

**MINUTES OF A REGULAR MEETING AND WORKSHOP  
OF THE BOARD OF EDUCATION  
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

June 25, 2019

**Call to Order and Roll Call**

The regular meeting of the Board of Education was held at Lake Forest High School, West Campus, in the Boardroom and called to order at 5:15 p.m. by Mr. Borkowski

Board members present at roll call were:

|                           |                           |
|---------------------------|---------------------------|
| Jeff Folker, Member       | Suzanne Sands, Member     |
| Mike Borkowski, President | Rob Lemke, Vice President |
| Richard Chun, Member      | Justin Engelland, Member  |

Absent: Alice LeVert - arrived at 5:45 p.m.

Administration Present:

Mr. Mike Simeck, Superintendent  
Mrs. Rebecca Jenkins, Assistant Superintendent of Growth, Talent and Human Relations  
Ms. Jennifer Hermes, Chief Operating Officer/CSBO  
Mrs. Anne Whipple, Communications Consultant

Also Present: Eileen Faller, Board Clerk

Guests:

**Adjourn to Executive Session:**

**Motion:** Dr. Lemke moved, seconded by Mr. Engelland, that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity  
5 ILCS 120/2(c)(1)

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Engelland, Folker, Borkowski, Lemke, Chun

Nays:

Absent: LeVert, arrived at 5:45 p.m.

The motion carried unanimously.

**Adjourn Executive Session:**

**Motion:** Mrs. Sands moved, seconded by Mr. Folker, that the Board of Education, Lake Forest School District 67, Lake Forest Illinois, adjourn Executive Session at 6:50 p.m.

On Voice Vote, motion carried.

**Recess Regular Meeting:**

Mr. Borkowski asked for a motion to recess the regular meeting until the close of the Board Workshop.

**Motion:** Mrs. Sands moved, seconded by Dr. Lemke that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, recess the regular meeting until the close of the Board Workshop

Votes were taken by roll call. Votes were cast as follows:

Ayes: Engelland, Sands, LeVert Folker, Lemke, Borkowski, Chun

Nays:

Absent:

The motion carried unanimously.

**Public Participation:**

There was no public participation.

**Workshop:**

The Board discussed summer construction projects, financing of Deer Path Science Labs, and private donations with Mr. Simeck. Ms. Hermes gave an update on Cherokee construction and the Deer Path Middle school ramps and whiteboards.

**Adjourn Workshop:**

**Motion:** Dr. Lemke moved, seconded by Mrs. Sands, that the Board of Education, Lake Forest School District 67, Lake Forest Illinois, adjourn the Workshop at 7:00 p.m.

On Voice Vote, motion carried.

**Re-Open Regular Meeting:**

Mr. Borkowski called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 7:05 p.m.

Board members present at roll call were:

Alice LeVert, Secretary  
Suzanne Sands, Member  
Rob Lemke, Vice President  
Richard Chun, Vice President

Jeff Folker Member  
Mike Borkowski, President  
Justin Engelland, Member

Absent: None

**Administration Present:**

Mr. Michael Simeck, Superintendent  
Mrs. Rebecca Jenkins, Assistant Superintendent of Growth, Talent and Human Relations  
Ms. Jennifer Hermes, Chief Operating Officer/CSBO  
Mrs. Anne Whipple, Director of Communications Consultant

**Staff Present:** Eileen Faller, Board Clerk,

**Guests who signed in:**

**President's Report:**

There was no report.

**Superintendent's Report:**

Mr. Simeck gave the Board an update on summer improvements and maintenance projects including removing classroom dividers in Everett and Sheridan, installing ramps at Sheridan and Deer Path Middle School, a building-wide project at Cherokee removing all existing insulation and re-balancing the air-flow above the ceiling. Mr. Simeck also advised the Board that a great deal of professional development is occurring over the summer and 90% of parents had registered their students before the deadline. Mr. Simeck gave an overview of procedural changes with regard to safety including physical changes curricular changes and staffing changes to enhance safety at all the schools.

**Public Participation:**

There was no public participation.

**Reports:**

Mrs. Jenkins gave a year-end Strategic Plan update and reported on Social Emotional Learning, including full implementation of SEL curriculum Kindergarten through 4th and continued focus on 5-8th grade work, 109 staff members trained on CHAMPS and 100% of administrators trained on the CHAMPS walk-through tool. There has been a 67% increase in the use of early stage interventions in the classroom and the District has chosen Fastbridge SEL Screener for a 2019-2020 implementation.

Mrs. Jenkins also highlighted the professional development that has been occurring in the District including 28 summer district academies. In 2018 professional development focused on District initiatives including CHAMPS, SEL, co-teaching and digital portfolios with a 95% satisfaction rate for District provided professional development and the District partnered with Apple for continued professional opportunities for faculty and staff on technology integration focused on iPad devices.

