

PSA Scoring App FAQs

| What is the first step to setting up users? | Before a user can be added to the system, your "Jurisdiction Management" needs to be filled out. This includes the name of your jurisdiction, your state, and the name of the person who will be your Administrator. Once this is done, users can be added through the "User Administration" page. |
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| Does everyone using the PSA Scoring App have access to all of the information? | Three roles are available in the PSA Scoring App. The Admin User assigns each person a specific role. General User - This user can create new PSAs, search PSAs, and run PSA reports. This user has no administrative privileges. Admin User - This user can add and manage users, create new PSAs, search PSAs, and run PSA reports. Super Admin User - This user can customize the application and do everything that the Admin User can do. |
| Should I customize the PSA Scoring App for my jurisdiction? | Yes, you must customize the application for your jurisdiction. Your Super Admin will customize the PSA Scoring App by adding your jurisdiction's name ("Jurisdiction Management"), state criminal offenses ("Offense Management"), local Release Conditions Matrix, and associated release conditions. |
| How do I know whether to use the PSA Scoring App or whether to automate the PSA in another way? | Use the <u>PSA Automation Decision Tree</u> to help you decide the best way for your jurisdiction to automate the PSA. For more information, review the <u>Guide to PSA Automation</u> . |



| Does the PSA Scoring App allow automatic bump-ups to more restrictive release conditions? | No, the PSA Scoring App does not allow for this customization. Automatic bump-ups are not consistent with the Responsible Use of the PSA. |
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| Is sensitive information, such as names and dates of birth, stored in the SQL DB and/or PSA Scoring App? | Yes, sensitive information is stored in your local SQL DB and/or your PSA Scoring App. |
| Is data encrypted on the servers? | No, data is not encrypted on the servers so that it is easier for jurisdictions to access their raw data. |
| When are new versions of the PSA Scoring App released? | All critical issues are addressed as quickly as possible. In addition, APPR will release routine updates as needed. If an update is made, APPR will email the contact that we have on file with a link to the update. |
| Who do I contact if I have a problem with the PSA Scoring App or would like additional assistance? | Contact our_Help Desk. |