

Date:	October 7, 2024	FABL Corporate - Meeting Minutes		
Presiding Officer:	Mary Drew			
Secretary:	Adrienne Nash			
Attendees:	Name:	Present ?	Name:	Present ?
	LaGina Austin	N	Katrina Hagberg	Y
	Alana Clements	N	Kristin McManus	Y
	Sarah Donovan	Y	Adrienne Nash	Y
	Mary Drew	Y	Katie Noland	Y
	Tara Faulkner	Y	Brian O’Neill	Y
	Meera Gill	Y	Tracey O’Neill	Y
	Lesley Glorioso	Y	Lisa Schopf-Conlon	Y
	Cindy Guidi	Y	Merilee Wright	N
	Melissa Luongo	Y		

FABL Corporate Officers and Directors – New Elections on October 7, 2024			
Officer	Term End	Director	Term End
Mary Drew FABL President	October 15, 2024	Sarah Donovan	October 15, 2024
Mary Drew Treasurer	October 15, 2024	Meera Gill	October 15, 2024
Adrienne Nash Secretary	October 15, 2024	Adrienne Nash	October 15, 2024
Sarah Donovan Vice President, Music	October 15, 2024	Lesley Glorioso	October 15, 2025
Tara Faulkner Vice President, Drama	October 15, 2024	LaGina Austin	October 15, 2025
		Tara Faulkner	October 15, 2025
		Kristin McManus	October 15, 2026

Action Items from Last Meeting (N/A - first meeting of the year)

Task	Responsible	Status
Adrienne and Mary will complete annual filings	Mary/Adrienne	To Be Done

Meeting Agenda and Notes

- FABL Annual Meeting called to order 7:03pm
- Welcome new faces! And Meeting Agenda:



Agenda

- Overview of FABL
- Financial Update
- Board of Directors Election
- Officer Nomination
- Adjourn Annual Meeting & Move into Executive Session
- Executive Session
 - President, Secretary & 2024-2025 Board




- Overview of FABL



Overview of FABL

OBJECTIVE:

The Corporation shall serve as a non-profit volunteer organization providing support and services to promote the continued development, exposure and growth of the arts in the public schools of Littleton, Massachusetts.

The Corporation is organized for educational purposes, curricular and extracurricular, and to enhance the environment for arts programming.

MISSION:

It is the mission of the Corporation to promote, support, and increase exposure to and participation in all arts for students currently enrolled in the public schools of Littleton, Massachusetts.

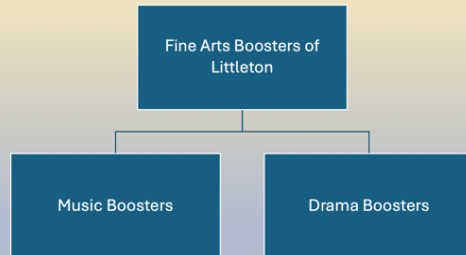
Monies from the Corporation shall be used to sustain and support the ongoing growth and development of the arts programs in Littleton and supplement the financial needs of the arts programming in these schools

MISSION AND OBJECTIVE Cont'd

The Fine Arts Boosters of Littleton shall encourage a strong working relationship between the Corporation and the respective Arts Directors at the Littleton schools with the goal of fulfilling the Mission and Objectives noted above. The Fine Arts Boosters of Littleton will not exercise creative control over the aforementioned programs or staff.

SUBGROUPS:

The Corporation may elect to establish subgroups for one or more categories of the arts; that is, the Members may establish a subgroup for theater, for band, or for any other category which the Members choose to establish. Each subgroup shall conduct its own fundraising and support for its subgroup. It will be a requirement that each subgroup appoint a Vice President to serve as liaison between the subgroup and the larger Corporation.



MEMBERSHIP:

- All parents or legal guardians of students in the programs...shall be eligible to be a Member of the Corporation.
- Membership also is open to anyone in the Littleton Community interested in promoting the purpose and mission.
- Membership will be obtained by a qualified person attending a meeting of Members and signing the roster.

No Fees to be a member of FABL

How Voting Works:

- ☒ Each member gets one vote
- ☒ Must be present at meeting to vote



FABL
FINE ARTS BOOSTERS OF LITTLETON

Directors:

- At least three, no more than nine
 - Currently seven
- Elected for three-year term
 - Can serve non-consecutive terms
- Required to be a parent or guardian of a student at LPS involved in the program
- Preferable to have representation from all FABL subgroups
- Elected by FABL membership
- Primary Responsibility
 - Elect Officers of FABL

Officers:

- Currently Six positions
 - President
 - Secretary
 - Digital Officer
 - VP-Drama Boosters
 - VP-Music Boosters
 - Treasurer
- Elected for one-year term
- Nominated by FABL membership, Elected by Directors
- Primary Responsibility
 - Oversee Day to Day operations

