



BOARD OF TRUSTEES
Friday, March 28, 2025
10:30 – 11:15 am
Tooele Tech Board Room
88 South Tooele Blvd.
Tooele, UT 84074

MINUTES

Members Present: Aaron Peterson – Chair, Dave Haskell – Vice-chair, Lori Haines-Little, Lynn Jeffers, Melissa Rich, Sheldon Birch

Staff Present: Paul Hacking, Kent Thygerson, Mark Aiken, Tricia Walker, Tera Porter

Excused: Dave Petersen, Erin Trinchitella, Paul Ogilvie

Guests: Kim Ziebarth – Associate Commissioner of Technical Education

WELCOME & INTRODUCTIONS:

Chair Aaron Peterson welcomed everyone and stated a quorum was present to proceed.

ACTION ITEMS

Consent Calendar

Aaron Peterson verified the following items contained in the Consent Calendar had been reviewed by the Board:

- January 15, 2025, Board Meeting Minutes
- Personnel Report
- Investment Report
- Auxiliary Enterprises FY 2024
- Marketing/Recruitment Report
- OAC Members
- FY 2026 College Calendar

Melissa Rich moved to approve the items in the Consent Calendar, seconded by Lynn Jeffers. **The motion passed unanimously.**

Finance & Audit

Kent Thygerson reviewed the 2024-2025 Year-To-Date Financial Report Kent stating the budget remains in a good and stable position.

Sources of funds are above budget \$212,340, mainly due to the additional scholarships and Talent Ready Utah grant.

Uses of funds are above budget \$261,327 with highlighted areas of the following:

- Salaries are over budget due to pre-funding several positions that were desperately needed.
- Scholarships are below budget. CDL scholarships aren't being utilized at the level projected but seem to be back on track.
- Facility expenses are above budget. Operating repairs to keep equipment functioning is costly.
- Equipment is under budget due to grants and other sources of funding.

Kent Thygerson also presented the FY2026 Tuition & Fee Proposal. The college is maintaining its current tuition and fee structure. To manage program fee surpluses and deficits, they are requesting approval to transfer balances into the general college fund. This allows the college to use general funds to cover any program deficits, ensuring financial stability as they streamline program fees.

Sheldon Birch moved to receive the 2024-2025 Year-To-Date Financial Report and approve the FY2026 Tuition & Fee Proposal as presented, seconded by Lori Haines-Little. **The motion passed unanimously.**

Instruction & Student Services

Tricia Walker explained the revisions to the Student Services Policies & Procedures. The admission policy has been revised to:

- Clarify language regarding medical program prerequisites and testing requirements.
- Specify that program directors oversee admissions exceptions, including age-related exceptions.

Lori Haines-Little moved to approve the Student Services Policies & Procedures, seconded by Melissa Rich. **The motion passed unanimously.**

INFORMATION ITEMS

Instruction & Student Services

Mark Aiken discussed the following key program updates and achievements:

- **Practical Nursing:** Strong application numbers and increased interest, expecting a full cohort.
- **Police Academy:** Record enrollment, demonstrating program growth due to the new director's outreach.
- **Medical Assistant:** Significant program turnaround with increased enrollment and improved completion rates.
- **Wendover Program:** First-time President's List recognition in Wendover for high school students in the AM stem and Automation program.
- **Welding:** Recognition of Greg Price's contributions to the program and staffing updates.
- **Accreditation:** Overall, there are strong completion, placement, and licensure rates, but concerns remain for the Software Development program, which is currently triggered.

Planning & External Relations

Chair Peterson discussed applicants for the open board positions effective in July. Each candidate brings valuable expertise to the institution.

- Jeremy Dangerfield (welding/manufacturing)
- David Douglas (cybersecurity/software development)
- Aaron Stagg (HR/graduate placement)
- Yvonne Nelson (healthcare/nursing)

President's Report

President Hacking reported on the following:

Ribbon-Cutting Celebration

- The ribbon-cutting is a significant event (once or twice in a career event) that allows us to showcase the college's achievements and culture to current champions of the college and people who may have never been exposed to what the college can offer. It will honor those who contributed to the building and celebrate community leaders.

Legislative and Financial Challenges

- The legislative session was difficult, with limited funds for higher education with degree-granting institutions facing 10% budget cuts/reallocations.
- While technical education received support, most funding went to public education.
- The college's request for capacity funding did not materialize, and limited funding was received for staffing.
- The hiring of an accounting director is the biggest priority, as funds for support positions are traditionally harder to receive. Because of increased reporting requirements, this position is the priority.
- One-time funds for equipment and capital improvement projects were granted.
- The college funding increase on the USHE legislative outcome spreadsheet is misleading due to new ongoing funding that is connected to funding operation and maintenance costs that come with new state-funded building projects.

Operational Updates

- Graduation is scheduled for May 8th.
- Campus in-service was recently conducted with teams receiving customized training.
- Construction is nearing completion, with minor projects remaining. Planning is underway for a student resource center and mother's room.
- Despite construction challenges, enrollment hours and completion rates have increased.

The next board meeting will be changed to another date, due to the fact that this board meeting will be the last for four board members, and thus finding a date when they all can attend is important.

An invitation for questions or comments was offered prior to concluding the meeting. Melissa Rich moved to adjourn, seconded by Lynn Jeffers. **The meeting adjourned at 11:22 pm.**