 2. Principal's Chat, Parent Morning/Evening Classes, and Parent Booster Meetings.
- B. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])
 - 1. During the annual Title I parent meeting, a PowerPoint presentation walks parents through an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet
 - 2. This information is also shared with parents during Back to School Night, SSC meetings, ELAC meetings, and PTO/PTA meetings.
 - 3. Our annual SARC, published and posted on the web no later than February 1 of each year, identifies our school's curriculum, assessments, and proficiency levels.
 - 4. This information is also shared with parents during regularly scheduled parent conferences/report card nights.
- C. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])
 - 1. School Site Council meetings are held at least quarterly and are open to the public.
 - 2. English Learner Advisory meetings are held at least quarterly and are open to the public.

3. All parents are invited to participate in parent-teacher conferences at least annually during Report Card Nights.
- V. If the schoolwide program (SWP) plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- I. The school assists parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])
 - A. Goals and academic achievement are reviewed individually with parents during Parent-Teacher conferences via Report Card Night in the Fall.
 - B. School Goals and Achievements are reviewed at SSC meetings throughout the year, allowing for parent volunteers who participate in input and are always open to Q & A discussions.
- II. The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])
 - A. Parent-Teacher conferences allow for individual meeting of needs.
 - B. Parent classes give parents a general toolkit and training for the aid of student achievement.
 - C. Counseling offers various meetings throughout the year to distribute information regarding college applications, scholarships, and financial aid.
- III. The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])
 - A. The SSC and ELAC committees review and recommend parent resources.
 - B. Title I parents inform the school through an annual survey and through the annual meeting, which is reviewed by the staff each year.
 - C. Parent involvement resources are provided to staff by the administrator and community liaison.
 - D. Strengthening parent involvement is a regular focus of school leadership team meetings.

- IV. The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])
 - A. Parent classes are regularly offered at our site, and the types of classes offered are based on parent input.
 - B. The PTA/PTO coordinates with the community liaison to provide coordinated programs to encourage parent participation.
- V. The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])
 - A. All materials distributed to parents are provided in English and Spanish.
 - B. In addition to print materials, automated telephone messages and texts are sent to parents in English and Spanish.
- VI. The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])
 - A. Parents provide input on parental involvement activities during the annual Title I parent meeting, SSC, ELAC and through the annual Title I parent survey. Requests for activities are encouraged, and activities are planned that take parent input into consideration.

2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, Tustin High School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

***The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*