FABL
FINE ARTS BOOSTERS OF LITTLETON

Current FABL Directors

Sarah Donovan
(Oct 2024)

Meera Gill
(Oct 2024)

Adrienne Nash
(Oct 2024)

Lesley Glorioso
(Oct 2025)

LaGina Austin
(Oct 2025)

Tara Faulkner
(Oct 2025)

Kristen McManus
(Oct 2026)

FABL
FINE ARTS BOOSTERS OF LITTLETON

Current FABL Officers

Mary Drew
President

Adrienne Nash
Secretary

Open
Treasurer

Tara Faulkner
VP Drama

Sarah Donovan
VP Music

Kristin McManus
Digital Officer

- Mary suggests to nominate 3 directors to replace 3 leaving during election later in meeting
- Treasurer is an open position (Mary serving in that open role now)
- Reminder that those interested in a Director position must have a child in one of the Littleton fine arts programs
- Encouragement to ensure that each subgroup has representation in Board of Directors

- Financial Update
 - Mary motions to table financial to next meeting
 - Brian seconds
 - All in favor, none opposed. Motion passed.
 - Financial update deferred to next FABL meeting; see notes/minutes from September 2024 FABL Corp meeting if financial questions
- Board of Directors Election – 3 Director positions open



Board of Directors Election

- Directors are elected by FABL membership
- Seeking three new board members to serve a three-year term
 - Need to have a child in the program
 - Preference that the each subgroup has representation
 - Also can one new member can serve a two year term if preferable (not req'd)
- Open floor for Interested parties to volunteer
- Motion Steps

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Motion	Second	Restate Motion	Debate	Vote	Announce the Vote

- Melissa Luongo volunteers
 - Katrina Hagberg nominates
 - Meera Gill seconds
 - All in favor, none opposed
- Katrina Hagberg volunteers
 - Tara Faulkner nominates
 - Kristen McManus seconds
 - All in favor, none opposed
- Brian O'Neill motions to reduce one director position to a 2-year term
 - Cindy seconds
 - All in favor, none opposed
- Mary volunteers for 2-year Director position
 - Brian O'Neill nominates
 - Kristen McManus seconds
 - All in favor, none opposed

- Officer Elections



Officer Nomination

- FABL Officers

President	Secretary	VP-Drama	VP-Music	Digital Off.	Treasurer
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- Officers serve one year term
- Nominated by the membership
- Elected by the Board at executive session
- Motion Steps

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Motion	Second	Restate Motion	Debate	Vote	Announce the Vote

- FABL President
 - Mary Drew volunteers to continue.
 - Kristen McManus nominates Mary
 - Cindy Guidi seconds
 - All in favor; none opposed
- Drama VP
 - Tara Faulkner volunteers to continue
 - Kristen nominates Tara as VP of Drama
 - Cindi seconds
 - All in favor; none opposed
- Music VP
 - Sarah Donovan stepping down. Melissa Luongo volunteers
 - Sarah Donovan nominates Melissa
 - Kristen McManus seconds
 - All in favor; none opposed
- FABL Secretary
 - Adrienne Nash volunteers to continue
 - Katrina nominates Adrienne
 - Melissa seconds

- All in favor, none opposed
- FABL Digital Officer
 - Kristen volunteers to continue
 - Tara Faulkner nominates Kristen
 - Melissa seconds
 - All in favor, none opposed
- FABL Treasurer
 - No volunteers or nominations; open position
 - Mary volunteers to continue on filling open treasurer role for now
- Executive session (board of directors for 2024-2025, president and secretary)
 - Directors vote on FABL officers
 - Unanimous vote on all officer positions
 - Election:
 - Mary elected to FABL president
 - Tara elected to VP Drama
 - Melissa elected to VP Music
 - Kristen elected as Digital Officer
 - Adrienne elected as Secretary
- Meeting closed at 7:30pm

Motions Carried

- Voted to table financial review until the next FABL Corporate Meeting. Mary motioned. Brian seconded. No one opposed. Motion carried.
- Voted to reduce one Director position to a 2-year term. Brian motioned to reduce term. Cindi Guidi seconded. All in favor; none opposed.
- Election:
 - Melissa Luongo elected to 3-year Director position
 - Katrina Hagberg elected to 3-year Director position
 - Mary Drew elected to 2-year Director position
 - Mary elected to FABL president
 - Tara elected to VP Drama
 - Sarah elected to VP Music
 - Kristen elected to Digital Officer

- Adrienne elected as Secretary

Action Items

- Adrienne will file annual report Nov 1st
- Mary & Adrienne will do form PC due Nov 15th

Next FABL Corporate Meeting: November 26th (virtual)

Future FABL Corp meetings (unless otherwise specified held 7pm @ LHS Library Seminar Room): November 26th (virtual), February 25th, May 27th