# **Newsletter Guidelines**

The following document outlines what is eligible for promotion through our newsletter. This helps us as an organisation create a focus for our newsletter and limit promotion to events that make themselves accessible to our global communities.

We have two places where newsletter information is promoted, our website and our email list.

For entry into the newsletter, an item must meet the following standards:

- 1. The event must be free to access
  - a. We will promote a paid event if there are bursaries to make it accessible.
  - b. We will promote a paid event if it comes from the work of one of our previous speakers.
- 2. The event must focus on decoloniality AND movement/dance/general performance.
  - a. We take a loose definition of decoloniality around a generalised breaking down of gatekeeping structures around gender, bodies, ability, and environment as well as a focus on indigenous and anti-colonial structures.
  - b. We do not promote events specifically around plays and theatrical work that do not engage with movement.
- 3. Call for Papers and Presentations should focus on themes around decoloniality and be willing to accept proposals around performance practice.
- 4. We can also promote items of interest such as videos or performances available to watch for free, interesting articles to read, or anything else as long as it maintains some relevance to movement practice and decoloniality.

### Website Newsletter

The website newsletter is an extensive list of all the news that Dancing with Decolonisation is promoting. It has two sections, one for events and another for calls for papers and proposals. It is separated by month. Each item should have a short (no more than 3 sentence) summary that includes the following:

- Title of event / Callout
- Date of event / Submission
- Online / In-person / Hybrid
  - Geographic location if in person
  - Time zone if online
- Link towards more information if available
  - If no link available, then a contact to reach

Once a month has passed, we remove all events from that month. We do not keep a log of past events we promoted.

### **Email Newsletter**

The email newsletter posts once a month, usually on the first weekday of the month. It contains information of recent upcoming events for the new month and deadlines for submission that happen within that month. The newsletter usually contains up to 5 highlight items and events listed in the email newsletter should be in the language the event is occurring in. The newsletter should always promote viewing the website for an extended listing of all upcoming events.

At times we may be sent documents to include with items being promoted in our newsletter. Make sure to first do a brief review of the documents before including them.

The newsletter title should always be *Dancing with Decolonisation* <Month> *Newsletter / Informativa* 

## Sample Entries

#### Event:

26th November, 15:00 - 17:00 (GMT, UK) South Asian Dance and Ableism Webinar hosted by the Balbir Singh Dance Company (Register Here). More information about the South Asian Dance Equity Network: <a href="https://sampad.org.uk/projects/south-asian-dance-equity-sade/">https://sampad.org.uk/projects/south-asian-dance-equity-sade/</a>

#### Call for Paper/Presentation:

Towards Inter-Asia Theatre Studies: Modernity, Historical Conditions and Changing Ways of Seeing due 30th December 2024. More information available: <a href="https://www.critical-stages.org/towards-inter-asia-theatre-studies/">https://www.critical-stages.org/towards-inter-asia-theatre-studies/</a>