

Tab 1

Science Society Departmental Club Election (Fall 2026)

Thank you for your interest in running for an Executive position in one of SciSoc's Departmental Clubs! In this document you will find the necessary information and documents you will need regarding the election. **All candidates should familiarize themselves with the information in this document. Please contact scisocvi@uwaterloo.ca if there are any questions or concerns.**

Election Timeline

Nomination Period: Monday July 13th 8:00AM - Sunday July 19th 11:59PM

Campaign Period: Monday July 20th 8:00AM - Sunday July 26th 11:59PM

Voting Period: Monday July 27th 12:00AM - Friday July 31st 11:59PM

Roles of the Chief Returning Officer

CRO for the Fall 2026 Departmental Clubs Election: Ava Adamczyk (scisocvi@uwaterloo.ca)

The CRO, appointed by the Board of Directors, is responsible for all matters concerning Science Society elections. As per Section 700 of Policies and Procedures, responsibilities include:

- To carry out the election
- To certify that votes are accurately counted
- To arbitrate any disputes before, during, or after the election
- To ensure adequate advertisement of the election
- To ensure all candidates are aware of the rules of the election

The CRO will share the following information with the Board of Directors via email/Teams announcement:

- Candidate names
- Voting form as submitted to WUSA
- Final result and associated vote counts

1. NOMINATIONS

Eligibility

Eligibility requirements for candidates are determined by the constitution of the respective departmental club they are running for an executive position in. Candidates must meet all eligibility criteria outlined in that club's constitution in order to run for an executive position.

If a candidate is elected, they must also comply with any restrictions on holding multiple executive positions as specified in each club's constitution/policies.

Required Documents

In order to nominate themselves, candidates must submit via email a **nomination form** to the

CRO by the end of the nomination period (Sunday July 19th 11:59PM). The nomination form can be found [HERE](#). **The nomination form requires one Science Society Member nominator. Self Nominations are allowed.**

Every candidate must fill out their own nomination form, candidates interested in running with a co-executive still require individual forms. This is your responsibility- missing documents may affect your election.

2. CAMPAIGNING

After the nomination period has ended, you will receive an email reminding you of the following:

Campaigning Rules

- a. Campaign period will run from Monday July 20th 8:00AM - Sunday July 26th 11:59PM.
- b. Candidates must run as individuals or in pairs. Please note if you are running with a co-executive you will be required to work together for the entire term. Please see the SciSoc Constitution for more rules on co-executives running together.
- c. All campaign materials must be submitted to the CRO for approval prior to use, including (but not limited to): Platform statements, posters, social media posts.
 - The logo for your Departmental Club is to be visible in all advertisements/posters - you can find club logos [HERE](#).
 - Campaign material is allowed to be up throughout the voting period and **must be removed once the election ends.**
 - Use of Science Society or Departmental Club apparel/merchandise during campaigning is prohibited.

3. VOTING

Voting will only be available online, through WUSA at **vote.wusa.ca**. To be successfully elected, a candidate must receive a simple majority vote. Please see the Science Society Constitution for more details.

Grievances and Redress

As a candidate you have the right to seek redress of grievances during the campaigning process:

- If you know of another member violating campaigning rules or regulations you **MUST** inform the CRO immediately, failure to do so will result in disqualification.
- If you file a complaint or have a complaint filed against you, the CRO will make a decision regarding the outcome pursuant to Policies & Procedures as well as circumstances and intentions.
- All decisions made by the CRO will be ratified by the BOD with a simple majority vote.
- If you are not satisfied with the final decision, you may consult and discuss the decision;

if this deliberation does not produce results deemed fitting, you have the right to appeal your case to the Board of Directors directly.

- Complaints can be filed via this [Complaint Google Form](#), while appeals can be filed via this [Appeal Google Form](#).

Additional Rulings

- Candidates may attend Science Society and Departmental Club events solely as attendees and not as acting Coordinators/Executives.
- Candidates currently Executives or Coordinators within Science Society or a Departmental Club may not use their platform to promote their candidacy.
- Coordinators and executives that are candidates will be able to carry out their duties.
- Candidates must ensure to not be pictured in any promotional material posted by the Science Society or a Departmental Club.