

# Harney Education Service District

PO Box 460 | 25 Fairview Heights | Burns,  
Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood  
Center 541.573.6461

## **Monthly Board Meeting August 11, 2021 Harney ESD Board of Directors**

Present: Doug Stott, Director, Chair  
Dan Brown, Director  
Kirk Davies Director  
Charles Dunten, Director  
Sandy Volle, Director, Vice Chair  
Charles Schmidt, Director  
Julie Weikel, Director  
Shannon Criss, Secretary to the Board, Superintendent  
Janet Caldwell, HESD Program Director  
Brenda Engebretson, ECC Director  
Donna Schnitker, ECC Director  
Corissa Wright, Business Manager  
Katie Hill, Administrative Assistant

Absent Excused: Kirk Davies Director

### **CALL TO ORDER**

Chair Doug Stott called the August meeting to order at 1:35 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop. This meeting was also available to attend virtually.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Doug Stott.

### **VISITORS**

Visitors were introduced: Carolyn Whitney

### **ACTION ITEMS**

#### **Consent Agenda**

- Approval of June 2021 Minutes
- Surplus 2005 Dodge Dakota truck (VIN # ID7HW22KO5S152244) (109,220 miles)

**After review of the Consent Agenda Charles Schmidt made a motion to approve as presented. Sandy Volle seconded. No discussion. Motion carried.**

#### **NEW BUSINESS**

- Add Administer Oath of Office - Doug administered the oath of office to Charles Schmidt (Zone 1) , Julie Weikel (Zone 7 At Large) and Charles Dunten (Zone 3).
- Shannon introduced Katie Hill and Raime Stoddard to the board.
- Shannon introduced Carolyn Whitney as the 2022 Harney County Regional Teacher of the Year

- Board work session will begin at 10:00 a.m. with the board meeting to follow.
- The Health and Safety Plan for the ESD was presented by Shannon.

No policies to present at this time.

## **OLD BUSINESS**

- Shannon discussed the window issue with the condensation and what the next steps are. This will be an ongoing project.
- Janet is working with Great Basin to get the two water fountains at the front entrance with one refrigerated water bottle filling station. This will meet new health and safety protocols.
- Donna discussed what is currently being done for child care in Burns and Harney County. One obstacle is the licensing requirements. Progress is being made with CCR&R (Community Child Care Resource and Referral). State does not pay for summer based child care. Discussion on business support. Recommendation to let Donna and Peggy continue to work on this and provide updates.

## **PRESENTATIONS AND REPORTS**

### **Financials**

Business Manager Cori Wright presented the Financial Narrative highlighting June and July disbursements, balances (June only) and significant expenditures. Please find attached Financial Narrative. Cori discussed the audit of our finances as well as the E-Rate audit. There was some fraudulent banking activity at Crane that is being worked through with DOJ and the FBI.

**Sandy Volle made a motion to approve the financial report as presented. Charles Dunten seconded. No discussion. Motion carried.**

### **PROGRAM REPORTS**

#### **ECC Report attached**

Donna Schnitker presented plans for the 2021-2022 school year. Head Start is being audited this year and this will involve board interviews. Brenda and Donna will work with the board in preparation for this.

### **Superintendent Report**

Shannon Criss shared the following:

- No safety concerns to present
- LSP review and input from component districts will begin in September
- COVID updates and review of new mandates from the Governor and enforcement of these mandates. Discussion.
- Reported that OSBA has stated that by adhering to the mask mandate, as well as off ODE and OHA guidance, the risk of COVID is minimized which lowers the risk of a claim. PACE liability coverage provides for limited communicable disease defense costs. Coverage is capped at \$50,000.

### **Safety Report/COVID-19 updates**

## **DISCUSSION ITEMS**

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**Executive Hearing as per ORS 192.660(2) (i)**

- To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

**MEETING CLOSURE**

With no further business, Chair Doug Stott adjourned the meeting at 4:05 PM.

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Doug Stott, Board Chair