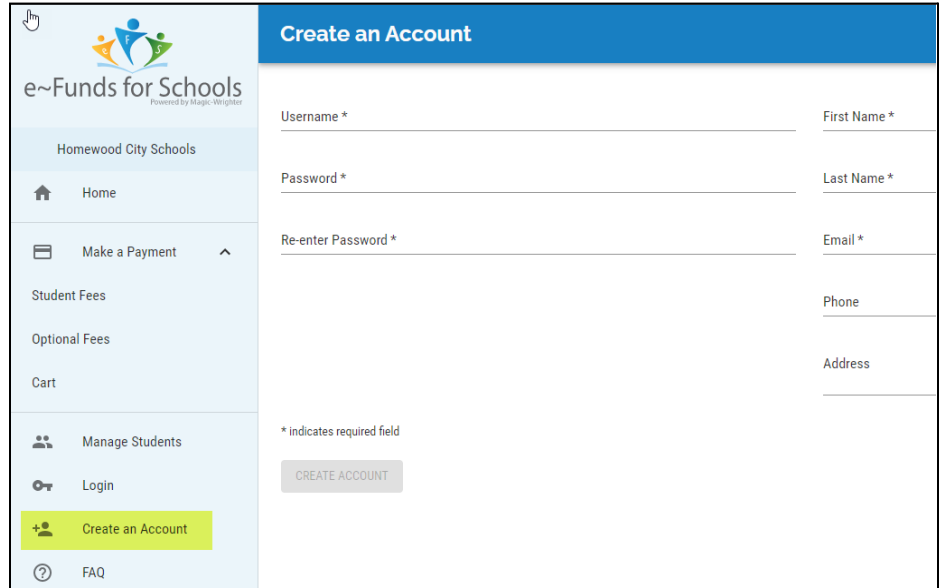
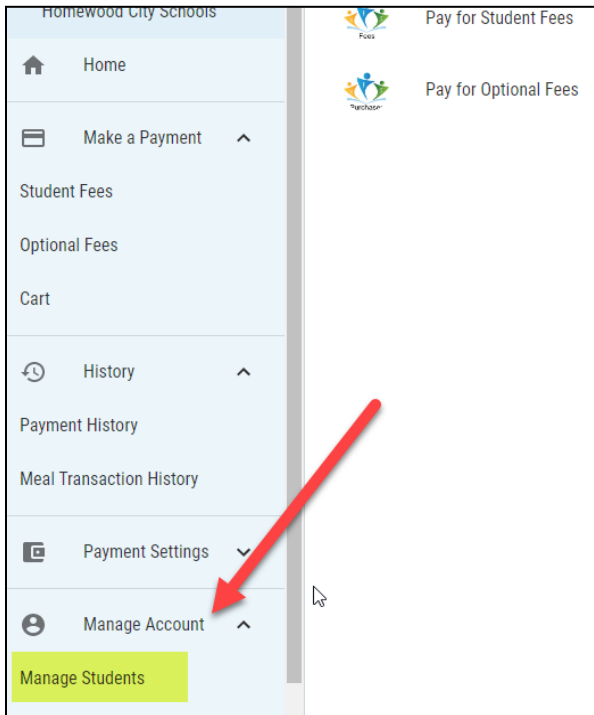


CREATING YOUR EFUND ACCOUNT

1. When you reach the [eFunds for Schools page](#), click the **“Create an Account”** link on the left hand side.
2. Fill in the requested information
3. Click “Create Account”

ACCOUNT MANAGEMENT – ADDING STUDENTS

1. Login to your e~Fund account.
2. Click Manage Account and then Manage Students
3. Enter student's last name and student number
4. **To find your child's student number, please use ParentSquare.**
 - **On a web browser:** Select your child, and the number will be displayed under Student ID.
 - **On the ParentSquare App:** Select your child, toggle to the dashboard, go to overview, and the Student ID will be displayed.
5. Select Add Student(s).
6. Repeat steps 2-4 to add additional students.

MAKE A PAYMENT

1. Select Make a Payment
2. Choose **Student Fees** to pay course fees or other required fees. Choose **Optional Fees** to pay for items such as PTO Membership and donations, Foundation donations, or other fees that are not associated with a course.
3. Select the student and add any fees to your cart that you wish to pay.
4. Select Begin Checkout.
5. Choose a payment method or enter a new payment method.
6. Review items and total.
7. Select Pay Now.

