



Exhibit: D

EXTRACURRICULAR ACTIVITIES TRANSPORTATION

LEAD/OPS-TRANS/RFP001/2025/26

RFP Evaluation Sheet

Score will be assigned as follows

0 = The evaluation committee member could not find a response to this evaluation criteria in the submitted proposal response.

1 = The proposal response to this evaluation criteria confused the evaluation committee member.

2 = The proposal response to this evaluation criteria are identified as unsatisfactory because it lacks details or solutions the evaluation committee member believes are necessary.

3 = The proposal response to this evaluation criteria are identified as being satisfactory, but, if applicable, lacks details or solutions offered by other offerors, as determined valuable by the evaluation committee member.

4 = The proposal response to this evaluation criteria exceeds the expectations of the evaluation committee, but, if applicable, lacked details or solutions offered by the proposal that received a 5.

5 = The proposal response to this evaluation criteria are identified as the best by the evaluation committee members. NOTE: the evaluation committee may also utilize half points (i.e. 1.5, 2.5, 3.5, etc.) where it deems appropriate.

Minimum Mandatory Requirements		Evaluation Pass/Fail
1	Completeness of proposal	
2	Adherence to Submission format	
3	Compliance documentation (Valid)	

		Evaluator Score (0-5)	Criteria Weight	Percentage Earned
1	Safety Record & Driver Qualifications	N/A	35%	N/A
	Safety history/ Driver licensing and Endorsements		15%	
	Background and Drug Testing		10%	
	Training Programs		10%	
2	Fleet	N/A	30%	N/A
	Availability		15%	
	Flexibility		15%	
3	References		15%	
4	Added Services, Innovation or Technology (Bonus)		5%	

Required Technical Point Threshold	Min. Percent	Percent Earned	Evaluation (Qualified/Disqualified)
	70%		

Cost	Percent of Cost	Percentage earned
	20%	

Allocation of Points – LEAD will be calculated as a percentage of cost increase as compared to the lowest cost proposal received. Each job title will be considered individually. For example, Bidder A submits a cost of \$30.00, and Bidder B submits a cost of \$32.00, and Bidder C submits a cost of \$34.00; Bidder A would receive 100% because Bidder A was the lowest. Bidder B would receive 94% ($\$30/\32) and Bidder C would receive 88% ($\$30/\34). The total points allocated will be determined by taking an average of the percentages.

Total Evaluation Points	Percent of Total	Percentage Earned
Total Technical Evaluations Points	80%	
Total Cost Evaluation Points	20%	
Total Evaluation Points	100%	