RenWeb FAQ

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Are attendance comments visible to parents?

Yes, parents can see comments in Parents Web

Can teachers change attendance in prior days?

Yes

Can Assistants access the corresponding teacher's gradebook?

Yes, if they are added to the faculty security group. Or, they can be put in their own Assistants group with limited access to appropriate parts of the teacher's class.

Can email templates be saved from year to year?

Yes, email templates are attached to the teacher and are available across years.

Can teachers access students beyond their own class for email and communication purposes?

Not the we have RenWeb set up. We would need to set Security of Student List to Use. This would give access to all students in the school to teachers, not just in Communications but also in the Students area. It may be too much information and cumbersome to filter through. Also, teachers would need to click a few times to filter the communications section in order to see just their own students.

How do we write behavior events for students that are not part of our classes (like during carpool or lunch duty)?

There will be a manual process where the staff member will fill out a paper form and submit to the appropriate AP for processing. Office staff will be responsible for entering into RenWeb.

In an assignment, what does Publishing to Lesson Plan do?

It will post it to the Homework section of ParentsWeb and post to the Lesson Plans section

In an assignment, what does Mark as a Test do?

Allows Gradebook → Student Test Schedule report to be run

How do grades appear in ParentsWeb for ESNU classes?

The number grade and letter grade will show.

Can we set up seating charts in any class besides homeroom?

Yes but I'd have to create attendance for each class. Currently, only Homeroom has attendance set up. I doubt everyone would want this but I could possibly do this on a case by case basis.

When staff emails a parent through RenWeb, where does the response go?

RenWeb will track all outgoing communications sent from staff. Any responses will go to your regular email account and will not be tracked through RenWeb.

When teachers enter grades, do parents only see the total or net grade, or will they see penalties and bonuses?

Parents will be able to see the net grade and any penalties and/or bonuses.

Will teachers be able to see other teachers posted calendar items (tests) or only their own?

Unfortunately, no

Can teachers crosspost calendar events, announcements, documents and resources to multiple classes?

Unfortunately, no :-(

Can you duplicate assignments to appear in multiple classes?

Yes! You would create the assignment first and save it. Then you would Edit the Assignment and click the duplicate icon just to the left of the trashcan delete icon. You would then choose the classes you want to copy the assignment to.

Can a staff member create a behavior event and not have it count as a referral?

Yes, you would enter the behavior event but mark the demerits as 0. You probably would not email the AP about it either. But that's an AP call.

Will counselors/athletics departments have access to grades and email for everyone?

Yes, it's possible. We would need to adjust the appropriate security to be able to view this information.

Can the format of the calendar items be fixed to put spaces in the appropriate spots?

This is a bug and they are working to fix it.

How do we batch schedule students into RenWeb?

Use the Group Enrollment feature under Scheduling. Create groups of classes where enrollment would be the same. This will work primarily with self contained classes and matched auxiliary classes.

How do we take roster from one class and apply it to another class?

In Academics→ Courses, find the class, edit the class, click on Enroll. Then filter by Class the class you want to "copy" from and enroll them.

How do we create a Master Student Schedule Excel file?

Go to Report Manager → Create a Report → Student Academic Information → Report Card Details → Class Information.

What does the Global Checkbox do in Web Items (Calendar, Resources, Documents, etc)?

It will post that item to ALL the classes you teach. It is NOT selective however so its usefulness may be limited.

How do we export information, like class rosters, to Excel?

Go to Report Manager and then Create a Report. You can build your report there and then choose Display as Excel.

How do we indicate a class that has modified grades?

This is done in the Report Card section, which is a different part than the regular gradebook. The specific comment code for Modified Grades is "47."

How do we enter quarterly Conduct grades?

This is done in the Report Card section, which is a different part than the regular gradebook. The section is called Citizenship.

What options are there for entering missing or incomplete grades?

You can enter one of the following codes: A-Absent, E-Exempt, P-Pending, I-Incomplete, M-Missing. Any of these codes will not count against the student's grade average. If you want it to count against the average, just enter a "0."

My Gradebook averages are not calculating correctly. What do I do?

In your gradebook, click on the Recalculate button at the top right of the screen.

How do I print Report Cards for my class?

- Report Manager - Academics - Report Card (Web)
- Choose the term (Q1, Q2, Q3, Q4). Don't forget to do this!
- Move all your students over from the Selection List to the Selected List
- Click Print at the bottom
- On next screen, click the Print Report Cards icon
- On next screen, under Template, choose the appropriate template based on the grade level you teach:
    - SLA-TX/SLA-TX_1-6.cfm
    - SLA-TX/SLA-TX_7-8.cfm
    - SLA-TX/SLA-TX_PK-K.cfm
- Click Print
- You'll see the report cards load up. Right click the screen and hit print. You can choose a printer or you can Save as a PDF if you want to just save them.