



NON-CURRICULAR REGISTRATION FORM

*Students may form voluntary non-curricular clubs and may meet on campus during non-instructional time in accordance with Board of Education policy. The following rules apply to all such clubs:

- Non-curricular student clubs must be student-initiated. They may not be created or organized by school system staff.
- Recognition of non-curricular student clubs does not imply the school's or school system's endorsement of any club's goals, mission, or viewpoint. Clubs must not hold themselves out as school-sponsored or state or imply that they represent the official position of the school, the school system, or school system staff.
- **Clubs must have a faculty sponsor if they wish to meet on school system premises.** Faculty sponsors may not sponsor, promote, lead, or actively participate in club meetings and should be present at meetings only in a non-participatory capacity to provide appropriate oversight for students.
- Clubs may invite parents, community members, or other non-school persons to attend meetings from time to time, but such persons may not direct, control, or regularly attend club activities. It is acceptable for a non-school person to serve as a substitute for a faculty-sponsor so long as the non-school person does not regularly attend club meetings.
- Clubs must follow Board Policy 5030 and R&P 5030 to request access to school system property for meetings. Per federal law, all student-initiated, non-curricular clubs will receive the same opportunities to access school-property for meetings without regard to the subjects discussed or viewpoints expressed.
- Clubs must follow all applicable laws, policies, and rules regarding the use of school system facilities and conduct on school system property, including the policy and regulation above as well as the Student Code of Conduct and all law, policies, and rules prohibiting the use or possession of tobacco, alcohol, drugs, or weapons on school system property.
- **Requests for access to school bulletin boards, PA announcements, and the link must be submitted to the school principal or designee. The school administration has discretion to decide whether and to what extent such access will be permitted so long as all non-curricular clubs receive equal access upon request.**
- Clubs must include the following disclaimer in **all PA announcements and promotional materials** that are displayed or distributed at school: "[Name of Club] is a student-initiated, non-curricular club. It is not school-sponsored and does not necessarily reflect the views of the school, school system, or school system staff."

This guidance does not apply to official, school-sponsored, curriculum-related clubs. For example, an official school band, chorus, or athletic team may be granted preferential access to school system property, and faculty advisors may play active roles in organizing, sponsoring, promoting, leading, and participating in such clubs' activities. Questions about whether any particular club is curricular or non-curricular should be addressed to the school principal.



CARROLL MAGNET
MIDDLE SCHOOL
Leadership in Technology Magnet

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*Students who wish to access school system property for meetings of non-curricular clubs must complete this form to indicate their understanding of and agreement with these rules and protocols.

NAME OF SCHOOL: Carroll Magnet Middle School

NAME OF NON-CURRICULAR STUDENT CLUB: _____

NAME OF STUDENT PRESIDENT/CLUB ORGANIZER: _____

EMAIL ADDRESS OF STUDENT PRESIDENT/CLUB ORGANIZER: _____

SIGNATURE OF STUDENT PRESIDENT/CLUB ORGANIZER: _____

NAME OF FACULTY SPONSOR (for custodial oversight only): _____

SIGNATURE OF FACULTY SPONSOR: _____

EMAIL ADDRESS OF FACULTY SPONSOR: _____