**Board Committees:**

Education Committee - Suzanne Sands, Rob Lemke, Richard Chun

Mrs. Sands advised that the Education Committee had not met.

Board Finance and Operations Committee – Rob Lemke, Alice LeVert, Justin Engelland

Dr. Lemke advised that the Finance and Operations Committee met on June 17 and discussed the Tentative Budget.

Board Policy Committee – Jeff Folker, Richard Chun, Justin Engelland

Mr. Folker reported that the Policy Committee met on May 30 in a joint session with District 115 to discuss PRESS Issue 100 and a 5-year review of policies. District 67 reviewed and updated the Policy Committee Charter.

Compensation Committee - Jeff Folker, Suzanne Sands, Justin Engelland

Mr. Folker advised that the Compensation Committee met on June 25. The initial charge of the Compensation Committee is to review all District 67 administrative roles and ensure that there are clear, concise role descriptions in place, to develop a district compensation philosophy and compare shared service positions with similar roles in single district peers, to develop salary bands for each administrative position based on the district's compensation philosophy and apply those starting in 2020. Two further meetings are scheduled for July 15 at 8:00 a.m. and August 15 at 8:30 a.m.

**District Committees:**

NSSSED - Suzanne Sands

Mrs. Sands reported that the NSSSED Leadership Council met on June 12, 2019. Dr. Schneider reported on collaborative work with Attea Middle School in Glenview District 34, administrators visited Stoughton Area School District, Wisconsin with administrators from Lake Forest. 125 individuals took part in learning and discussion of special education history and best practices with former Assistant Secretary of Education, Madeline Will. Mrs. Kiraly reported that the NSSSED Professional Learning and District Services Coaching Department supported educators across the member district in a variety of formats. The department hosted 200 workshops reaching approximately 3,600 educators. The FY20 final budget was passed. The full report is available in the Board packet.

Legislative Liaison – Alice LeVert

Mrs. LeVert advised that the 2019 spring legislative session was a mixed bag for public school districts. The General Assembly approved a balanced budget that contained an increase of \$375 million for evidence-based funding. A school construction program is planned that will infuse \$1.5 billion of new money for school construction and maintenance. The Legislature will be dictating to local school districts exactly how much of the funding will be spent. About one-half of all Illinois' school districts will be impacted by a statutory increase in the minimum salary for teachers, and the minimum wage for all workers will be increased to \$15.00 over the next six years. Lawmakers address the teacher shortage and enacted a bill to revert back to a prescriptive five-hour minimum school day for funding purposes. New instruction will have to be provided in curriculum to teach about diversity including the role and contribution of

lesbian, gay, bisexual and transgender individuals, teach civics in grades 6-8, teach about consent to sexual activity in sex education classes and specifically teach the history of Illinois in history classes. A comprehensive list of all education related bills from the spring legislative session will soon be available in the Digest of Bills Passed that will be printed and distributed to school districts and posted on the IASB website.

Spirit of 67 Foundation – Richard Chun

Mr. Chun reported that the Spirit of 67 Foundation met on June 5, 2019 when he introduced himself and the liaison for the Foundation. Mr. Chun stated that the Spirit is an incredible organization and he was honored to attend.

APT Executive Board – Suzanne Sands

Mrs. Sands reported that the APT Executive Board had not met.

**Public Participation:**

There was no public participation.

**Action Items:**

Adoption of Resolution to Display FY20 Tentative Budget

**Motion:** Mr. Folker moved, seconded by Mrs. LeVert, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adopt the Resolution to Display FY20 Tentative Budget

Votes were taken by roll call. Votes were cast as follows:

Ayes: Engelland, Lemke, Chun, Folker, Borkowski, Sands, LeVert

Nays:

Absent:

The motion carried unanimously.

Approval of Administrator 2019-2020 Compensation

**Motion:** Mr. Engelland moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Administrator 2019-2020 Compensation

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, LeVert, Chun, Sands, Engelland, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Deer Path Middle School Assistant Principal One-Year Contract

**Motion:** Mrs. Sands moved, seconded by Dr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Deer Path Middle School Assistant Principal One-Year Contract

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, LeVert, Chun, Lemke, Borkowski, Engelland, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of Food Service Intergovernmental Agreement with Lake Bluff District 65

**Motion:** Mr. Engelland moved, seconded by Mr. Chun, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Food Service Intergovernmental Agreement with Lake Bluff District 65

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Engelland, LeVert, Sands, Lemke, Folker, Chun

Nays:

Absent:

The motion carried unanimously.

Approval of Quest Contract for Lake Bluff District 65 Food Service

**Motion:** Dr. Lemke moved, seconded by Mr. Chun, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Quest Contract for Lake Bluff District 65 Food Service

Votes were taken by roll call. Votes were cast as follows:

Ayes: LeVert, Lemke, Sands, Folker, Borkowski, Chun, Engelland

Nays:

Absent:

The motion carried unanimously.

Approval of Board Delegated Levels of Authority

**Motion:** Mrs. Sands moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Board Delegated Levels of Authority

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, LeVert, Engelland, Borkowski, Chun, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Casework and Plumbing for Sheridan and Everett in the Amount of \$205,287.80

**Motion:** Mrs. Sands moved, seconded by Mr. Chun, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Casework and Plumbing for Sheridan and Everett in the Amount of \$205,287.80

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Chun, LeVert, Engelland, Sands, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of CLIC Workers' Compensation Contract Renewal in the Amount of \$50,298.00

**Motion:** Dr. Lemke moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the CLIC Workers' Compensation Contract Renewal in the Amount of \$50,298.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Engelland, Chun, LeVert, Sands, Lemke, Borkowski, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of CLIC Liability Insurance Contract Renewal in the Amount of \$66,216.00

**Motion:** Dr. Lemke moved, seconded by Mr. Folker, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the CLIC Liability Insurance Contract Renewal in the Amount of \$66,216.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Engelland, Folker, Borkowski, Chun, LeVert

Nays:

Absent:

The motion carried unanimously.

Approval of Deer Path Middle School Writing Surfaces Bid in the Amount of \$43,456.00

**Motion:** Mrs. Sands moved, seconded by Mr. Chun, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Deer Path Middle School Writing Surfaces Bid in the Amount of \$43,456.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Chun, Lemke, LeVert, Borkowski, Sands, Engelland, Folker

Nays:

Absent:

The motion carried unanimously.

Approval of Siemens Proposal Phase 2 in the Amount of \$31,900.00

**Motion:** Mr. Engelland moved, seconded by Dr. Lemke, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Siemens Proposal Phase 2 in the Amount of \$31,900.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Chun, Engelland, LeVert, Folker, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of 3-Year Internet Service Provider Contract

**Motion:** Mrs. Sands moved, seconded by Mr. Chun, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 3-Year Internet Service Provider Contract

Votes were taken by roll call. Votes were cast as follows:

Ayes: Chun, Lemke, Engelland, Borkowski, Folker, Sands

Abstain: LeVert

Absent:

The motion carried unanimously.

Approval of PRESS Issue 100 and 5-Year Updates - First Reading

**Motion:** Mr. Folker moved, seconded by Mrs. Sands, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the First Reading of PRESS Issue 100 and 5-Year Updates

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Chun, LeVert, Sands, Lemke, Engelland, Borkowski

Nays:

Absent:

The motion carried unanimously.

Approval of Policy Committee 2019-2021 Charter

**Motion:** Mr. Folker moved, seconded by Mr. Engelland, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Policy Committee 2019-2021 Charter



Votes were taken by roll call. Votes were cast as follows:

Ayes: Chun, Lemke, Engelland, Borkowski, Folker, LeVert, Sands

Nays:

Absent:

The motion carried unanimously.

Approval of Human Resources Items

**Motion:** Dr. Lemke moved, seconded by Mrs. LeVert, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Folker, LeVert, Chun, Sands, Engelland, Lemke

Nays:

Absent:

The motion carried unanimously.

**Consent Agenda**

Any item may be removed from the consent agenda at the request of a Board Member.

Approval of Disbursements, Payrolls, and Financial Statements for May 2019

|   |                       |
|---|-----------------------|
| Education Fund                                  | \$526,654.32          |
| Building and Maintenance Fund                   | 145,829.18            |
| Debt Service Fund                               | 1,392.00              |
| Transportation Fund                             | 128,985.69            |
| Capital Projects Fund                           | -                     |
| Debt Service Fund - Bond/Interest Wire Payments | -                     |
| Procurement Card Expenses                       | 116,249.96            |
| Insurance Premium Wire Payments                 | 292,029.73            |
| Direct Deposit Payroll and Taxes                | <u>1,880,212.16</u>   |
| Total Expenditures                              | <u>\$3,091,353.04</u> |

Approval of Budget Transfers

Approval of Designation of Depositories

Minutes of a Regular Meeting and Workshop, May 21, 2019

Minutes of an Executive Session, May 21, 2019

Disposal of Audio Recordings, September 12, 2017

**Motion:** Mr. Folker moved, seconded by Mrs. Sands, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, LeVert, Engelland, Sands, Lemke, Borkowski, Chun

Nays:

Absent:

The motion carried unanimously.

**Freedom of Information Act (FOIA):**

SEIU Local 73, Union, Status Complete

Dwyer Law Office, Attorney, Status Complete

**Announcements:**

**Tuesday, August 20, 2019**

**Board of Education Meeting – 7:00 p.m.  
West Campus Board Room**

**EXECUTIVE SESSION:**

An executive session took place prior to the meeting. No action was taken.

**Adjournment:**

**Motion:** Dr. Lemke moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the meeting

On voice vote, motion carried.

The regular meeting adjourned at 7:50 p.m.

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Mike Borkowski, President      Date

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Alice LeVert, Secretary      Date